

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

February 5, 2024

The regular meeting of the Richfield Township Trustees was called to order by Andrew Lumbrezer at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:**

Chairman Andrew Lumbrezer – present  
Co-Chairman Steve Bettinger – absent  
Andrew Bick – present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the January 16, 2024 meeting, current Cash Summary Report, Revenue Report and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Andrew Bick made a motion to approve the January 16, 2024 minutes as presented. Andrew Lumbrezer seconded the motion. Roll call: Bick-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (13499 - 13520) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Lumbrezer seconded the motion. Roll call: Bick-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

**PUBLIC COMMENTS:**

No public comments.

**FIRE:**

Received a grant from the Ohio Dept. Of Natural Resource in the amount of \$3997.50 to be used for the purchase of a UTV slip-in skid to be used for field fires.

Andrew Lumbrezer made a motion to go into executive session to discuss personal issues at 7:10 p.m. Andrew Bick seconded the motion. Roll call: Bick-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

Andrew Lumbrezer made a motion to return to the regular meeting at 7:20 p.m. Andrew Bick seconded the motion. Roll call: Bick-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

Andrew Bick made a motion to terminate fire-fighter employee Johnathan Hart effective 2/5/24. Andrew Lumbrezer seconded the motion. Roll call: Bick-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

Chief Clonch presented applications from three individuals for part-time fire-fighter/EMT positions.

Andrew Bick made a motion to hire Wendy Waisner (FF/Paramedic), James Harrison (FF/Paramedic), Michael Roberts (FF/EMT), part-time contingent upon passing a drug screen, physical, background check with a one year probationary period. Roll call: Bick-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

Andrew Lumbrezer made a motion to change Lucas Parmalee's part-time position to full-time position as a fire-fighter/EMT effective 2/5/24. Andrew Bick seconded the motion. Roll call: Bick-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

Andrew Lumbrezer made a motion to rescind the January 16, 2024 Resolution for the Fire Operating Levy at 3.0 mills for a continuing period of time. Andrew Bick seconded the motion. Roll call: Bick-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

See attached Resolution #020524-01 A RESOLUTION OF NECESSITY TO LEVY A RENEWAL WITH AN INCREASE OF AN EXISTING TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR FIRE PROTECTION SERVICES AND, PURSUANT TO REVISED CODE SECTION 5705.03(B), REQUESTING THE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF RICHFIELD TOWNSHIP AND OTHER FINANCIAL INFORMATION

Discussion on the Volunteer Fire Fighters Dependent Fund Certification.

Andrew Bick made a motion to appoint the following individuals to the VFDF commencing 1/1/24

- Board Members Elected by Legislative Authority: Steve Bettinger, Andrew Bick

- Board Members Elected by Fire Dept: Jerry Lumbrezer, Wallace Ford
- Name of Board Member in Community: Carl Gillen
- Board Member to serve as Chairman: Steve Bettinger
- Board Member to serve as Secretary: Linda Decker

Andrew Lumbrezer seconded the motion. Roll call: Bick-yes, Lumbrezer-yes, Bettinger-absent. Motion approved

## **ZONING:**

No zoning report.

## **OLD BUSINESS:**

Trustee Bick replaced a plugged nozzle on the old furnace at the townhall. Previously 2 certified HVAC technicians reported some of the interior parts of the furnace are deteriorated. These parts are no longer available due to the age of the furnace. According to the HVAC technicians the furnace is not safe to use at this time.

Trustees agreed before using the furnace a certified HVAC technician would need to inspect, make a determination if it is safe to use.

## **NEW BUSINESS:**

See attached resolution 020524-02 Appointing members of the Public Works District 12 Integrating Committee.

Unlimited pick-up has been scheduled for Saturday, June 8th.

## **ROADS:**

The annual Lucas County road meeting will be held on March 19th. Road Maintenance employee Dan Walters and Trustee Bettinger will attend, they will meet with representatives to discuss the Miller Rd. project.

Discussion on the Miller Rd. project, drainage recommendations from the county as well as replacing concrete on the approaches.

The Township will complete the drainage work for Miller Rd.

Andrew Lumbrezer made a motion to replace any existing concrete driveway approaches with new concrete on the Miller Rd. project. Andrew Bick seconded the motion. Roll call: Bick-yes, Lumbrezer-yes, Bettinger-absent. Motion approved

Trustees reviewed the plans for the Miller Rd. Resurfacing project provided by the Lucas County Engineers.

See attached Resolution 020524-03 RESOLUTION DECLARING THE NECESSITY FOR RICHFIELD TOWNSHIP TO PROCEED WITH THE MILLER ROAD PAVEMENT RESURFACING PROJECT; APPROVING THE MILLER ROAD PAVEMENT RESURFACING PROJECT PLANS AND AUTHORIZING LUCAS COUNTY ENGINEERS OFFICE TO ADVERTISE AND CONTINUE WITH THE BIDDING PROCESS

**PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029/419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:  
[www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Bick made a motion to adjourn at 8:34 p.m., which was seconded by Andrew Lumbrezer: Roll call: Bick-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

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Richfield Township Fiscal Officer

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