

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

November 20, 2023

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance. A moment of silence held for former Zoning Inspector Ron Smith who passed away recently.

**ROLL CALL:**

Chairman John Hassen – present  
Co-Chairman Andrew Lumbrezer –present  
Steve Bettinger –present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the November 6, 2023 meeting, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Steve Bettinger made a motion to approve the November 6, 2023 minutes as presented. Andrew Lumbrezer seconded the motion. Roll call: All voted yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (13388- 13395) were presented for approval:

Andrew Lumbrezer made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Steve Bettinger seconded the motion. Roll call: All voted yes. Motion approved.

**PUBLIC COMMENTS:**

No public comments.

**FIRE:**

Chief Clonch thanked the Trustees for their support of the feather party.

Discussion on purchasing an off road vehicle.

Chief Clonch interviewed Pete Scarborough for the Deputy Chief position last week. Chief made a recommendation to hire Pete Scarborough for this position, discussion on salary.

Steve Bettinger made a motion to hire Pete Scarborough for the Deputy Chief position effective December 1, 2023 with a salary of \$40,000 per year at 30 hours per week, contingent upon passing drug screen, physical and background check with a one year probationary period. John Hassen seconded the motion. Roll call: All voted yes. Motion approved.

### **ZONING:**

The sign located at Christ the Word church on Central Avenue needs to be moved to the back of the right of way.

### **OLD BUSINESS:**

No old business.

### **NEW BUSINESS:**

Discussion on increasing the town hall rental rates to cover the operational cost of the town hall.

Andrew Lumbrezer made a motion to increase the townhall rental rates to \$60.00 per hour for each floor effective immediately. Steve Bettinger seconded the motion. Roll call: All voted yes. Motion approved.

### **ROADS:**

Trustee Bettinger reported the holes have been filled on Washburn Rd.

Trustee Bettinger & Dan Walters will meet with Strawser on November 21st.

Dan Walters presented an estimate on the flashing red stop signs at \$1600.00 per sign.

### **CEMETERY:**

No businesses.

**PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029/419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:

[www.richfieldtp.com](http://www.richfieldtp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 7:45 p.m., which was seconded by Andrew Lumbrezer: Roll call: all voted yes. Motion approved.

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Richfield Township Fiscal Officer

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