

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

December 7, 2020

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. via Zoom Virtual Meeting. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Chairman: John Hassen – present
 Co-Chairman: Andrew Bick – present
 Steve Bettinger: present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the November 16, 2020, meeting, current Cash Summary Report, Revenue Report and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Steve Bettinger made a motion to approve the November 16, 2020, minutes as presented. Andrew Bick seconded the motion. Roll call: Hassen - yes, Bick-yes, Bettinger-yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (12092 - 12114) presented for approval.

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. John Hassen seconded the motion. Roll call: Hassen-yes, Bick-yes, Bettinger-yes Motion approved.

PUBLIC COMMENTS:

No public comments.

FIRE:

Chief Clonch reported the approximate date for the COVID-19 vaccine could be as early as next week for the first responders. All first responders will be offered the vaccine, the

vaccine administration will be staggered due to possible side effects a day after administering.

The virtual Feather Party went very well with overwhelming support from the community. Chief Clonch along with the Trustees would like to thank the community for their support & generosity. All funds will go back into the fire department.

Chief has applied for two grants: Wildland fire grant for the purchase of a skid unit for pick up truck along with engine grant through federal government as well as fire gear. All excess apparatus will be sold on govdeals.com.

Repairs on brush truck, Engine 58 (primer pump broke). The Chief and Trustees would like to thank Chris Hassen for volunteering to repair the truck as well as donating a light bar & siren, saved the department \$5000.00.

Lieutenant position will be posted in 2021 as there is a current vacancy. There a couple fire fighters who will be retiring, goal is to get other fire fighters trained for leadership roles.

Received two fire fighter applications: Lucas Schroeder and Thomas Yunker.

Andrew Bick made a motion to hire Lucas Schroeder and Thomas Yunker to the Richfield Township Fire Department contingent upon passing drug screen, background check and physical with a one year probationary period. Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Bick-yes, Hassen-yes. Motion approved.

ZONING:

Zoning Inspector Smith gave an update on zoning issues and permits.

Trustee Bick reported he was contacted by a resident who wants to obtain a FFL (federal firearms license) for the purpose of buying and selling guns. With the FFL he would be able to do background checks. Zoning Inspector Smith will contact Bill Harbert to see if there are any restrictions, Trustee Bick will contact John Borell as well to see if there are any legal issues. There are no restrictions in the zoning book. Questioning if this would be considered a commercial business or not.

NEW BUSINESS:

Meeting dates/times for 2021 are as follows.

Richfield Township Trustees regular meetings for 2021 will be held on the first and third Monday of each month at 7:00 p.m. at the Municipal Building located at 3951 Washburn

Rd., Berkey, OH. If the scheduled meeting falls on a legal holiday, the meeting will held on the following Tuesday.

Regular meetings of the Richfield Township Zoning Board will be held on the second Monday of each month at 7:00 p.m. at the Municipal Building. If the scheduled meeting falls on a legal holiday, the meeting will be held on the following Tuesday.

ROADS:

Phase 3 of the capital improvement project for Kilburn Rd. was submitted to the Lucas County Engineers office.

OLD BUSINESS:

Trustee Hassen suggested using the disinfectant sprayer after each rental. The sprayer is located at the fire station; employee Jim Crooks can do the spraying. Presently the only rentals is from the Twirler group which comes in twice a week. The Trustees were in agreement to spray the town hall twice a week.

The Trustees were in agreement to stop renting the town hall due to COVID-19 with the exception of twirler group; they will reevaluate after the first of the year.

Trustee Bick reported the water is all hooked up at the town hall, running on well water only now. The new toilets are installed at the town hall.

Trustee Bettinger reported the cistern at the town hall is now closed. Discussion was held on leveling off the mound and sloping it toward the ditch which would prevent us from putting up a safety barrier as well as preventing dirt from washing out into parking lot. Eaves troughs will be rearranged.

Further discussion on Cares Act Fund for COVID-19 expenditures. Currently have a balance of \$28,628.00 in the fund. Expenditures must be COVID-19 related and used by December 30, if funds are not used they must be returned to the County.

Chief Clonch reported they will be ordering fire gear, helmets, Covid-19 test, second sprayer for disinfecting, thermometers, as well as for the officers stipends. Fund will be reassessed after the purchases.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:
www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 7:52 p.m., which was seconded by Andrew Bick: Roll call: Hassen -yes, Bettinger-yes, Bick-yes. Motion approved.

Richfield Township Fiscal Officer

