

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

October 2, 2023

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:**

Chairman John Hassen – present  
Co-Chairman Andrew Lumbrezer –present  
Steve Bettinger –present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the September 18, 2023 meeting, current Cash Summary Report, Revenue Report, August Bank Reconcilliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Steve Bettinger made a motion to approve the September 18, 2023 minutes as presented. Andrew Lumbrezer seconded the motion. Roll call: All voted yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (13331- 13346) were presented for approval:

Andrew Lumbrezer made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Steve Bettinger seconded the motion. Roll call: All voted yes. Motion approved.

**PUBLIC COMMENTS:**

No public comments

**FIRE:**

No fire report.

**ZONING:**

Fiscal Officer reported the assistant prosecutor, John Borrell advised a Trustee cannot act as the zoning inspector in the township as this would be a conflict of interest. Trustee Hassen will cease duties of zoning inspector immediately. Discussion held on having the road maintenance employee fill in temporarily until someone is hired. Trustees will contact Dan Walters. Further discussion on reaching out to the zoning board members to see if anyone would be interested in the position.

Two current openings remain on the Board of Zoning Appeals as well. Ads will be placed on the website and community site.

**EXECUTIVE SESSION:**

John Hassen made a motion to go into executive session at 7:05 p.m. to discuss a zoning issue. Andrew Lumbrezer seconded the motion. All voted yes.

Steve Bettinger made a motion to return to the regular meeting at 7:10 p.m., Andrew Lumberezer seconded the motion. All voted yes.

**OLD BUSINESS:**

Discussion on winterizing the old town hall. Cheif will contact Jim Crooks to complete.

**NEW BUSINESS:**

Fiscal Officer will contact Tri-County fuel to notify them of the fuel oil left in the tank at the townhall. A request will be made to sell back the fuel to Tri County and have the credit the township for diesel fuel.

**ROADS:**

No business.

**PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029/419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:  
[www.richfieldtp.com](http://www.richfieldtp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescuehi
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 7:35 p.m., which was seconded by Andrew Lumbrezer: Roll call: all voted yes. Motion approved.

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Richfield Township Fiscal Officer

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