

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

February 7, 2022

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Chairman: Steve Bettinger – absent  
Co-Chairman : John Hassen – present  
Andrew Lumbrezer - present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the January 18, 2021 meeting, current Cash Summary Report, Revenue Report, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Andrew Lumbrezer made a motion to approve the January 18, 2022 minutes as presented. John Hassen seconded the motion. Roll call: Bettinger- absent, Lumbrezer –yes, Hassen-yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (12654- 12670) were presented for approval:

Andrew Lumbrezer made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. John Hassen seconded the motion. Roll call: Hassen-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

**PUBLIC COMMENTS:**

Zoning Board member Dave Turk present to discuss present zoning law fines for zoning violations. Mr. Turk pointed out there are no fines listed in the zoning resolution book for junk vehicles. Trustees advised the zoning board can change, add resolutions to the book which would go to Lucas County for approval as well as the Trustees. Currently if a

resident is in violation of junk vehicles on their property there are steps the township can take to have them removed, the cost would be placed on the property owners' taxes.

### **FIRE:**

The old service truck plow was repaired.

### **ZONING:**

Zoning inspector Smith gave an update on zoning issues. Mr. Smith reported three letters were sent out notifying residents they can not push snow onto the bike path on Kilburn Rd.

Mr. Smith called Lucas County to gather information on the Ohio Building Demolition and Site Revitalization Program. The property must be:

- The City, Township, or Village in which the property is located must have legal authority to complete the demolition work.
- The Trustees must call down to Lucas County to request funding.
- To consider a request for funding under the Program, the Land Bank will need the address and parcel number of any vacant and blighted properties in the township that we would like to demolish using Program funds. Deadline is February 11, 2022.

### **PERMANENT APPROPRIATIONS:**

020722-02 John Hassen moved the adoption of the following Resolution: BE IT RESOLVED by the Board of Trustees for Richfield Township, Lucas County, Ohio, that to provide for the current expenses and other expenditures of said Board or Trustees during the period from February 7, 2021 until no later than December 31st, 2022 the attached listing of sums be and same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said period as follows: John Hassen seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Andrew Lumbrezer	yes
Mr. Steve Bettinger	absent
Mr. John Hassen	yes

Resolution adopted. (See attachments).

### **ROADS:**

The annual county highway mileage certification forms were presented to the Trustees. Certified mileage for Richfield Township for 2021 is 9.371 miles.

Andrew Lumbrezer made a motion to approve blanket certificates 28 – 83. John Hassen seconded the motion. Roll call: Hassen-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

### **NEW BUSINESS:**

Trustee Lumbrezer, Trustee Hassen attended the annual Ohio Township Conference. Information was provided on Grant Opportunities for Townships, Cemetery Grants, Reimbursement of Healthcare Premiums.

Cheif Clonch presented information on a demo ambulance. 2022 Ford F-550 Diesel 4x4 chassis (demo unit) for \$250,028.00. Price includes a discount of \$18,200.00 for being a demo unit, with an additional estimated Ford FIN discount of \$3,100.00. Cares Act Funds from COVID 19 in the amount of \$142,000.00 will be exhausted for purchase of the ambulance along with funds from the sale of fire department vehicles totaling approximtely \$100,000.00.

See attached resolution 020722-01 for the purchase of the 2022 Ford F-550 Diesel 4/4 chassis in the amount of \$250,028.00.

Cheif Clonch presented information on the restructuring of the Fire Dept. Officers. Discussion on creating 2 new positions titled Assitant Chief of Operations (administrative work) and Deputy Chief of Operations (fill in for Chief Tate in his abscence). The 2 current assistance chief positions for fire and EMS would be eliminated. The current Captain position would be responsible for volunteer operations, the 3 current Lieutenant positision would remain.

Andrew Lumbrezer made a motion to accept the restructuring of the Fire Department Officers eliminating the 2 current Assistant Cheifs (EMS/Fire) and replacint with a Deputy Chief of Operations and Assistant Chief of Operations. John Hassen seconded the motion. Roll call: Hassen-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

The current software program for the fire department, Fire House Software has been acquired by ESO Solutions, Inc. The department will need to change over to ESO Solutions. ESO solutions has a one time set up fee of \$3077.50 along with a yearly fee of \$6796.50.

John Hassen made a motion to contract with ESO Solutions for the fire department soft ware for a one time set up fee of \$3077.50, yearly fee of \$6796.50. Andrew Lumbrezer

seconded the motion. Roll call: Hassen-yes, Lumbrezer-yes, Bettinger-absent. Motion approved.

Cheif reported the lights on the flag pole are not working. The department would like to replace with LED lights (above ground) along with replacing the 6 remaining lights in the fire department bay with LED lights. Cost savings on replacing the lights with LED lights has been significant in the past couple years. The Trustees were in agreement to purchase the LED lights.

Updates provided on the current uniform situation. Several uniforms worn by the volunteers, staff are very old. Estimates obtained on upgrading uniforms with new shirts, coats for 12 staff. Estimated cost for the 12 sets are \$5000.00. The Trustees were in agreement to purchase the 12 sets for \$5000.00.

Updating the 2009 Ford Expedition XLT 4WD lighting.

#### **CEMETERY:**

Continued discussion on re-doing the cemetery rules sign at Wolfinger Cemetery. Trustee Hassen will speak to Road Maintenance Supervisor Kraig Gottfried to gather additional information. Further discussion at the next meeting.

#### **PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:  
[www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Lumbrezer made a motion to adjourn at 8:20 p.m., which was seconded by John Hassen: Roll call: Hassen -yes, Bettinger-absent, Lumbrezer -yes. Motion approved.

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Richfield Township Fiscal Officer

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