

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

January 4th, 2016

The regular meeting of the Richfield Township Trustees was called to order by Andrew Bick at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL:

Andrew Bick – present
Steve Bettinger – present
John Hassen – present

The Clerk requested nominations for Chairman of the Board of Trustees. Andrew Bick nominated Steve Bettinger. John Hassen seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Steve Bettinger as Chairman resulted as follows: Bick-yes, Bettinger – yes, Hassen-yes. Motion approved. Steve Bettinger was selected to serve as Chairman in 2016.

The Clerk requested nominations for Vice-Chairman of the Board of Trustees. Steve Bettinger nominated John Hassen. Andrew Bick seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for John Hassen as Vice Chairman resulted as follows: Bettinger-yes, Bick – yes, Hassen-yes. Motion approved. John Hassen was selected to serve as Vice-Chairman in 2016.

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the December 22nd, 2015 meeting, current Cash Summary Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Andrew Bick made a motion to approve the December 22nd, 2015 minutes as presented. Steve Bettinger seconded the motion. Roll call: Bettinger- yes, Bick -yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (9818-9824) were presented for approval:

John Hassen made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Bick seconded the motion. Roll call: Hassen - yes, Bick-yes, Bettinger-yes. Motion approved.

PUBLIC COMMENTS:

No public comments.

FIRE:

Line Officers for 2016:

Assistant Chief Fire	Shane Garlick
Assistant Chief EMS	Denise Farley
Captain EMS	Shelbie Briggs
Lt. EMS	Keith Clonch
Captain Fire	Ed Fitzpatrick
Captain Fire	Kevin Kross

December fuel usage was turned in.

Myndi Milliken turned in a resignation letter from the volunteer fire department.

Andrew Bick made a motion to accept the resignation of Myndi Milliken from the volunteer fire department. Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Bick-yes. Motion approved.

ZONING:

Zoning Inspector Smith gave an updated report on all zoning violations in the township.

NEW BUSINESS:

Andrew Bick made a motion to have the Trustees take their maximum salary allowance for 2016. John Hassen seconded the motion. Roll call: Bick-yes, Bettinger – yes, Hassen-yes. Motion approved.

Steve Bettinger made a motion to have Andrew Bick oversee the operations of the Township buildings, John Hassen is in charge of the cemetery and Steve Bettinger oversees the road maintenance. Andrew Bick seconded the motion. Roll call: Bick-yes, Bettinger –yes, Hassen-yes. Motion approved.

Andrew Bick made a motion to appoint Steve Bettinger as our representative to the Health District, John Hassen as our representative to the Solid Waste Management District and LCIC representative, and Andrew Bick as our TMACOG representative. John Hassen seconded the motion. Roll call: Bick-yes, Bettinger – yes, Hassen-yes. Motion approved.

John Hassen made a motion to appoint Linda Decker as the Sunshine Law Representative. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger-yes, Hassen-yes. Motion approved.

010416-01 Andrew Bick submitted the following Resolution and moved for its adoption:

WHEREAS it is a benefit to the Trustees, Clerk and Zoning Inspector or Zoning Board Members to attend State Conventions of the Township Trustees and Fiscal Officers Association and Township related meetings and informational seminars, and National Convention one elected official per 4 year term with preapproval.

WHEREAS, it has been determined the need and priority of attending these meetings and seminars will benefit the Township with better informed Trustees, Fiscal Officer and Zoning Inspector or Zoning Board Members therefore,

BE IT RESOLVED, that the expenses, such as fees, reservations, rooms, food, parking and travel at the effective IRS rate per mile be authorized to attend winter, summer, and national conventions, meetings and seminars. Furthermore, any other travel outside the Township on Township business shall be paid at the rate of effective IRS rate per mile. No room and board will be paid for seminars where location is within a 50-mile radius of the township.

A report is to be given after attending any seminars, conventions or meetings. Steve Bettinger seconded the resolution. Roll call: Bick-yes, Bettinger-yes, Hassen-yes. Resolution approved.

RECORDS RETENTION:

Steve Bettinger made a motion to appoint Andrew Bick as chairman of the Records Retention Committee, Linda Decker as secretary of the Records Retention Committee and to retain all 2015 records. John Hassen seconded the motion. Roll call: Bick-yes, Bettinger –yes, Hassen-yes. Motion approved.

PERMANENT APPROPRIATIONS:

010416-02 John Hassen moved the adoption of the following Resolution: BE IT RESOLVED by the Board of Trustees for Richfield Township, Lucas County, Ohio, that to provide for the current expenses and other expenditures of said Board or Trustees, during the period from January 1st until no later than December 31st, 2016 the attached listing of sums be and same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said period as follows:

Andrew Bick seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Andrew Bick yes
Mr. Steve Bettinger yes
Mr. John Hassen yes

Resolution adopted. (See attachments).

Discussion was held on increasing the hourly stipend for volunteer fire fighters as well as increasing the officers pay.

Andrew Bick made a motion to increase the hourly stipend for volunteer fire fighter activity hours to \$4.00 per hour effective January 1st, 2016. John Hassen seconded the motion. Roll call: Hassen-yes, Bettinger-yes, Bick-yes. Motion approved.

Andrew Bick made a motion to increase the stipend for the volunteer fire fighter officers by \$100.00 per year effective January 1st, 2016. John Hassen seconded the motion. Roll call: Hassen-yes, Bettinger-yes, Bick-yes. Motion approved.

OLD BUSINESS:

Further discussion was held on the ARS Rubbish Contract.

Andrew Bick made a motion to renew the ARS Rubbish Contract for two additional years. Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Bick-yes. Motion approved.

PUBLIC NOTICE:

Residents may call Norma Drennon at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:

www.richfieldtownshiplucascounty.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup

11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 8: 35 p.m., which was seconded by John Hassen: Hassen -yes, Bettinger-yes, Bick-yes. Motion approved.

Richfield Township Fiscal Officer

