

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

September 3rd, 2013

The regular meeting of the Richfield Township Trustees was called to order by Arthur Nevers at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Trustee
Chairman: Arthur Nevers – present
Vice Chairman: John Hassen – present
Donald Eisel- present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the August 19th, 2013 meeting, current Cash Summary Report, July Bank Reconciliation and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Donald Eisel made a motion to approve the August 19th, 2013 minutes with the following corrections: Trustee Nevers requested to add the statement Ms. Hassen told Mr. Nevers to call the sheriff. John Hassen seconded the motion. Roll call: Hassen –yes, Eisel=yes, Nevers=yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (8374-8395) were presented for approval:

John Hassen made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Arthur Nevers seconded the motion. Roll call: Hassen=yes, Eisel=yes, Nevers=yes. Motion approved.

PUBLIC COMMENTS:

No public comments.

FIRE:

August fuel usage was turned in.

Chief Tate reported the occupancy study has been completed at the Road House. The study was completed by Richfield Fire Department along with two additional fire inspectors and the conclusion was as follows: the inside occupancy maximum capacity is 163 and the outside patio maximum capacity is 175. Previously the incorrect capacity rating was 68 inside and 70 outside.

ZONING:

Mr. Smith reported he has contacted Steve Loeffler to cut the grass at Gary Myers property on Washburn Rd.

Discussion was held on appointing two alternate zoning board members.

Trustee Nevers made a motion to appoint Beth Rosinski and Lee Strain as alternates to the zoning board. Donald Eisel seconded the motion. Roll call: Nevers-yes, Hassen-yes, Eisel-yes. Motion approved.

The August 12th zoning minutes were read.

NEW BUSINESS:

The Fiscal Officer reminded the Trustees of the procedure to follow when there is a record request.

OLD BUSINESS:

No response from Tina Tipping on the town hall rental contract at this time.

An estimate for the siding on the maintenance building was obtained from Siding World for \$3561.22 with an additional cost of \$1147.85 for the lumber.

Estimates will be obtained on the salt shed.

ROADS:

Trustee Eisel spoke with Brian Miller regarding the Murd Road drainage project.

Arthur Nevers made a motion to pursue the Murd Road Drainage project. John Hassen seconded the motion. Roll call: Nevers-yes, Hassen-yes, Eisel-yes. Motion approved.

Discussion was held on applying sealant to the driveway at the maintenance building. An estimate from Jennite Co. was received; further estimates will be obtained.

PUBLIC NOTICE:

Residents may call Tina Tipping at 419-973-2706 to rent the town hall.

The following information can be viewed on the Richfield Township website at:
www.richfieldtownshiplucascounty.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Arthur Nevers made a motion to adjourn at 7:40 p.m., which was seconded by Donald Eisel: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

Richfield Township Fiscal Officer

