

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

May 2<sup>nd</sup>, 2011

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Trustee

Chairman - John Hassen- present  
Co-Chairman Donald Eisel – present  
Arthur Nevers – present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the April 18<sup>th</sup>, 2011 meeting, current Cash Summary Report, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Donald Eisel made a motion to approve the April 18th minutes as corrected. John Hassen seconded the motion. Roll call: Hassen –yes, Eisel-yes, Nevers-yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (6602-6635) were presented for approval:

John Hassen made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Donald Eisel seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

**BID OPENING TOWNSHIP INSURANCE:**

The following bids were received for the township insurance:

- |                        |             |
|------------------------|-------------|
| 1. Hylant              | \$11,889.00 |
| 2. Brooks              | \$9626.00   |
| 3. Huntington (OTARMA) | \$8975.00   |

All bids will be reviewed and compared. The Trustees will award the bid at the next scheduled meeting on May 16<sup>th</sup>, 2011.

## **PUBLIC COMMENTS:**

There were no public comments.

## **FIRE:**

April gas usage was turned in.

Chief Tate attended the Lucas County Fire Chief's meeting on April 27<sup>th</sup>, 2011 at Perrysburg City Fire Department.

An application was received from Sam Zweifel to join the volunteer fire department.

Arthur Nevers made a motion to hire Sam Zweifel for the volunteer fire department contingent upon passing his physical exam, drug screen, and background check with a one year probationary period. Donald Eisel seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

Carl Gillen provided an updated report on the interior work of the fire station. The plans were submitted and reviewed by the Lucas County Building Department. A Correction Letter was attached to the review informing the township what information is needed to get the plans approved. The architect will address the correction letter.

Further discussion was held on the requirement for an automatic sprinkler system.

The bid opening date for the Richfield Township Fire Department Renovation will be on Monday, June 6<sup>th</sup>, 2011 at 7:00 p.m. at the Township Maintenance Building located at 3951 Washburn Rd., Berkey, OH. Legal ads will be placed in the Toledo Blade and on the township website.

A pre-bid meeting date will take place on May 20<sup>th</sup>, 2011 at 3:00 p.m. at the Richfield Township Fire Department at 11450 Sylvania Ave., Berkey, OH.

## **ZONING:**

Mr. Smith reported he spoke to the property owner at 10909 W. Central Avenue regarding the junk vehicles on his property. The property owner is in the process of removing some of the vehicles. Mr. Smith will continue to monitor the progress of the removal of the vehicles.

There was discussion on the condition of the property at 3304 Washburn Rd., Mr. Smith called and left a message with Sheila Nash the Lucas County Health Inspector and has not heard back at this time.

The property owner located at 3530 Fulton-Lucas Road has allowed his permit to expire; he still resides in the original house and the new construction is unfinished. Mr. Smith has notified Sheila Nash and she has turned over to the Lucas County Prosecutor.

Mr. Smith received a complaint regarding mulch being brought onto the property located at 11515 W. Central Avenue.

The owner of the property located at 3837 Washburn Rd. contacted Mr. Smith to obtain a building permit to resume construction of a room addition. Mr. Smith advised him he needed a pink slip from Sheila Nash.

The property owner at 3300 N. Berkey Southern has requested his tenant provide a letter from the township giving him permission to burn on his property. Chief Tate provided a document outlining the Open Burning Laws; a copy will be given to the property owner. The fire must be located no less than 1,000 feet from a residential area.

**NEW BUSINESS:**

Town hall rentals for April were \$150.00.

The Lucas County Township Association meeting will be held on May 12<sup>th</sup> at 7:00 p.m. at Springfield Township.

Trustee Eisel attended the National Train Day at TMACOG.

The Lucas County District Advisory Council will hold a supplemental meeting on May 18<sup>th</sup> at 7:00 p.m. at Springfield Township.

Trustee Hassen received the minutes from the Lucas County District Advisory Council meeting regarding the health department. The Trustees will review the minutes.

Discussion was held on the log jam in the ten mile creek north of Sylvania Metamora Road. T&J Excavating and Tree Clearing gave an estimate of \$1750.00 for removal of the log jam and pile on site. The Trustees were in agreement to hire T&J Excavating for the log jam removal.

**ROADS:**

Trustee Nevers reported there is a large pothole on Richfield Center Road.

Bids were received for the Crack seal and filling on Washburn Road as follows:

1. D.G. Slurry	\$6770.70	Crack Seal
2. JB	\$9642.50	Crack Filling
3. Premier	\$6127.20	Crack Filling
	\$1181.10	Spray Patching

Donald Eisel made a motion to award the bid for the Washburn Road repairs to Premier for a total of \$7308.30. Arthur Nevers seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

**OLD BUSINESS:**

Trustee Hassen addressed the propane rates for the township. Trustee Nevers spoke with the driver at Bextens and there was question as to the rates provided by Bextens. Mr. Hassen provided the packet received from Bextens with a rate of \$1.39 for the first fill up and \$1.79 if pre-paid in full. Lyons LP gave a rate of \$1.69 per fill up.

Trustee Nevers recommended waiting on hiring an attorney for assistance in the zoning regulations for wind mills; further suggesting we use the Lucas County Prosecutors office for assistance. The Trustees were in agreement. Mr. Nevers spoke with John Nagy at the Lucas County Planning Commission regarding the zoning for windmills.

**PUBLIC NOTICE:**

The following information can be viewed on the Richfield Township website at: [www.richfieldtownshiplucascounty.com](http://www.richfieldtownshiplucascounty.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business John Hassen made a motion to adjourn at 8:20 p.m., which was seconded by Donald Eisel. Roll call: Hassen-yes, Eisel-yes. Motion approved.

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Richfield Township Fiscal Officer

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