

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

September 6, 2022

The regular meeting of the Richfield Township Trustees was called to order by Steve Bettinger at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Chairman: Steve Bettinger – present  
Co-Chairman : John Hassen – present  
Andrew Lumbrezer - present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the August 15, 2022, meeting, current Cash Summary Report, Revenue Report, August Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

John Hassen made a motion to approve the August 15, 2022 minutes as presented. Andrew Lumbrezer seconded the motion. Roll call: Bettinger-yes, Lumbrezer –yes, Hassen- yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (12899- 12913) were presented for approval:

Andrew Lumbrezer made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. John Hassen seconded the motion. Roll call: Hassen-yes, Lumbrezer-yes, Bettinger-yes. Motion approved.

**PUBLIC COMMENTS:**

No public comments

**FIRE:**

Chief was contacted by a resident with a request to burn down an old barn, the Chief informed the resident they are no longer allowed to burn down structures.

Medicount report for soft billing was provided, presented to the Trustees.

Fire Department volunteers were on-site 10 hours for the recent fireworks at Christ the Word Church. Discussion was held in the future to charge fees for the volunteer hours with the exception of public/government entities as this places a burden on the emergency response capabilities of the department and the ask of volunteers to give their time freely for the benefit of these outside organizations.

Chief Clonch presented an application from Aaron Miller to the Fire Department.

John Hassen made a motion to hire Aaron Miller to the fire department pending a drug screen, background check, physical with a one year probationary period. Andrew Lumbrezer seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Lumbrezer-yes. Motion approved.

#### **ZONING:**

Zoning inspector Smith provided updates on zoning violations.

#### **OLD BUSINESS:**

Trustee Lumbrezer set up a meeting with an architect to go over plans for new townhall building.

#### **NEW BUSINESS:**

Fiscal Officer met with Web Cemeteries to discuss their cemetery program. Web Cemeteries has been around since 2006, it is a full-featured cemetery management software which would give us all the tools to too run all aspects of Wolfinger Cemetery. A follow up meeting will be held to discuss pricing.

Discussion held on a policy to address request from outside entities and for-profit groups for Fire & EMS Standby Services which place a burden on the emergency response capabilities of the department and the ask of volunteers to give their time freely for the benefit of these outside organizations. This policy shall set forth a means for the department to recoup funds to be available to allow for Fire & EMS Providers to be compensated at their Part-Time Wages for requests of Fire & EMS Standby Services.

Exemptions to the policy would be as follows: Other government entities and public-school districts shall be exempted from the requirements to pay for Fire & EMS Standby Services with the discretion of the Fire Chief.

Fee schedule:

- Fire Crew Standby (Fire Engine with 3 Personnel) - \$100.00 / Hour
- EMS Crew Standby (Medic Unit with 2 Personnel) - \$75.00 / Hour
- Fire Supervisor / Inspector Standby (Supervisor Unit with 1-2 Personnel) - \$50.00 / Hour

Andrew Lumbrezer made a motion to approve the fee schedule for staffing request at outside entities and for-profit groups for Fire & EMS Standby Services. Government entities and public-school districts shall be exempted from the requirements to pay for Fire & EMS Standby Services with the discretion of the Fire Chief. Fee schedule:

- Fire Crew Standby (Fire Engine with 3 Personnel) - \$100.00 / Hour
- EMS Crew Standby (Medic Unit with 2 Personnel) - \$75.00 / Hour
- Fire Supervisor / Inspector Standby (Supervisor Unit with 1-2 Personnel) - \$50.00 / Hour

John Hassen seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Lumbrezer-yes. Motion approved.

### **ROADS:**

See attached resolution: 090622-01 Resolution to apply for OPWC funding for capital improvements to MILLER ROAD RESURFACING

Discussion held on the sealing of Kilburn Rd. Between Brint and Sylvania Metamora Rd.

Steve Bettinger made a motion to hire Pavement Technology for the sealing of Kilburn Rd. between Bring and Sylvania Metamora Rd. for \$21,120.00. Andrew Lumbrezer seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Lumbrezer-yes. Motion approved.

### **PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:  
[www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Lumbrezer made a motion to adjourn at 7:45p.m., which was seconded by Steve Bettinger: Roll call: Hassen -yes, Bettinger-yes, Lumbrezer -yes. Motion approved.

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Richfield Township Fiscal Officer

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