

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

December 18, 2017

The regular and end of year meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Chairman: John Hassen – present
Co-Chairman Andrew Bick – present
Steve Bettinger – present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the December 4, 2017 meeting, current Cash Summary Report, November bank statement, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Steve Bettinger made a motion to approve the December 4, 2017 minutes as presented. Andrew Bick seconded the motion. Roll call: Bick –yes, Bettinger –yes, Hassen-yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (10761-10789) were presented for approval: John Hassen made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Bick seconded. Roll call: Bick-yes, Bettinger – yes, Hassen-yes, Motion approved.

PUBLIC COMMENTS:

Mayor Jeff Rae (Village of Berkey) had questions concerning the snow plowing contract with the Township. Currently the Village pays \$800.00 per year to the township for snow plowing services. Mr. Rae was questioning how revenue from property taxes residents pay is divided between the Village and Township. The Township residents pay 1 millage to maintain the roads, bridges whereas the Village does not. In addition, the Village has two levies their residents pay which includes a 1 mill as well as a 3 mill operating levy.

The Village as well as the Township have been in contact with the Lucas County Auditor's office to provide further clarification.

There was further discussion on road maintenance in the Village, who is responsible to maintain. The Village currently is only responsible for Ohio Street, other roads within the Village are County or State roads. The Township currently has 9.6 miles of roads to maintain.

Doug Ronau (Road Maintenance part time employee) requested a 3% cost of living increase, the Trustee's decided there would be no increase for the road Dept. at this time.

Mr. Ronau gave an update on his current worker's compensation claim.

FIRE:

Chief Tate attended a Gleaners meeting on 12/5/17 where they donated \$250.00 to Richfield Township fire dept.

Chief Tate attended a Lucas County Fire Chief's special meeting in Maumee, where Lucas County Commissioner Pete Gerkin was present. Discussion was held on implementing a next generation EMS County wide system; what they want the system to look like.

Fire department wages were discussed as well as the fire department budget. A loss of revenue (approximately \$27,000.00 per year) has occurred due to the mobile stroke unit moving to a different location.

John Hassen made a motion to increase fire wages for day crew shifts by .50/hr. Steve Bettinger seconded the motion. . Roll call: Bick –yes, Bettinger –yes, Hassen-yes. Motion approved.

Roads:

Trustee Bick contacted Lucas County Engineer's road department in regards to having the fog seal applied to Raab rd. now as opposed to the spring. He was informed it would be applied in the spring/summer due to temperature requirements for the fog seal.

ZONING:

Zoning Inspector Smith presented a copy of Jerusalem Township medical marijuana ordinance he received from Bill Harbert, (Lucas County plan commission) to the trustees for their review.

Mr. Smith gave an update on permits and issues in the township.

Andrew Bick made a motion to re-appoint Myra Condon to a 4-year term on the zoning board and Kathy Allen to a 4-year term on the BZA both commencing 1/1/2018. John Hassen seconded the motion. Roll call: Bick –yes, Bettinger –yes, Hassen-yes. Motion approved.

OLD BUSINESS:

The Trustees have been in contact with the Lucas County Engineers Road Department regarding re-installation of the rumble strips and RPM's on the WB Sylvania Avenue approach to SR 295 after this past summer's resurfacing project and the possibility of installing flashing stop signs at the intersections of: Kilburn Road with Sylvania Avenue and Raab Road with Bancroft Street.

Their office has completed an investigation of the Kilburn Road intersections with Sylvania Avenue and with Brint Road. The guidelines in the Ohio Manual of Uniform Traffic Control Devices (OMUTCD) and ODOT's Traffic Engineering Manual (TEM) "Stop signs shall be augmented with flashing beacons or flashing LEDs at Stop sign controlled intersection approaches with fourteen (14) or more intersection angle crashes in a three (3) year period, Neither of the intersections are close to meeting this threshold. Therefore at this time they are not recommending the installation of flashing stop signs at these intersections.

They also received a request from a resident to make the intersection of Brint Road and Kilburn Road into a multi-way stop. There are certain warrants for vehicular volumes and crashes in the OMUTCD to justify the installation of multi-way stop traffic control at an intersection. The intersection is not close to meeting the warrant in terms of volumes or correctable crashes. Therefore at this time they are not recommending the installation of multi-way stop signs at these intersections.

In addition, they have completed an investigation of the Bancroft/Raab Rd. intersection. In accordance with State Law, their office follows the guidelines in the Ohio Manual of Uniform Traffic Control Devices (OMUTCD) and ODOT's Traffic Engineering Manual (TEM). Per Section 201-3 of the TEM," Stop signs shall be augmented with flashing beacons or flashing LEDs at Stop sign controlled intersection approaches with fourteen (14) or more intersection angle crashes in a three (3) year period, neither of the intersections are close to meeting this threshold. Therefore, at this time they are not recommending the installation of flashing stop signs at this time.

NEW BUSINESS:

See attached resolution: 121817-01 Resolution to appoint members of the public works district 12 integrating committee.

Trustee Bick attended the TMACOG meeting. Discussion was held on regional water. Mr. Bick attended the Lucas County Township Association meeting as well.

TEMPORARY APPROPRIATIONS:

121817-02 Andrew Bick moved the adoption of the following Resolution: BE IT RESOLVED by the Board of Trustees for Richfield Township, Lucas County, Ohio, that to provide for the current expenses and other expenditures of said Board or Trustees, during the period from January 1st until no later than March 31st, 2017 the attached listing of sums be and same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said period as follows:

Steve Bettinger seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Andrew Bick yes Mr. Steve Bettinger yes Mr. John Hassen yes

Resolution adopted. (See attachments).

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: www.richfieldtwp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 8:50 p.m., which was seconded by Andrew Bick: Roll call: Bick-yes, Bettinger – yes, Hassen-yes. Motion approved.

Richfield Township Fiscal Officer

