

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

August 15, 2022

The regular meeting of the Richfield Township Trustees was called to order by Steve Bettinger at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Chairman: Steve Bettinger – present  
Co-Chairman : John Hassen – present  
Andrew Lumbrezer - present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the August 1, 2022, meeting, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

John Hassen made a motion to approve the August 1, 2022 minutes as presented. Andrew Lumbrezer seconded the motion. Roll call: Bettinger-yes, Lumbrezer –yes, Hassen- yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (12890- 12898) were presented for approval:

Andrew Lumbrezer made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. John Hassen seconded the motion. Roll call: Hassen-yes, Lumbrezer-present, Bettinger-yes. Motion approved.

**PUBLIC COMMENTS:**

No public comments

**FIRE:**

Currently the fire department has a vacant Captain position.

Chief Clonch recommended promoting Andrew Lumbrezer to the position of Captain, he would be responsible for training volunteers.

Steve Bettinger made a motion to promote Andrew Lumbrezer to position of Captain. John Hassen seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Lumbrezer-abstained. Motion approved.

Trustee Lumbrezer reported he contacted KDF Design for a preliminary drawing of a new township hall. KDF Design will also provide available grants.

There are two key pad locks at the fire department that need to be replaced. Trustee Lumbrezer will provide estimates.

The Lucas County land bank has approved the submission of the demolition of the property at 12800 Sylvania Avenue. Chief Clonch received a call from the property owners POA who has agreed to the demolition/removal of the house and old shed. The Land Bank is currently processing the application for grant funds. Klumm Brothers has provided an estimate of \$9700 for demolition work (includes permits, well and septic abandonments, filing with health department (septic) and State of Ohio (well).

### **ZONING:**

Zoning inspector Smith provided updates on zoning violations.

Board of Zoning Appeals has two new members, they have scheduled a meeting for August 16<sup>th</sup> at 7:00 p.m. at the maintenance building for introductions, review of their responsibilities.

### **CEMETERY:**

Rule sign at Wolfinger Cemetery will be updated. Rules updated as follows:

1. All decorations must be removed by March 15 and November 2.
2. No planting of any kind.
3. No items in front of monument.
4. No chemicals can be used of any kind
5. No glass.

### **OLD BUSINESS:**

Trustee Lumbrezer reported the donated file cabinets have been delivered to the fire department.

Discussion on replacing the lap top at the maintenance building, the current lap top is too small to accommodate the proposed new cemetery program needed. Estimates obtained for approximately \$1500.00 to include computer, printer.

Steve Bettinger made a motion to approve the purchase of a new computer, printer for approximately \$1500.00. John Hassen seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Lumbrezer-yes. Motion approved.

### **NEW BUSINESS:**

Liquor Control sent notification to Trustees asking if there were any objections to the renewal of liquor permits. The Trustees have no objections to the renewal of all liquor permits in the township.

Propane lock in rate at Lyons LP gas for 2022 is \$1.89.00.

### **ROADS:**

Salt contract rates with ODOT are \$53.65 per ton for 2022.

Kilburn Rd. sealing for new section is needed. Pavement Technology contacted for estimate. Estimate is \$21,120.00

Lucas County Engineer provided paper work for the ROW (right of way) on Miller Rd. to include engineering assistance.

### **PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:  
[www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance

- 10. Rubbish Contractor information for garbage pickup
- 11. Community Links.

There being no further business Andrew Lumbrezer made a motion to adjourn at 7:50 p.m., which was seconded by John Hassen: Roll call: Hassen -yes, Bettinger-yes, Lumbrezer -yes. Motion approved.

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Richfield Township Fiscal Officer

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