

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

January 2, 2018

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Chairman: John Hassen – present
Co-Chairman: Andrew Bick – present
Steve Bettinger – present

The Clerk requested nominations for Chairman of the Board of Trustees. Steve Bettinger nominated Andrew Bick. John Hassen seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Andrew Bick as Chairman resulted as follows: Bick-yes, Bettinger – yes, Hassen-yes. Motion approved. Andrew Bick was selected to serve as Chairman in 2018.

The Clerk requested nominations for Vice-Chairman of the Board of Trustees. Andrew Bick nominated Steve Bettinger. John Hassen seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Steve Bettinger as Vice Chairman resulted as follows: Bettinger-yes, Bick – yes, Hassen - yes. Motion approved. Steve Bettinger was selected to serve as Vice-Chairman in 2018.

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the December 18, 2017 meeting, current Cash Summary Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Steve Bettinger made a motion to approve the December 18, 2017 minutes as presented, Andy Bick seconded the motion. Roll call: Bettinger- yes, Bick –yes, Hassen- yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (10790- 10805) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Steve Bettinger seconded the motion. Roll call: Hassen-yes, Bick-yes, Bettinger-yes. Motion approved.

PUBLIC COMMENTS:

No public comment.

FIRE:

Fuel usage for December was turned in.

ZONING:

Zoning inspector Smith gave an update on zoning issues.

ROADS:

Conversation about putting up “no thru trucks” sign on Washburn Rd. north of Brint rd. After debate, Steve Bettinger made a motion not to put up the signs. Andrew Bick seconded the motion. Roll call: Bettinger- yes, Bick –yes, Hassen- yes. Motion approved.

OLD BUSINESS:

No old business.

NEW BUSINESS:

John Hassen made a motion to have the Trustees take their maximum salary allowance for 2018. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger – yes, Hassen-yes. Motion approved.

Steve Bettinger made a motion to have Andrew Bick oversee the operations of the Township buildings, John Hassen is in charge of the cemetery and Steve Bettinger oversees the road maintenance. John Hassen seconded the motion. Roll call: Bick-yes, Bettinger -yes, Hassen-yes. Motion approved.

John Hassen made a motion to appoint Steve Bettinger as our representative to the Health District, John Hassen as our representative to the Solid Waste Management District and LCIC representative, and Andrew Bick as our TMACOG representative. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger – yes, Hassen-yes. Motion approved

John Hassen made a motion to appoint Linda Decker as the Sunshine Law Representative. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger-yes, Hassen-yes. Motion approved.

010218-01 Andrew Bick submitted the following Resolution and moved for its adoption:

WHEREAS it is a benefit to the Trustees, Clerk and Zoning Inspector or Zoning Board Members to attend State Conventions of the Township Trustees and Fiscal Officers Association, National Convention, Township related meetings and informational seminars.

WHEREAS, it has been determined the need and priority of attending these meetings and seminars will benefit the Township with better informed Trustees, Fiscal Officer and Zoning Inspector or Zoning Board Members therefore,

BE IT RESOLVED, that the expenses, such as fees, reservations, rooms, food, parking and travel at the effective IRS rate per mile be authorized to attend winter, summer, and national conventions, meetings and seminars. Furthermore, any other travel outside the Township on Township business shall be paid at the rate of effective IRS rate per mile. No room and board will be paid for seminars where location is within a 50-mile radius of the township.

John Hassen seconded the resolution. Roll call: Bick-yes, Bettinger-yes, Hassen-yes. Resolution approved.

Health Insurance:

010218-02 John Hassen submitted the following Resolution and moved for its adoption:

WHEREAS, the township has chosen not to procure a health care plan and has chosen instead to reimburse its trustee, fiscal officer and all full time employees along with their dependents for each out of pocket premium for their health insurance and out-of-pocket costs for medical care attributable to the coverage provided for them for insurance benefits.

WHEREAS, the yearly maximum amount for each trustee, fiscal officer, and full time employee's along with their dependents is \$4950.00 per person.

BE IT RESOLVED, that the Township Trustees, Fiscal Officer , all full time employees and their dependents are entitled for reimbursement of the maximum amount of \$4950.00 per person per year for the reimbursement of health insurance premiums and out of pocket costs for medical care. Andrew Bick seconded the resolution. Roll call: Bick-yes, Bettinger-yes, Hassen-yes.

Resolution approved.

Steve Bettinger made a motion to approve the presented Blanket Certificates 1-56. John Hassen seconded the motion. Roll call: Bettinger-yes, Hassen-yes, Bick-yes. Motion approved. (see attachment).

RECORDS RETENTION:

Steve Bettinger made a motion to appoint Andrew Bick as chairman of the Records Retention Committee, Linda Decker as secretary of the Records Retention Committee and to retain all 2016 records. John Hassen seconded the motion. Roll call: Bick-yes, Bettinger –yes, Hassen-yes. Motion approved.

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 7:55 p.m., which was seconded by John Hassen: Hassen -yes, Bettinger-yes, Bick-yes. Motion approved.

Richfield Township Fiscal Officer
