

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

August 17, 2009

The regular meeting of the Richfield Township Trustees was called to order by Donald Eisel at 7:00 p.m. at the Municipal Building, 3951 Washburn Road, Berkey, Ohio. The meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Trustee  
Chairman: Donald Eisel – present  
Vice-Chairman: Karen Winn - present  
Arthur Nevers - present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the August 3, 2009 meeting, current Cash Summary Report, July Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Donald Eisel made a motion to approve the August 3, 2009 minutes as corrected. Karen Winn seconded the motion. Roll call: Winn-yes, Eisel – yes, Nevers - yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (5317 - 5331) were presented for approval:

Arthur Nevers made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Donald Eisel seconded the motion. Roll call: Eisel-yes, Winn-yes, Nevers -yes. Motion approved.

**PUBLIC COMMENTS:**

Leonard Rozanski requested a special use permit for his lawn care business.

**ZONING:**

The August 10<sup>th</sup>, 2009 zoning minutes were read.

Mr. Hassen received the variance application from Christ the Word Church for the location of the pond. The site plan review has not been received yet.

Chief Tate raised concern that both their fire suppression system and dry hydrant as shown on their site plans use an unacceptable water source. They are showing a “water detention” pond with a center depth of only 13 feet where it needs to be an approved year around pond considerably deeper and in accordance with normal pond depths in the area where consideration is given to water table fluctuations and oxygen levels which will promote easier maintenance and adequate water volume. If it is to be used as a water source, maintenance is paramount to control the growth of algae and weeds that could clog intake plumbing of these systems. Chief Tate further suggested they consider seeking advice from a pond expert to work with their architect. He also stated they will likely need a separate water detention area for parking lot and roof run-off to satisfy Ohio EPA. Other than the pond/water source issues, the Chief said he had no other problems with the site plans and praised their designer for including the dry hydrant feature.

Mr. Hassen will contact the Churches Architect regarding the pond depth and dry hydrant issues.

Trustee Winn suggested the church contact the Soil and Water Conservation for advice on designing and maintaining the pond; in addition she will contact building regulations about fire suppression requirements relative to water capacity.

Trustee Nevers spoke with Brian Miller (Lucas County Engineer) regarding moving the pond location back, the revised plan places the pond in front of the church just 45 feet from the centerline of Central Ave. Mr. Nevers advised the retention pond must be 150 feet from the right-of-way.

Trustee Winn stated per zoning resolution 7.10.3 a pond shall have 100 feet minimum setback from any roadway right-of-way centerline or behind the front building line whichever is greater.

Mr. Hassen turned in \$ 275.00 in zoning permits.

Mr. Hassen reported he received a call at after 12 Midnight regarding the music playing at the Road House; he advised the caller to call the Lucas County Sheriff as the Township does not have a noise ordinance in place.

**FIRE:**

Mr. Ronau removed the lettering from the old EMS vehicle.

Discussion was held on the repairs needed for Brush 1 Vehicle.

Mr. Farley reported the first Medicare payment was received for soft billing in the amount of \$502.22.

## **NEW BUSINESS:**

The Lucas County Soil and Water Conservation Meeting will be held on August 31, 2009 at 7:00 p.m. at the Richfield Township Town Hall.

Mr. Farley turned in \$50.00 for July town hall rentals.

Trustee Winn requested a “non-performance clause” be added to the rubbish contract. Karlene Henderson (Lucas County Assistant Prosecuting Attorney) will be contacted.

Mayor Huff from the Village of Berkey addressed the following questions from the previous meeting.

1. City of Toledo will provide maintenance to the fire hydrants.
2. Emergency contact for the hydrants is 419-242-5040 (24 hour line)
3. Water lines are 10” on Sylvania-Metamora Rd. and 8” everywhere else
4. The Village will check with the City of Toledo regarding charges for neighboring departments filling up there water tanks after a fire call.
5. Active approximately by the end of August.

Mayor Huff discussed the option of contracting with the Village for police protection. Further discussion was held on the liability, purchase of an additional car, and an increase in staff to provide police protection. Ms. Huff will provide an estimate to the Trustees.

There was further discussion on the county charging for dispatch fees if the Township contracts with the Village.

Trustee Nevers contacted Sylvania Township Trustees for information on contracting with Sylvania Township for police protection. The Township requested a letter of intent.

Trustee Nevers contacted Brian Miller (Lucas County Engineer) regarding cleaning out the ten mile creek from the Sylvania line to Fulton Lucas Rd. There was discussion on the liability of residents cutting the logs; Mr. Nevers spoke with Hylant Insurance Company and was advised only township employees are covered, all other individuals must provide proof of insurance.

The speed limit on Sylvania Avenue has changed to 45 mph in front of the Day Care Center.

The fiscal officer contacted Lucas County Prosecutors office regarding the hiring of employee relatives for work within the township; Mr. Borrell advised it is legal assuming the employee is not benefiting financially from the project. Further stating the Trustee involved should not participate in any discussion and not vote.

**OLD BUSINESS:**

Trustee Nevers spoke with the Lucas County Health Department regarding the property located at 3304 Washburn Rd. The Health Department was not notified of the last court hearing and will be in court on August 20<sup>th</sup>, 2009 to address the property issues.

Trustee Winn reported the Personnel Manual is complete. A policy for flowers and gifts with a maximum of \$100.00 will be added to the policy.

Trustee Nevers received quotes for the maintenance building door as follows:

- 1. Lowe's \$325.00 glass door \$250.00 solid door
- 2. Carter's \$192.00 glass door \$150.00 solid door.

There was discussion on the window quotes for the maintenance building. H&S Construction was the lowest quote at \$1800.00 for 7 double hung replacement windows with installation and labor. Information will be provided to Mr. Ronau to obtain the windows.

The salt shed repairs will be addressed in the summer of 2010.

There being no further business Arthur Nevers made a motion to adjourn at 8:40 p.m., which was seconded by Karen Winn. Roll call: Winn-yes, Eisel – yes, Nevers - yes. Motion approved.

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Richfield Township Fiscal Officer

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