

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

May 20, 2019

The regular meeting of the Richfield Township Trustees was called to order by Steve Bettinger at 7:00 pm. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Chairman: Steve Bettinger – present  
Co-Chairman: John Hassen – present  
Andrew Bick: present

**ADMINISTRATIVE REPORTS:**

The meeting started with a motion from Andrew Bick to approve the minutes from the April 15, 2019 meeting. Steve Bettinger seconded the motion. Roll Call: Hassen-abstain, Bick-yes, Bettinger-yes. Motion approved.

The clerk provided copies of the minutes from the May 6, 2019 meeting, current Cash Summary Report, April Bank Reconciliation, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

John Hassen made to approve the minutes from the May 6, 2019 meeting. Steve Bettinger seconded the motion. Roll Call: Hassen-yes, Bick-abstain, Bettinger-yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (11450- 11465) presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. John Hassen seconded the motion. Roll call: Hassen-yes, Bick-yes, Bettinger-yes. Motion approved.

**PUBLIC COMMENTS:**

Laurie Manning from Hylant Insurance reviewed the policy for 2019/2020 at a total cost of \$11,297.00.

Scotty B LED'S presented options to the Trustees to replace the remaining 17 High Pressure Sodium lights in the fire station to more efficient LED's. Toledo Edison has a rebate program with an estimated refund of \$1634.00 by replacing 10 lights at this time. Cost of the LED lights: 17 lights - \$4259.00 10 lights - \$2766.00 with a rebate of \$1634.00.

Scotty B LED's agreed to replace the bulb in the fire department sign with a LED bulb for no charge.

Resident Jim Watkins of Washburn road is asking the Trustees to remove some large concrete pipe/tile that he claimed were impeding the free flow of water in the ditch near his property. Mr. Watkins had the tiles pulled from the ditch and placed on his property. Trustee Bettinger advised Mr. Watkins to contact the property owner where the tile was located before he had them removed.

Mr. Bettinger made a motion **NOT** to remove the tile until they get permission from the property owner where they were removed from. Andrew Bick seconded the motion. Roll Call: Hassen-yes, Bick-yes, Bettinger-yes. Motion approved.

#### **FIRE:**

FEMA Grant received for new fire radios, equipment and accessories. The grant involved eight entities; Richfield Townships portion is \$14,620.08.

Chief Tate would like to thank Sylvania Fire department for their hard work in getting the grant.

Discussion held on weather/fire siren at the maintenance building. Chief Tate obtained an estimate for \$25,310.64. The Trustees tabled the discussion until the next meeting, to check for any other possible grants that may be available.

#### **ZONING:**

Zoning Inspector Ron Smith provided updates on issues and violations in the Township.

#### **OLD BUSINESS:**

Easements presented to the Board for approval as part of the ongoing Kilburn Road project. See attached resolution: 052019-01 Kilburn Road Easements.

#### **NEW BUSINESS:**

Berkey Mayor Jeff Rae inquired if the township would be interested in mowing Washburn Road at a price of \$25.00 per hour. The Trustees were in agreement to mow Washburn Road in the Village for \$25.00 per hour.

Village Council inquired if the Township would mow Lathrop Park using the village tractor/mower.

Steve Bettinger made a motion **Not** to mow Lathrop/Berkey Park. John Hassen seconded the motion. Roll Call: Hassen-yes, Bick-yes, Bettinger-yes. Motion approved.

John Hassen made a motion to accept the bid to renew the contract with Hylant Insurance for 2019/2020. Steve Bettinger seconded the motion. Roll Call: Hassen-yes, Bick-yes, Bettinger-yes. Motion approved.

Andrew Bick made a motion to approve the purchase of 10 new LED lights at the Fire station at a cost of \$2766.00. John Hassen seconded the motion. Roll Call: Hassen-yes, Bick-yes, Bettinger-yes. Motion approved.

Steve Bettinger made a motion to purchase a new Grasshopper 725KT lawn mower from Fred Ott for \$10,500.00. Andrew Bick seconded the motion. Roll Call: Hassen-yes, Bick-yes, Bettinger-yes. Motion approved.

## **ROADS:**

Bids received from Morlock Asphalt to repair maintenance building parking area: \$1500.00, Town Hall parking lot \$2100.00, Fire Station asphalt repair and seal \$25,360.00. Crack seal Miller Road from Central Ave. to curve, \$1700.00.

John Hassen made a motion to accept the bids from Morlock Asphalt as follows:

Township Maintenance Building: Seal Coating \$1500.00

Miller Rd.: Crack Seal from Central Avenue to the curve \$1700.00

Fire Dept.: Seal Coating \$25,360.00

Town hall: Seal Coating \$2100.00

Andrew Bick seconded the motion. Roll Call: Hassen-yes, Bick-yes, Bettinger-yes.

Motion approved.

Strawser Construction Inc. bid \$20,043.10 to Micro Surface Allen Road from Sylvania Metamora to the state line. This price will be split with Sylvania Township as this road is in both townships. In addition, they bid Lathrop Road at \$35,331.43 (Micro Surface) and Chip Seal for a bid of \$24,000.00 from Village line to State line.

Steve Bettinger made a motion to accept the bids from Strawser Construction Inc. as follows:

Allen Rd. from Syl. Metamora to state line: \$20,043.10 Micro surface (price split with Sylvania Township).

Lathrop Rd. from Village line to state line: Micro surface \$35,331.43

Lathrop Rd. from Village line to state line: Chip Seal \$24,000.00

John Hassen seconded the motion. Roll Call: Hassen-yes, Bick-yes, Bettinger-yes.

Motion approved.

Steve Bettinger made a motion to **not** allow benches in Wolfinger Cemetery due to the amount of space required as well as difficulty of mowing around. Andrew Bick seconded the motion. Roll Call: Hassen-yes, Bick-yes, Bettinger-yes. Motion approved.

The following information can be viewed on the Richfield Township website at:

[www.richfieldtwp.com](http://www.richfieldtwp.com).

- 1 Trustee Minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business John Hassen made a motion to adjourn at 9:15 p.m., which was seconded by Steve Bettinger: Roll call: Bettinger-yes, Hassen – yes, Bick-yes. Motion approved.

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Richfield Township Fiscal Officer

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