

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

June 20th, 2011

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Trustee

Chairman - John Hassen- present
Co-Chairman Donald Eisel – present
Arthur Nevers – present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the June 4th, 2011 meeting, current Cash Summary Report, May Bank Reconciliation and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Donald Eisel made a motion to approve the June 4th minutes as presented. Arthur Nevers seconded the motion. Roll call: Hassen –yes, Eisel-yes, Nevers-yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (6694-6729) were presented for approval:

Arthur Nevers made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants with the exception of warrant #6727 to Premier Patching. Donald Eisel seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

TOWNSHIP INSURANCE:

Discussion was held on the insurance bids;

A comparison sheet was presented outlining the differences in coverage with Hylant and Brooks insurance. Brooks insurance did not meet the specs under employee liability coverage. There were significant differences in deductibles.

The Lucas County Assistant Prosecutor recommended Hylant due to significantly larger coverage for a small price.

Discussion was held on the differences in coverage; Trustee Eisel stated with a \$1300.00 price difference he would like to go with the cheaper coverage.

John Hassen made a motion to reward the insurance bid to Hylant. There was no second on the motion.

Arthur Nevers made a motion to reward the insurance bid to Brooks. Donald Eisel seconded the motion. Roll call: Hassen-no, Eisel-yes, Nevers-yes. Motion approved.

FIRE STATION BIDS:

Discussion was held on the bids for the interior work of the fire station.

Carl Gillen presented a comparison sheet to the Trustees and went over the differences. OCP did not include the paperwork therefore was not considered. The following contractors were as follows:

- 1. Adohr \$327,000.00
- 2. Comte \$222,000.00
- 3. Midwest \$221,091.00

Mr. Gillen recommended Comte because they included less sub bidders.

John Hassen made a motion to award the contract for the interior work of the fire station to the following bidders:

- Comte \$118,000.00 (carpentry, drywall, flooring, painting, acoustical, mirrors)
- Romanoff \$24,291.00 (electrical)
- Dimech \$32,500.00 (plumbing)
- Marine \$47,300.00 (HVAC/Hood)

Arthur Nevers seconded the motion. Roll call: Eisel-yes, Hassen-yes, Nevers-yes. Motion approved.

PUBLIC COMMENTS:

There were no public comments.

FIRE:

May gas usage was turned in.

Chief Tate reported the fire department received funds for the 2010 Ohio EMS grant for training and equipment.

The Lucas County Fire Chiefs meeting will be held at the Richfield Township Fire Station on June 29th.

The dedication ceremony for the new tanker will be held on June 26th at 12:30 p.m.

Discussion was held on purchasing mulch for the landscaping at the fire station.

ZONING:

The property owner at 3930 Richfield Center Rd. contacted Mr. Smith and would like to build a garage on a non-conforming lot. A zoning variance will be needed.

The owner of the property at 9980 W. Central contacted Mr. Smith to put in a pond.

A zoning violation letter for blight was sent to the property owner at 5620 Kilburn Rd.

The owner of the Road House was present and questioned the Trustees on the process of correcting zoning violations. The Trustees reported a zoning violation notice is sent to the property owner allowing him 30 days to correct the violation, if the violation is not corrected the Lucas County Prosecutors office will be notified for further action.

Zoning Inspector Smith reported he contacted the Assistant Lucas County Prosecutors office regarding the violations of the neighboring property of the Road House and was told the Township has 3 options; the property owner can apply for a zoning change to commercial, shut down the business, or hire someone to clean up the property and place a lien on the property taxes.

The property owner at 3837 Washburn Rd. has applied for a variance to put an addition on his non-conforming structure. The Board of Zoning Appeals will hold a public hearing on the variance on June 28th at 7:00 p.m. at the Richfield Township Maintenance Building.

NEW BUSINESS:

Discussion was held on the township investment funds. Research will be completed on current investment rates at various banks.

Trustee Nevers attended the Lucas County Health Department meeting and reported the committee asked for a 3% reduction in rates; the Health Department is requesting a 1% increase.

Trustee Nevers requested all letters regarding employees be copied and distributed to all Trustees and discussed in executive session.

PUBLIC NOTICE:

The following information can be viewed on the Richfield Township website at:
www.richfieldtownshiplucascounty.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Arthur Nevers made a motion to adjourn at 8:40 p.m., which was seconded by John Hassen. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

Richfield Township Fiscal Officer

