

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

December 16th, 2013

The regular meeting of the Richfield Township Trustees was called to order by Arthur Nevers at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Trustee  
Chairman: Arthur Nevers – present  
Vice Chairman: John Hassen – present  
Donald Eisel- present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the December 2<sup>nd</sup>, 2013 meeting, current Cash Summary Report, November Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Donald Eisel made a motion to approve the December 2<sup>nd</sup>, 2013 minutes as presented. Arthur Nevers seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen-yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (8527-8562) were presented for approval:

Arthur Nevers made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Donald Eisel seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen-yes. Motion approved.

**PUBLIC COMMENTS:**

No public comments.

**FIRE:**

The FEMA grant was submitted.

Chief Tate presented an application for the volunteer fire department from Keith Clonch.

Arthur Nevers made a motion to hire Keith Clonch to the volunteer fire department contingent upon passing a drug screen, physical and background check with a one year probationary period. John Hassen seconded the motion. Roll call: Hassen-yes, Nevers-yes, Eisel-yes. Motion approved.

The Gleaners made a generous donation to the fire department.

### **ZONING:**

Mr. Smith gave an update on zoning permits and violations.

Donald Eisel made a motion to re-appoint Frank Curtis to the Zoning Board and Dale Pelz to the Board of Zoning Appeals for a five year term, commencing 1/1/14. John Hassen seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

### **NEW BUSINESS:**

The Fire Fund has received unanticipated funds from a Federal Grant in the amount of \$101,018.00. The funds will be used for the purchase of equipment.

See attached resolution: 121613-01 increasing the appropriations for the current year.

Discussion was held on the budget for 2014.

121613-02 Arthur Nevers submitted the following Resolution and moved for its adoption:

WHEREAS it is a benefit to the Trustees, Clerk and Zoning Inspector or Zoning Board Members to attend State Conventions of the Township Trustees and Fiscal Officers Association and Township related meetings and informational seminars, and National Convention one elected official per 4 year term with preapproval.

WHEREAS, it has been determined the need and priority of attending these meetings and seminars will benefit the Township with better informed Trustees, Fiscal Officer and Zoning Inspector or Zoning Board Members therefore,

BE IT RESOLVED, that the expenses, such as fees, reservations, rooms, food, parking and travel at the effective IRS rate per mile be authorized to attend winter, summer, and national conventions, meetings and seminars. Furthermore, any other travel outside the Township on Township business shall be paid at the rate of effective IRS rate per mile.

No room and board will be paid for seminars where location is within a 50-mile radius of the township.

A report is to be given after attending any seminars, conventions or meetings. John Hassen seconded the resolution. Roll call: Hassen-yes, Eisel-yes, Nevers-yes; Resolution approved.

Arthur Nevers made a motion to go into executive session for personal issues and work related issues at 7:30 p.m. there was no second on the motion.

Discussion was held on raises for township employees for 2014.

Arthur Nevers made a motion to give Jerry Lumbrezer a 3% increase in 2014. There was no second on the motion.

Further discussion was held on the decrease in the local government fund of \$12,000.00 and the increase of the Bureau of Workmen's Compensation premium due to increase of claims.

Discussion was held on hiring an outside contractor to clean the remaining ditches due to the danger for township employees, past accidents and liability for the township. Estimates will be obtained. Further discussion was held on reducing Mr. Lumbrezers hours to 16 hours per week maximum and changing his schedule to Tuesday, Thursday to provide Monday through Friday coverage at the township. Mr. Lumbrezer is unable to change his schedule at this time.

Arthur Nevers made a motion to decrease Jerry Lumbrezers hours to a maximum of 16 hours per week. John Hassen seconded the motion. Roll call: Nevers-yes, Hassen-yes, Eisel-yes. Motion approved.

Trustee Eisel informed Mr. Ronau and Mr. Lumbrezer to stop cleaning the ditches until further notice.

#### **OLD BUSINESS:**

Estimates were obtained from David Williams & Associates to purchase benches for Wolfinger Cemetery in the amount of \$463.00. Discussion was held on purchasing a bench for the memorial area at the fire department.

#### **TEMPORATY APPROPRIATIONS:**

121613-03 Arthur Nevers moved the adoption of the following Resolution: BE IT RESOLVED by the Board of Trustees for Richfield Township, Lucas County, Ohio, that

to provide for the current expenses and other expenditures of said Board or Trustees, during the period from January 1st until no later than March 31st, 2014 the attached listing of sums be and same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said period as follows:

John Hassen seconded the Resolution and the roll being called upon its adoption the vote resulted as follows: Eisel-yes, Hassen-yes, Nevers-yes. Motion approved

**PUBLIC NOTICE:**

Residents may call Tina Tipping at 419-973-2706 to rent the town hall.

The following information can be viewed on the Richfield Township website at: [www.richfieldtownshiplucascounty.com](http://www.richfieldtownshiplucascounty.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Arthur Nevers made a motion to adjourn at 8:00 p.m., which was seconded by Donald Eisel: Eisel-yes, Nevers-yes. Motion approved.

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Richfield Township Fiscal Officer

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121613-03 Arthur Nevers submitted the following Resolution and moved for its adoption:

WHEREAS, the township has chosen not to procure a health care plan and has chosen instead to reimburse its trustees and fiscal officer for each out of pocket premium attributable to the coverage provided for them for insurance benefits.

WHEREAS, the yearly maximum amount for each trustee and fiscal officer is \$500.00 per person.

BE IT RESOLVED, that the Township Trustees and Fiscal Officer is entitled for reimbursement of \$500.00 per person per year for the reimbursement of health insurance premiums.

John Hassen seconded the resolution. Roll call: Hassen-yes, Eisel-yes, Nevers-yes.  
Resolution approved.