

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

January 2, 2024

The regular meeting of the Richfield Township Trustees was called to order by Andrew Lumbrezer at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Steve Bettinger – present
 Andrew Bick – present
 Andrew Lumbrezer - present

The Clerk requested nominations for Chairman of the Board of Trustees. Steve Bettinger nominated Andrew Lumbrezer. Andrew Bick seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Andrew Lumbrezer as Chairman resulted as follows: Lumbrezer-yes, Bettinger – yes, Bick-yes. Motion approved. Andrew Lumbrezer was selected to serve as Chairman in 2024.

The Clerk requested nominations for Vice-Chairman of the Board of Trustees. Andrew Lumbrezer nominated Steve Bettinger. Andrew Bick seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Steve Bettinger as Vice Chairman resulted as follows: Bettinger-yes, Lumbrezer – yes, Bick - yes. Motion approved. Steve Bettinger was selected to serve as Vice-Chairman in 2024

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the December 18, 2023 meeting, current Cash Summary Report, Revenue Report, December bank reconciliation and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Steve Bettinger made a motion to approve the December 18, 2023 minutes as presented. Andrew Lumbrezer seconded the motion. Roll call: Bettinger- yes, Lumbrezer –yes, Bick- abstained. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (13461 - 13470) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Steve Bettinger seconded the motion. Roll call: all voted yes. Motion approved.

PUBLIC COMMENTS:

No public comments.

FIRE:

Chief Clonch stated the final Agreement regarding the Provision of Advanced Life Support (ALS) Emergency Medical Services (EMS) is complete and will need to be signed at our next scheduled meeting.

In the past Lucas County has owned/operated the life squad/ambulances, the county is now passing that responsibility on to local fire departments. There are 6 response regions, Richfield Township falls in the NORTHWEST – The Northwest Region shall consist of the political subdivisions of the City of Sylvania, Richfield Township, Sylvania Township, and Village of Berkey. Each region will received funding through a county sales tax to operate the vehicles.

The door locks at the fire station are not working properly, parts are no longer available for these locks. Dan Walters received estimates on new locks and will research further.

ZONING:

Zoning Inspector Dan Walters provided an updated report on zoning issues. There was a complaint filed recently regarding a resident operating a business out of their garage, Mr. Walters reported this does not appear to be a business.

ROADS:

Trustee Bettinger, Road Maintenance Supervisor Dan Walters met with Strawser Paving Co. to inspect township roads. Recommendations were made to crack seal Richfield Center Rd from Sylvania Avenue to Sylvania Metamora Rd. and Washburn Rd. from Richfield Center Rd. to Central Avenue. Discussion on road budget, the Miller Rd. project will be done in 2024 as well. There will be further discussion on funding for the additional roads.

Alan Rd ditch project is now complete.

EXECUTIVE SESSION:

Steve Bettinger made a motion to go into executive session at 7:30 p.m. to discuss employee wages. Andrew Lumbrezer seconded the motion. All voted yes. Motion approved.

Steve Bettinger made a motion to return to our regular scheduled meeting at 7:45 p.m. Andrew Lumbrezer seconded the motion. All voted yes. Motion approved.

OLD BUSINESS:

Dan Walters reported he received estimates on the decals for the truck for \$398.00. The decals will identify the vehicle as Richfield Township.

Andrew Lumbrezer made a motion to approve the purchase of the decals for \$398.00. Steve Bettinger seconded the notion. All voted yes. Motion approved.

Discussion on the town hall. The current fuel oil furnace does not work, there were two HVACR technicians who inspected the furnace and came to the same conclusion that due to the age of the furnace no parts are available any longer.

If the township were to purchase a new furnace the building then would have to be brought up to code which would include new electrical, plumbing, as well as making the building handicapped accessible. The township does not have funds to support the upgrades. Further discussion on the possibility of building a new community center, the architects are currently working on the design. This would have to be placed on the ballot for a levy.

Trustees agreed to have Trustee Bick look at the current furnace.

The townhall contract will need to be updated for liability disclosures.

NEW BUSINESS:

Steve Bettinger made a motion to increase road maintenance supervisor Dan Walters hourly rate to \$24.00 per hour effective immediately. Andrew Lumbrezer seconded the motion. All voted yes. Motion approved.

Steve Bettinger made a motion to have the Trustees take their maximum salary allowance for 2024. Andrew Lumbrezer seconded the motion. Roll call: all voted yes. Motion approved.

Andrew Lumbrezer made a motion to have Andrew Lumberezer oversee the operations of the Township buildings, Andrew Bick is in charge of the cemetery and Steve Bettinger oversees the road maintenance. Andrew Bick seconded the motion. Roll call: all voted yes. Motion approved.

Andrew Bick made a motion to appoint Steve Bettinger as our representative to the Health District, Andrew Bick as our representative to the Solid Waste Management Distric, and Andrew Lumbrezer as our TMACOG representative. Andrew Lumbrezer seconded the motion. Roll call: all voted yes. Motion approved

Steve Bettinger made a motion to appoint Linda Decker as the Sunshine Law Representative. Andrew Bick seconded the motion. Roll call: All voted yes. Motion approved.

010223-01 Andrew Lumbrezer submitted the following Resolution and moved for its adoption:

WHEREAS it is a benefit to the Trustees, Clerk and Zoning Inspector or Zoning Board Members to attend State Conventions of the Township Trustees and Fiscal Officers Association, National Convention, Township related meetings and informational seminars.

WHEREAS, it has been determined the need and priority of attending these meetings and seminars will benefit the Township with better informed Trustees, Fiscal Officer and Zoning Inspector or Zoning Board Members therefore,

BE IT RESOLVED, that the expenses, such as fees, reservations, rooms, food, parking and travel at the effective IRS rate per mile be authorized to attend winter, summer, and national conventions, meetings and seminars. Furthermore, any other travel outside the Township on Township business shall be paid at the rate of effective IRS rate per mile. No room and board will be paid for seminars where location is within a 50-mile radius of the township.

Andrew Bick seconded the resolution. Roll call: all voted yes. Resolution approved.

RECORDS RETENTION:

Andrew Lumbrezer made a motion to appoint Andrew Bick as chairman of the Records Retention Committee, Linda Decker as secretary of the Records Retention Committee and to retain all 2023 records. Steve Bettinger seconded the motion. Roll call: all voted yes. Motion approved.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 8:45 p.m., which was seconded by Andrew Lumbrezer: Roll call: all voted yes. Motion approved.

Richfield Township Fiscal Officer
