

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

July 16, 2018

The regular meeting of the Richfield Township Trustees was called to order by Andrew Bick at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Chairman: Andrew Bick – present  
Co-Chairman: Steve Bettinger – present  
John Hassen – present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the July 2, 2018, meeting, current Cash Summary Report, June bank reconciliation, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

John Hassen made a motion to approve the July 2, 2018 minutes. Steve Bettinger seconded the motion. Roll call: Bettinger- yes, Bick –yes, Hassen- yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (11037- 11066) presented for approval.

Steve Bettinger made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. John Hassen seconded the motion. Roll call: Bettinger-yes, Bick-yes, Hassen-yes. Motion approved.

**PUBLIC COMMENTS:**

Jim Crooks reported the refrigerator in the kitchen in the Town Hall is not cooling properly; it is very old and not energy efficient. The Trustee were in agreement to purchase a new refrigerator for the Town Hall.

**FIRE:**

Shelbie Briggs turned in her resignation from the fire department.

Andrew Bick made a motion to accept Shelbie Briggs resignation. Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Bick-yes, Hassen-yes. Motion approved.

Chief Tate reported he is going to start a recruitment drive for new members in the Fire Department.

Discussion held on the need to replace the MDT's that will be obsolete this January. The Trustees agreed to move ahead with prices to replace in the fire vehicles, starting with the first responders and possibly replacing two to three a year. Chief Tate will obtain pricing for the trustee to review.

### **ROADS:**

Richfield Center rd. heading north at the intersection of Sylvania Ave. looking east had the view impaired by tree limbs. Doug Ronau and Lucas County were notified. The problem has been corrected.

Sections of Kilburn road near Brint road have been damaged apparently by trucks hauling dirt. Trustee Bettinger has checked the road and it will be repaired after the hauling is complete

### **ZONING:**

Zoning inspector Smith gave an update on zoning issues.

Inspector Smith has been in contact with the prosecutor's office concerning the Kevin King property.

Andrew Bick made a motion to pass the following resolution.

### **Resolution: 071618-01**

**WHEREAS**, the Richfield Township Board of Trustees believe that it is in the best interest of Richfield Township to adopt procedures in accordance with O.R.C. Section 505.87 to abate, control or remove nuisances in Richfield Township.

**WHEREAS**, Per section 7.18 of the Richfield Township Zoning Resolution: causes of blight or blighting factors: It is hereby determined that the following uses, structures and activates are causes of blight or blighting factors which, if allowed to exist, will tend to result in blighted and undesirable neighborhoods. No person, of any kind shall maintain or permit to be maintained any of these causes of blight or blighting factors upon any premises in Richfield Township.

**WHEREAS** Per section 7.8.1c of the Richfield Township Zoning Resolution: “Blight” is described as: The storage or accumulation of junk, trash, rubbish or refuse of any kind, except domestic refuse stored in such a manner as not to create a nuisance for a period not to exceed thirty days. The term “junk” shall include parts of machinery or motor vehicles, unused stoves or other appliances stored in the open, remnants of wood metal or any other materials or other castoff materials of any kind whether or not same could be put to any reasonable use.

**WHEREAS** the property located at 2825 N. Berkey-Southern Rd., Swanton, OH has been found to have blight (collapsed barn, weeds, trash and outbuildings in disrepair on the property.

**NOW, THEREFORE, BE IT RESOLVED** by the Richfield Township Board of Trustees to enact the following nuisance abatement policy and procedure as follows, effective immediately.

The Board shall provide for the removal of said blight from the property on which the blight is located, fourteen days after serving written notice. The written notice shall be a certified letter. If the certified letter is returned, a notice shall be placed on the premises along with a notice placed in a paper of general circulation.

Upon failure of the property owner to remove said blight within fourteen days of service of notice the Board shall provide for removal of said blight and the expenses thereof shall be certified by the fiscal officer to the County auditor who shall place the expenses on the tax duplicate as a lien upon the property to be collected as other taxes and returned to the township general fund.

**NOW, THEREFORE, BE IT RESOLVED** by the Richfield Township Board of Trustees to send the property owner at 2825 N. Berkey-Southern Rd., Swanton, OH a certified letter notifying the property owner they have 14 days to remove the blight.

John Hassen seconded the resolution.

Roll call: Hassen – yes, Bick – yes, Bettinger – yes. Resolution approved.

#### **NEW BUSINESS:**

Archbold Refuse Service (ARS) has reported they collected 65.12 tons of refuse during the recent unlimited pickup in the township.

#### **OLD BUSINESS:**

Discussion on holiday time paid when an employee works 10 hours shifts. According to the County prosecutor’s office, best practice would be to pay them a 10-hour shift for the holiday when working 10-hour shifts during the scheduled time.

Kunisch property had a well drilled in an unsuccessful attempt to get water from a well on their property, currently they connect to the town hall well for their water. Lucas County prosecutor’s office (Elaine Szuch) advised if the township property on the west

side of the Kunisch property is large enough the township could do a split and donate. However if it is part of a parcel it cannot be transferred.

**PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information is available on the Richfield Township website at: [www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business John Hassen made a motion to adjourn at 8:15p.m., which was seconded by Steve Bettinger: Roll call: Hassen -yes, Bettinger-yes, Bick-yes. Motion approved.

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Richfield Township Fiscal Officer

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