

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

January 7, 2019

The regular meeting of the Richfield Township Trustees was called to order by Andrew Bick at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Chairman: Andrew Bick – present
Co-Chairman: Steve Bettinger – present
John Hassen – present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the December 17, 2018, meeting, current Cash Summary Report, December Bank Reconciliation and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

John Hassen made a motion to approve the December 17, 2018, minutes as presented. Steve Bettinger seconded the motion. Roll call: Bettinger- yes, Bick –yes, Hassen- yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (11262- 11325) were presented for approval:

Steve Bettinger made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. John Hassen seconded the motion. Roll call: Hassen-yes, Bick-yes, Bettinger-yes. Motion approved.

NOMINATIONS FOR CHAIRMAN & CO-CHAIRMAN:

The Clerk requested nominations for Chairman of the Board of Trustees. Andrew Bick nominated Steve Bettinger, John Hassen seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Steve Bettinger as Chairman resulted as follows: Bick-yes, Bettinger-yes, Hassen-yes. Motion approved. Steve Bettinger was selected to serve as Chairman in 2019.

The Clerk requested nominations for Vice-Chairman of the Board of Trustees. Andrew Bick nominated John Hassen. Steve Bettinger seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for John Hassen as Vice Chairman resulted as follows: Bettinger-yes, Bick-yes, Hassen - yes. Motion approved. John Hassen was selected to serve as Vice-Chairman in 2019.

PUBLIC COMMENTS:

Bill Harbert with Lucas County Plan Commission discussed issues with the LaValley property on 10150 Sylvania Metamora Road. The property owner has submitted plans to put in twelve lots, the proposed lots would not meet frontage requirements per the Richfield Township Zoning Resolution. Mr. Harbert recommended the property be plotted.

Trustee Bick made a motion to have the LaValley property at 10150 Sylvania Metamora Rd. be plotted per Lucas County. Steve Bettinger seconded the motion. Roll call: Bettinger- yes, Bick –yes, Hassen- yes. Motion approved.

FIRE:

Fuel usage for December 2018 turned in.

Chris Harrison and Aly Sturt passed Fire Fighter 1 and EMT classes.

Chief Tate presented Line officers for 2019:

Assistant Chief	Denise Farley
Assistant Chief	Shane Garlick
Captain	Keith Clonch
Captain	Ed Fitzpatrick
Captain	Kevin Cross
Lieutenant	Jim Crooks
Lieutenant	Tyler Hauck

Steve Bettinger made a motion to approve the line officers as presented. John Hassen seconded the motion. Roll call: Bettinger- yes, Bick –yes, Hassen- yes. Motion approved.

ZONING:

Zoning inspector Smith gave an update on zoning issues.

OLD BUSINESS:

Discussion on updating telephone with voice mail and internet lines at the maintenance building. Estimates presented from Buckeye Cable, waiting on estimate from Century Link.

ROADS:

Trustee Bick reported he was contacted by Spencer Township Trustees inquiring if the township would be willing to share our maintenance employee with them for help with snow plowing, salting temporarily until they were able to replace their maintenance employee who recently quit. Further discussion was held on charges for this service, the Trustees will contact Lucas County to obtain prices.

Lucas County Engineers office is requesting future road project list be submitted. Trustee Bettinger will submit the following road projects: Miller Road (Central to the curve) crack fill, Miller Rd. to Langenderfer Rd. for repairs based on County recommendations.

NEW BUSINESS:

Trustee Bettinger made a motion to replace the ceiling mount furnace in the maintenance garage at a cost of \$3260.00 from Overcashier Horst Heating and Air conditioning. John Hassen seconded the motion. Roll call: Bick-yes, Bettinger -yes, Hassen-yes. Motion approved.

Andrew Bick made a motion to have the Trustees take their maximum salary allowance for 2019. John Hassen seconded the motion. Roll call: Bick-yes, Bettinger – yes, Hassen-yes. Motion approved.

Steve Bettinger made a motion to have Andrew Bick oversee the operations of the Township buildings, John Hassen is in charge of the cemetery and Steve Bettinger oversees the road maintenance. John Hassen seconded the motion. Roll call: Bick-yes, Bettinger -yes, Hassen-yes. Motion approved.

John Hassen made a motion to appoint Steve Bettinger as our representative to the Health District, John Hassen as our representative to the Solid Waste Management District and LCIC representative, and Andrew Bick as our TMACOG representative. Andrew Bick seconded the motion. Roll call: Bick-yes, Bettinger – yes, Hassen-yes. Motion approved

John Hassen made a motion to appoint Linda Decker as the Sunshine Law Representative. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger-yes, Hassen-yes. Motion approved.

010719-01 Steve Bettinger submitted the following Resolution and moved for its adoption:

WHEREAS it is a benefit to the Trustees, Clerk and Zoning Inspector or Zoning Board Members to attend State Conventions of the Township Trustees and Fiscal Officers Association, National Convention, Township related meetings and informational seminars.

WHEREAS, it has been determined the need and priority of attending these meetings and seminars will benefit the Township with better informed Trustees, Fiscal Officer and Zoning Inspector or Zoning Board Members therefore,

BE IT RESOLVED, that the expenses, such as fees, reservations, rooms, food, parking and travel at the effective IRS rate per mile be authorized to attend winter, summer, and national conventions, meetings and seminars. Furthermore, any other travel outside the Township on Township business shall be paid at the rate of effective IRS rate per mile. No room and board will be paid for seminars where location is within a 50-mile radius of the township.

John Hassen seconded the resolution. Roll call: Bick-yes, Bettinger-yes, Hassen-yes. Resolution approved.

Health Insurance:

010719-02 Steve Bettinger submitted the following Resolution and moved for its adoption:

WHEREAS, the township has chosen not to procure a health care plan and has chosen instead to reimburse its trustee, fiscal officer and all full time employees along with their dependents for each out of pocket premium for their health insurance and out-of-pocket costs for medical care attributable to the coverage provided for them for insurance benefits.

WHEREAS, the yearly maximum amount for each trustee, fiscal officer, and full time employee's along with their dependents is \$4950.00 per person.

BE IT RESOLVED, that the Township Trustees, Fiscal Officer, all full time employees and their dependents are entitled for reimbursement of the maximum amount of \$4950.00 per person per year for the reimbursement of health insurance premiums and out of pocket costs for medical care. Andrew Bick seconded the resolution. Roll call: Bick-yes, Bettinger-yes, Hassen-yes.

Resolution approved.

Andrew Bick made a motion to approve the presented Blanket Certificates 1-52. John Hassen seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Bick-yes. Motion approved. (see attachment).

FIRE OPERATING LEVY:

Discussion was held on the renewal of the current fire operating levy.

Resolution requesting the County Auditor to certify the current tax valuation and the dollar amount of revenue that would be generated.

010719-03 Andrew Bick moved for the adoption of the following resolution:

WHEREAS, renewal of the existing fire operating tax levy is necessary to maintain the Richfield Township Fire Department.

WHEREAS, a request to the County Auditor for the total current tax valuation of the township and the dollar amount of revenue generated.

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of the Township of Richfield, Lucas County, Ohio

A resolution requesting the county auditor to certify back to the Trustees the total current tax valuation of the township and the dollar amount of revenue that would be generated by a 2.5 renewal fire operating levy for the November 5th, 2019 election.

John Hassen seconded the resolution. Roll call: Hassen-yes, Bettinger-yes, Bick-yes. Resolution approved.

RECORDS RETENTION:

Steve Bettinger made a motion to appoint Andrew Bick as chairman of the Records Retention Committee, Linda Decker as secretary of the Records Retention Committee and to retain all 2018 records. John Hassen seconded the motion. Roll call: Bick-yes, Bettinger –yes, Hassen-yes. Motion approved.

The Fiscal Officer presented FORM RC-3 to dispose of records per the approved Records Retention Schedule (RC-2).

Andrew Bick made a motion to approve Form RC-3 presented to dispose of records after approval of the Ohio Historical Society. Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Bick-yes. Motion approved.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at:

www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business John Hassen made a motion to adjourn at 8:50 p.m., which was seconded by Andrew Bick: Roll call: Hassen -yes, Bettinger-yes, Bick-yes. Motion approved.

Richfield Township Fiscal Officer

