

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

September 6th, 2011

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Trustee

Chairman - John Hassen- present  
Co-Chairman Donald Eisel – present  
Arthur Nevers – absent

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the August 18<sup>th</sup>, 2011 meeting, current Cash Summary Report, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Donald Eisel made a motion to approve the August 18<sup>th</sup> minutes as presented. John Hassen seconded the motion. Roll call: Hassen – yes, Eisel-yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (6887-6912) were presented for approval:

Donald Eisel made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. John Hassen seconded the motion. Roll call: Hassen –yes, Eisel-yes. Motion approved.

**MILLER ROAD REPAVEMENT PROJECT BID OPENING**

Sealed bids were received and opened for the Miller Road resurfacing project as follows:

- |                                    |             |
|------------------------------------|-------------|
| 1. Henry W. Bergman Inc.           | \$48,623.50 |
| 2. Geddis Paving & Excavating Inc. | \$48,080.90 |
| 3. Gerkins Paving                  | \$49,602.00 |

All bid packets will be reviewed by the Lucas County Engineers Office; the bid will be awarded at the next scheduled meeting.

## **PUBLIC COMMENTS:**

There were questions on the Board of Zoning Appeals pay; the zoning board and board of zoning appeals are paid for meetings on a 6 month basis from January through June and from July through December for all meetings attended.

## **FIRE:**

August gas usage was turned in.

Chief Tate turned in a resignation letter from Quincy Adams from the volunteer fire department.

Donald Eisel made a motion to accept the resignation from Quincy Adams from the volunteer fire department. John Hassen seconded the motion. Roll call: Hassen-yes, Eisel-yes. Motion approved.

Discussion was held on the sale of the old tanker. Ads will be placed in the Toledo Blade and on the township website with bid opening date on October 5<sup>th</sup> at 7:00 pm at the Richfield Township maintenance building at 3951 Washburn Rd., Berkey, Oh.

Chief Tate advised the Trustees that he appointed Shelbie Briggs as our representative to the Lucas County Mass Casualty Incident (MCI) Team. There is funding available through a grant that Toledo Fire is administering to cover her time and mileage when she attends meetings and training sessions associated with the MCI Team. Chief Tate was requested by Toledo Fire Lt. Cheryl Hill to invoice Toledo Fire in the amount of \$2000.00 to cover her future wages and expenses. Chief Tate provided the Fiscal Officer a copy of the invoice sent to Toledo Fire. Ms. Briggs will keep records of her time and mileage and present them to the Chief every (6) months who in turn will present them to the Trustees. Payment(s) to Shelbie Briggs will be made at an hourly rate of \$12.00/hr plus mileage contingent upon receiving the above funding through Toledo Fire.

## **ZONING:**

Zoning Inspector Smith will pick up the Swanton Key and distribute to businesses in the Village of Berkey at Country Mark, Jerry's Marathon, Ott's Implement and Keeler's Corners every Monday for residents.

A complaint letter was received regarding blight and an inoperable vehicle with expired tags on the property at 3930 Richfield Center Rd., zoning Inspector Smith contacted the property owner and they have cleaned up the property. Mr. Smith will contact the property owner regarding the vehicle with expired tags.

No response from the certified letter sent to the property owner at 2825 N. Berkey-Southern Rd regarding the vehicle with expired temporary tags.

Violation letter sent to the property owner at 5026 Kilburn Rd. regarding blight has been returned. Trustee Hassen will contact the property owner.

**NEW BUSINESS:**

Mr. Farley turned in \$25.00 in town hall rentals for the month of August.

Trustee Hassen reported Lyons LP Gas will lock in propane prices at \$1.84 per gallon; Bextons will mail in rates.

Fiscal Officer reported the Wolfinger Cemetery records have been given to Metamora Public Library for public use.

Ohio Division of Liquor Control sent a letter inquiring if the Trustees had any objections to the renewal of the liquor permit for the Roadhouse. No objections were voiced.

**EXECUTIVE SESSION:**

John Hassen made a motion to go into executive session at 7:45 p.m. Donald Eisel seconded the motion. Hassen – yes, Eisel- yes. Motion approved.

Executive session ended at 8:12 pm. Regular meeting resumed.

**OLD BUSINESS:**

No old business.

**PUBLIC NOTICE:**

The following information can be viewed on the Richfield Township website at: [www.richfieldtownshiplucascounty.com](http://www.richfieldtownshiplucascounty.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business John Hassen made a motion to adjourn at 8:15 p.m., which was seconded by Donald Eisel. Roll call: Hassen-yes, Eisel-yes. Motion approved.

\_\_\_\_\_  
Richfield Township Fiscal Officer

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_