

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

September 21, 2023

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:**

Chairman John Hassen – present  
Co-Chairman Andrew Lumbrezer –present  
Steve Bettinger –present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the September 5, 2023 meeting, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Andrew Lumbrezer made a motion to approve the September 5, 2023 minutes as presented. Steve Bettinger seconded the motion. Roll call: All voted yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (13314- 13330) were presented for approval:

Steve Bettinger made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Lumbrezer seconded the motion. Roll call: All voted yes. Motion approved.

**PUBLIC COMMENTS:**

No public comments

**ZONING:**

No zoning business.

**FIRE:**

The Deputy Chief position was offered to Derick Meyer, Mr. Meyer was unable to accept the position at this time. The position will be reposted on Indeed site.

**See attached Resolution 091823-01 (Tax rates, Budget 2024)**

**OLD BUSINESS:**

Discussion on the old town hall building. The Trustees remain in agreement to utilize the building only in warmer months, the building will be winterized this fall. The townhall is in disrepair, it would take years to recover the cost of a new furnace based on rental rates along with numerous updates needed including making handicapped accessible.

**NEW BUSINESS:**

Trustee Lumbrezer, Linda Decker attended a meeting with KZF Design architects regarding the design/layout of a new community hall. KZF provided drawings of the building, all drawings were reviewed along with discussion on changes.

**ROADS:**

Trustee Hassen reported ROW was mowed on the corner of Kilburn Rd. and Sylvania Metamora Rd. Trustee Bettinger will follow up with road maintenance employee Dan Walters to check the intersection.

**PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029/419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:

[www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup

11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 7:50 p.m., which was seconded by Andrew Lumbrezer: Roll call: all voted yes. Motion approved.

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Richfield Township Fiscal Officer

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