

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

January 3rd, 2011

The regular meeting of the Richfield Township Trustees was called to order by Arthur Nevers at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Trustee
Arthur Nevers – present
John Hassen- present
Donald Eisel – present

The Clerk requested nominations for Chairman of the Board of Trustees. Donald Eisel nominated John Hassen. Arthur Nevers seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for John Hassen as Chairman resulted as follows: Nevers-yes, Eisel-yes, Hassen - yes. John Hassen was selected to serve as Chairman in 2011.

The Clerk requested nominations for Vice-Chairman of the Board of Trustees. Arthur Nevers nominated Donald Eisel. John Hassen seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Donald Eisel as Vice Chairman resulted as follows: Eisel-yes, Nevers-yes, Hassen - yes. Donald Eisel was selected to serve as Vice-Chairman in 2011.

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the December 20th, 2010 meeting, current Cash Summary Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Donald Eisel made a motion to approve the December 20th minutes as corrected. John Hassen seconded the motion. Roll call: Hassen –yes, Eisel-yes, Nevers-yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (6330-6413) were presented for approval:

Arthur Nevers made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Donald Eisel seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

PUBLIC COMMENTS:

No public comments

FIRE:

Chief Tate presented the Line Officers for 2011 as follows:

- | | | |
|----|-------------------------|----------------|
| 1. | Assistant Chief of Fire | Shane Garlick |
| 2. | Assistant Chief of EMS | Denise Farley |
| 3. | Captain Fire | Ed Fitzpatrick |
| 4. | Captain Fire | Kevin Kross |
| 5. | Captain EMS | Pete Ball |
| 6. | Lieutenant EMS | Carol Felzer |

Donald Eisel made a motion to accept the line officers for 2011 as presented. Arthur Nevers seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

The Chief would like to donate the old hose to Spencer Township Fire Department; the Trustees were in support of the donation.

There are eight seals that need to be replaced on the overhead doors at the fire department. The cost will be approximately \$1160.00 which would include oil and adjustments; the Trustees approved.

Chief Tate presented the Automatic Response and Mutual Aid Contract between Metamora/Amboy Township and Richfield Township. The contract will be forwarded to the Prosecutors office for review.

The Fire Department guide book needs to be updated; the Chief is requesting a budget not to exceed \$1000.00 to help in the cost of hiring an Attorney to review the guide book. The Trustees agreed to update the guide book with a budget not to exceed \$1000.00.

ZONING:

Zoning Inspector Smith gave an updated report on all zoning violations in the township.

NEW BUSINESS:

Carl Gillen presented information on the architectural and engineering proposals for the interior renovations at the fire station.

- | | | |
|----|----------------------------------|-------------|
| 1. | Feller, Finch & Associates, Inc. | \$9446.00 |
| 2. | Spring Valley Architects | \$14,000.00 |
| 3. | Vetter Design Group Architects | \$15,250.00 |

Arthur Nevers made a motion to hire Feller, Finch & Associates in the amount of \$9446.00. John Hassen seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

The Volunteer Fire Fighters' Dependents Fund 2011 certificate of annual election of Board Members was as follows:

Arthur Nevers (Chairman)
John Hassen
Jerry Lumbrezer
Wallace Ford
Carl Gillen
Linda Johnston (Secretary)

Arthur Nevers made a motion to have the Trustees take their maximum salary allowance for 2011. Donald Eisel seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen - yes. Motion approved.

Arthur Nevers made a motion to have himself oversee the operations of the Township buildings, Donald Eisel is in charge of the cemetery and John Hassen oversees the road maintenance. Donald Eisel seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen -yes. Motion approved.

Donald Eisel made a motion to appoint Arthur Nevers as our representative to the Health District, Donald Eisel as our representative to the Solid Waste Management District and LCIC representative, and Arthur Nevers as our TMACOG representative. John Hassen seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen - yes. Motion approved.

RECORDS RETENTION:

Donald Eisel made a motion to appoint John Hassen as chairman of the Records Retention Committee, Linda Johnston as secretary of the Records Retention Committee and to retain all 2010 records. Arthur Nevers seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen -yes. Motion approved.

PERMANENT APPROPRIATIONS:

010311-01 Donald Eisel moved the adoption of the following Resolution: BE IT RESOLVED by the Board of Trustees for Richfield Township, Lucas County, Ohio, that to provide for the current expenses and other expenditures of said Board or Trustees, during the period from January 1st until no later than December 31st, 2011 the attached listing of sums be and same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said period as follows:

John Hassen seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Donald Eisel	yes
Mr. John Hassen	yes
Mr. Arthur Nevers	yes

Resolution adopted. (see attachments).

OLD BUSINESS:

Trustee Nevers will set up a meeting with the Lucas County Sherriff's department to discuss police protection in the township.

Further discussion was held on sending out a survey to all residents for their vote on whether they would be interested in police protection or not in the township; included on the survey will be a vote for water and natural gas. The fiscal officer will present the survey at the next meeting for the Trustees approval.

Trustee Nevers rescinded his previous decision on placing a freeze on all salaries for 2011.

Trustee Nevers made a motion to give all employees a 3% increase.

Further discussion was held on increasing wages. There was no second on the motion.

Arthur Nevers made a motion to increase the hourly wages of Jim Crooks and Jerry Lumbrezer by \$2.00 per hour; increase the hourly wages of Doug Ronau and Ron Smith by 3%. John Hassen seconded the motion. Roll call: Hassen=yes, Eisel=yes, Nevers=yes. Motion approved.

Discussion was held on increasing the wages of John Farley by \$2.00 per hour; Mr. Farley will research further on the amount of money he is allowed to make per year.

PUBLIC NOTICE:

The following information can be viewed on the Richfield Township website at: www.richfieldtownshiplucascounty.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue

- 8. Town hall rental rules and fees
- 9. Roads and Maintenance
- 10. Rubbish Contractor information for garbage pickup
- 11. Community Links.

There being no further business John Hassen made a motion to adjourn at 9:10 p.m., which was seconded by Donald Eisel. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

Richfield Township Fiscal Officer

