

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

December 4, 2023

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:**

Chairman John Hassen – present  
Co-Chairman Andrew Lumbrezer –present  
Steve Bettinger –present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the November 20, 2023 meeting, current Cash Summary Report, Revenue Report, November Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Andrew Lumbrezer made a motion to approve the November 20, 2023 minutes as presented. Steve Bettinger seconded the motion. Roll call: All voted yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (13396- 133424) were presented for approval:

Steve Bettinger made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Lumbrezer seconded the motion. Roll call: All voted yes. Motion approved.

**PUBLIC COMMENTS:**

No public comments.

**FIRE:**

Chief Clonch reported employee Jonathan Hart will be dismissed from his Lieutenant position. There are currently two open Lieutenant positions which will be posted for internal staff. Qualifications include: Fire/EMS certification and one year on the department.

Andrew Lumbrezer made a motion to dismiss Jonathan Hart from his position as Lieutenant. Steve Bettinger seconded the motion. Roll call: All voted yes. Motion approved.

There remains one full-time position on the fire department along with vacancies for several part-time staff. Ads will be placed on Indeed.

The fire department association will be purchasing one utility vehicle as well as pursuing a grant for a skid unit. They are also pursuing getting a trailer at no cost through the state.

### **ZONING:**

There were two zoning permits issued.

Discussion on the status of the sign located at Christ the Word Church. Zoning Inspector Walters spoke to the church informing them they need to remove the sign asap due to the bright lights that are blinding drivers.

### **OLD BUSINESS:**

No old business.

### **NEW BUSINESS:**

A new contract will be created for the town hall rental to reflect the new rates along with including a disclaimer.

### **ROADS:**

Discussion on purchasing the flashing red stop signs at \$1600.00 per sign. The Trustees were in agreement to purchase two flashing red stop signs to be placed on Washburn Rd/ Richfield Center Rd as well as the intersection at Richfield Center Rd/Sylvania Ave.

Road maintenance employee Dan Walters reported the Lucas County Engineers are responsible for all signs at the roundabouts.

### **CEMETERY:**

No businees.

**PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029/419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:

[www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 7:47 p.m., which was seconded by John Hassen: Roll call: all voted yes. Motion approved.

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Richfield Township Fiscal Officer

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