

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

January 3, 2022

The regular meeting of the Richfield Township Trustees was called to order by Steve Bettinger at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Steve Bettinger – present
John Hassen – present
Andrew – Lumbrezer - present

Andrew Lumbrezer and Steve Bettinger was sworn in prior to the meeting per the Fiscal Officer for their 4 year term as Trustee.

The Clerk requested nominations for Chairman of the Board of Trustees. John Hassen nominated Steve Bettinger. Andrew Lumbrezer seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Steve Bettinger as Chairman resulted as follows: Lumbrezer-yes, Bettinger – yes, Hassen-yes. Motion approved. Steve Bettinger was selected to serve as Chairman in 2022.

The Clerk requested nominations for Vice-Chairman of the Board of Trustees. Steve Bettinger nominated John Hassen. Andrew Lumbrezer seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for John Hassen as Vice Chairman resulted as follows: Bettinger-yes, Lumbrezer – yes, Hassen - yes. Motion approved. John Hassen was selected to serve as Vice-Chairman in 2022.

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the December 20, 2021 meeting, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

John Hassen made a motion to approve the December 20, 2021 minutes as presented. Steve Bettinger seconded the motion. Roll call: Bettinger- yes, Lumbrezer –abstained, Hassen- yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (12575- 12612) were presented for approval:

John Hassen made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Lumbrezer seconded the motion. Roll call: Hassen-yes, Lumbrezer-yes, Bettinger-yes. Motion approved.

PUBLIC COMMENTS:

No public comments.

FIRE:

Fuel usage for November, December was turned in.

Steve Bettinger made a motion to renew the VFFDF apointing the following board members to the Volunteers Fire Fighters Dependent fund for year 2022. Board members are as follows: Stephen Bettinger (Chairman) Andrew Lumbrezer, Jerry Lumbrezer, Wallace Ford, Carl Gillen, and Linda Decker (Secretary). John Hassen seconded the motion. Roll call: Hassen-yes, Lumbrezer- yes, Bettinger-yes. Motion approved.

Discussion was held on the Volunteer Fire Fighters stipend pay.

John Hassen made a motion to pay all volunteer fire fighters a stipend of \$10.00 per call as well as for trainings, meetings. Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Lumbrezer-abstain. Motion approved.

Further discussion was held on the purchase of an ambulance. Chief Clonch invited the Trustees to attend an informational meeting to review several options on ambulances, January 11, 2022 at the fire station.

ZONING:

Zoning inspector Smith gave an update on zoning issues.

Zoning Board member Andrew Lumbrezer has resigned effective 1/1/22.

John Hassen made a motion to appoint Rick Eisel to the Richfield Township Zoning Board for a 4 year term commencing on 1/1/22. Andrew Lumbrezer seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Lumbrezer-yes. Motion approved.

ROADS:

Trustee Bettinger reported Batanian's Tree Service volunteered to trim trees at Wolfinger Cemetery.

Discussion held on overgrown trees needing trimmed on Miller Rd as well as the removal of 2 dead trees. Trustee Bettinger received a bid from Batanian's Tree Service as follows:

Phase 1: Trimming on Miller Rd. – North/South line, including small section on East/West line. Including 2 dead tree removals with stumps. \$4000.00

Phase 2: Pending grant from State, extra trimming: \$1500.00 on Miller Rd.

John Hassen made a motion to hire Batanian's Tree Service for tree trimming, removal of 2 dead trees/stumps on Miller Rd. for \$4000.00; pending results of grants extra trimming on Miller Rd. for \$1500.00. Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Lumbrezer-yes. Motion approved.

OLD BUSINESS:

Further discussion held on legal holiday schedule as well as holiday benefits for employees.

Steve Bettinger made a motion to follow the Federal Legal Holiday Schedule adding Easter Sunday. Holiday pay policy set as follows:

1. Regularly scheduled hourly Non-Exempt, Full and Part time employees (working 24 hours per week or more) are compensated at 1.5 times hourly rate if they work the holiday.
2. Regularly scheduled hourly Non-Exempt, Full and Part time employees (working 24 hours per week or more) are not compensated for holidays that are not worked.
3. Volunteer Personnel are compensated at the normal volunteer stipend that set annually regardless of when the time period is worked.
4. Elected Officials, Salaried exempt employees are considered to be paid days off for holidays (8 hours).

John Hassen seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Lumbrezer-yes. Motion approved.

NEW BUSINESS:

Steve Bettinger made a motion to have the Trustees take their maximum salary allowance for 2022. John Hassen seconded the motion. Roll call: Lumbrezer-yes, Bettinger – yes, Hassen-yes. Motion approved.

Andrew Lumbrezer made a motion to have Andrew Lumberezer oversee the operations of the Township buildings, John Hassen is in charge of the cemetery and Steve Bettinger oversees the road maintenance. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger -yes, Hassen-yes. Motion approved.

John Hassen made a motion to appoint Steve Bettinger as our representative to the Health District, John Hassen as our representative to the Solid Waste Management District and LCIC representative, and Andrew Lumbrezer as our TMACOG representative. Andrew Lumbrezer seconded the motion. Roll call: Lumbrezer-yes, Bettinger – yes, Hassen-yes. Motion approved

Andrew Lumbrezer made a motion to appoint Linda Decker as the Sunshine Law Representative. John Hassen seconded the motion. Roll call: Lumbrezer-yes, Bettinger-yes, Hassen-yes. Motion approved.

010322-01 Steve Bettinger submitted the following Resolution and moved for its adoption:

WHEREAS it is a benefit to the Trustees, Clerk and Zoning Inspector or Zoning Board Members to attend State Conventions of the Township Trustees and Fiscal Officers Association, National Convention, Township related meetings and informational seminars.

WHEREAS, it has been determined the need and priority of attending these meetings and seminars will benefit the Township with better informed Trustees, Fiscal Officer and Zoning Inspector or Zoning Board Members therefore,

BE IT RESOLVED, that the expenses, such as fees, reservations, rooms, food, parking and travel at the effective IRS rate per mile be authorized to attend winter, summer, and national conventions, meetings and seminars. Furthermore, any other travel outside the Township on Township business shall be paid at the rate of effective IRS rate per mile. No room and board will be paid for seminars where location is within a 50-mile radius of the township.

John Hassen seconded the resolution. Roll call: Lumbrezer-yes, Bettinger-yes, Hassen-yes. Resolution approved.

Discussion held on meeting dates/times for 2022.

John Hassen made a motion to hold Richfield Township Board of Trustee Meetings on the first and third Monday of the month at 7:00 p.m at the Richfield Township Maintenance Building, 3951 Washburn Rd., Berkey, OH. If the meeting falls on a legal holiday it will be held on the following Tuesday at 7:00 p.m. The Richfield Township Zoning Board meetings will be held on the 2nd Monday of the month at 7:00 p.m at the Richfield Township Maintenance Building, 3951 Washburn Rd., Berkey, OH, if the meeting falls on a legal holiday it will be held on the following Tuesday. Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Lumbrezer-yes. Motion approved.

Discussion held on purchasing a snow blower for the fire department. Trustees were in agreement to purchase the snow blower.

Discussion held on the current sign listing rules at Wolfinger Cemetery, sign needs to be updated. Trustees will speak to maintenance employee Kraig Gottfried for review of rules.

RECORDS RETENTION:

Steve Bettinger made a motion to appoint John Hassen as chairman of the Records Retention Committee, Linda Decker as secretary of the Records Retention Committee and to retain all 2021 records. Andrew Lumbrezer seconded the motion. Roll call: Lumbrezer-yes, Bettinger –yes, Hassen-yes. Motion approved.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance

- 10. Rubbish Contractor information for garbage pickup
- 11. Community Links.

There being no further business John Hassen made a motion to adjourn at 7:55 p.m., which was seconded by Andrew Lumbrezer: Roll call: Hassen -yes, Bettinger-yes, Lumbrezer -yes. Motion approved.

Richfield Township Fiscal Officer

