

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

November 7th, 2011

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Trustee

Chairman - John Hassen- present
Co-Chairman Donald Eisel – present
Arthur Nevers – present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the October 17th, 2011 meeting, current Cash Summary Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Arthur Nevers made a motion to approve the October 17th minutes as presented. Donald Eisel seconded the motion. Roll call: Hassen – yes, Eisel-yes, Nevers-yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (6962-7020) were presented for approval:

Donald Eisel made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Arthur Nevers seconded the motion. Roll call: Hassen –yes, Eisel-yes, Nevers-yes. Motion approved.

PUBLIC COMMENTS:

Discussion was held on how the meetings were being conducted; Trustee Eisel apologized to the residents of Richfield Township and informed them going forward the Board would work together.

FIRE:

Chief Tate thanked the Board of Trustees for their support during the recent loss of fire fighter Charlie Adair, further stating the fire department appreciates the tremendous outpouring of support from the community during this difficult time.

Chief Tate informed the Trustees the fire association has agreed to pay \$2000.00 towards the purchase of beds for the living quarters; the total cost of the beds is approximately \$2700.00.

John Hassen made a motion to pay \$700.00 towards the purchase of beds for the living quarters at the fire station. Arthur Nevers seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

ZONING:

Zoning Inspector Smith will pick up the Swanton Key and distribute to businesses in the Village of Berkey at Country Mark, Jerry's Marathon, Ott's Implement and Keeler's Corners every Monday for residents.

Mr. Smith reported he spoke with Nathan Fries (Registered Sanitarian, Lucas County Health Department) regarding the property at 3302 Washburn Rd.; Mr. Fries sent a certified letter to the property owner informing them the property is unfit for human habitation and must remain vacant. The property was found to be in a dilapidated and unsafe state.

A letter of complaint was filed regarding unlicensed cars, bricks, and cords of wood sitting on the property at 3930 Washburn Road. Mr. Smith will send a certified letter to the property owner addressing the above zoning violations.

A complaint was received regarding a resident raking leaves in a drainage ditch on Kilburn Road; Mr. Smith will send a zoning violation letter to the property owner.

Further discuss was held in regards to complaints received regarding the property owner at 11515 W. Central Avenue running a landscaping business out of his home. Mr. Smith spoke with Assistant Lucas County Prosecutor John Borell and was advised that this is not an issue for the Trustees. Mr. Borell advised zoning violations are solely within the authority of the zoning inspector and the Board of Zoning appeals. A zoning violation letter has been sent to the property owner. If the adjoining property owner has a cause of action against the person who is allegedly violating the zoning restrictions he would have to retain his own attorney to file such an action.

Mr. Smith attended the Lucas County meeting regarding septic systems.

CEMETERY:

Trustee Eisel spoke with Jim Shaw (Lucas County Sanitary Engineer) and reported the township could apply to the city of Toledo for a water tap for water to help maintain the cemetery.

NEW BUSINESS:

Discussion was held on soft billing options and HIPAA (Health Information Portability and Accountability Act) laws; Chief Tate will research further and report at a future meeting.

Trustee Nevers attended the Lucas County Soil and Water Conservation meeting.

An invoice for 2012 TMACOG membership was presented for \$408.00.

Arthur Nevers made a motion to approve the 2012 TMACOG membership invoice for \$408.00. John Hassen seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

The Fiscal Office reported the 2008, 2009 and 2010 financial reports have been sent to the bonds company for the refinancing of the bond levy per their request. The bond company is working on the rating of the township.

The WSOS Community Action Commission has received new grant funds to assist residents with removal of up to two ash trees causing a potential threat to structures and play areas. The program provides matching funds up to 40% of the removal costs per household. **The grant funds are not available for trees removed prior to official approval from WSOS.** For additional information please contact Cindy Brookes at 419-334-5016 or at cabrookes@wsos.org.

The resolution for the bond issue was presented to the Trustees.

See attached resolution: 110711-01

ROADS:

Trustee Hassen reported Geddis Paving was contacted regarding the landscaping and seeding on the Miller Road project and they were in agreement to allow a local landscaper to do the project. Quotes will be obtained from AJ Landscaping.

Trustee Eisel reported he spoke with Lucas County Engineer Brian Miller regarding the problem with the drain on Central Avenue and Murd Road as well as the drainage problems on Kilburn Road.

The Toledo Sanitation Department will investigate the drainage problems with the ditch on Richfield Center Road.

OLD BUISNESS:

The Fiscal Officer reported she spoke with Medicare regarding the soft billing issues raised at the last meeting and confirmed all EOB's (Explanation of Benefits) have been sent to the fire station since 2008 .

In addition after researching all ten claims in question there were 3 claims submitted in March 2011 and the EOB was sent to the station, all other claims in question were either not filed as of this date or were filed in September; therefore no EOB would have been sent as it takes forty-five days to process the claim.

Trustee Hassen gave an updated report on the repairs of the stove at the fire station.

Trustee Nevers discussed the grant for the methane gas; Trustee Hassen will research further.

Trustee Nevers questioned the Trustees on their opinion on the livestock auction Marcy Kaptur presented at National Convention. The Trustees were in agreement this was not feasible.

PUBLIC NOTICE:

The following information can be viewed on the Richfield Township website at: www.richfieldtownshiplucascounty.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business John Hassen made a motion to adjourn at 8:00 p.m., which was seconded by Arthur Nevers. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

Richfield Township Fiscal Officer

