

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

April 2, 2018

The regular meeting of the Richfield Township Trustees was called to order by Andrew Bick at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Chairman: Andrew Bick – present  
Co-Chairman: Steve Bettinger – present  
John Hassen – present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the March 19, 2018, meeting, current Cash Summary Report, February Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

John Hassen made a motion to approve the March 19, 2018, minutes as presented. Andrew Bick seconded the motion. Roll call: Bettinger- yes, Bick –yes, Hassen- yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (10913- 10930) presented for approval.

Steve Bettinger made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. John Hassen seconded the motion. Roll call: Bettinger-yes, Bick-yes, Hassen-yes. Motion approved.

**PUBLIC COMMENTS:**

Craig Hibner (Account Representative | Burnham & Flower Insurance Group) presented a quote for insurance, with a premium of \$16,420.00 dollars along with the benefits of joining OTARMA.

The Trustees will invite Hylant Insurance to the next meeting for a quote.

Ron Meyers from Lucas County Engineers office presented information on the Kilburn Rd. paved shoulder project. The total amount of the project is estimated to cost \$3,916,200.00. This estimate figures for inflation.

For this Project, the estimated funding participation amounts and percentage of the total project cost are as follows:

County	\$376,200	9.6%
Park District	\$75,000	1.9%
Township	\$392,000	10%
OPWC	\$1,211,400	30.9%
TMACOG	\$1,861,600	47.6%

Andrew Bick made a motion to approve the Joint Cooperative Agreement Resolution 040218-01 (see attachment). Steve Bettinger seconded the resolution. Roll call: Bettinger- yes, Bick –yes, Hassen- no. Motion approved.

There will be an open house scheduled to go over plans, as well as a public hearing.

**FIRE:**

Chief Tate attended a special Dispatch meeting on 3/28/18 at Springfield Fire Department as well as the Lucas County Fire chiefs meeting in Grand Rapids on 3/28/18.

State EMS inspector passed Richfield Township Fire station as a State training site.

BWC (Bureau of Workmen's Compensation) inspection also passed.

Discussion on roof repairs for fire station, Trustees all agreed to get a quote for repairs to the roof.

**ZONING:**

Zoning Inspector Smith gave an update on zoning issues.

**OLD BUSINESS:**

No old business

**NEW BUSINESS:**

No objections to any liquor permit renewals in the township.

Discussion was held on having maintenance employees cleaning log jams out of the ditch on Sylvania Metamora Rd.

Steve Bettinger made a motion to not have maintenance employees clean the log jams out of the ditches. Andrew Bick seconded the motion. Roll call: Bettinger- yes, Bick –yes, Hassen- yes. Motion approved.

**PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information is available on the Richfield Township website at: [www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business John Hassen made a motion to adjourn at 8:50 p.m., which was seconded by Steve Bettinger: Roll call: Hassen -yes, Bettinger-absent, Bick-yes. Motion approved.

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Richfield Township Fiscal Officer

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