

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

April 3, 2017

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Chairman: John Hassen – present  
Co-Chairman: Andrew Bick – present  
Steve Bettinger – present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the March 20, 2017 meeting, current Cash Summary Report, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Andrew Bick made a motion to approve the March 20, 2017 minutes as presented. Steve Bettinger seconded the motion. Roll call: Bick –yes, Hassen- yes, Bettinger -yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (10461- 10473) were presented for approval:

Steve Bettinger made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Bick seconded the motion. Roll call: Hassen-yes, Bick-yes, Bettinger – yes, Motion approved.

**PUBLIC COMMENTS:**

No public comments.

**FIRE:**

Fuel usage for March was turned in.

Chief Tate attended the Lucas County Fire Chiefs meeting on March 29, 2017 in Swanton.

Chief Tate presented an application from Charles Stasa to join the volunteer fire department.

Steve Bettinger made a motion to hire Charles Stasa as a volunteer fire fighter contingent upon passing a background check, drug screen and physical; with a one year probationary period. John Hassen seconded the motion. Roll call: Hassen-yes, Bick-yes, Bettinger-yes. Motion approved.

The generator at the fire station will be repaired this week due to an error message on the temperature reading.

### **ZONING:**

Zoning inspector Smith gave an update on zoning issues.

Ron Smith, Zoning Inspector turned in his resignation effective March 31, 2017.

John Hassen made a motion to accept the resignation of Ron Smith as Zoning Inspector. Steve Bettinger seconded the motion. Roll call: Hassen-yes, Bick-yes, Bettinger-yes. Motion approved.

### **OLD BUSINESS:**

No old business.

### **NEW BUSINESS:**

The Trustees reviewed the renewal policy from Hylant Insurance; corrections will be submitted to Hylant. Carbon Monoxide Detectors will be placed in all township buildings.

Trustee Bick attended the TMACOG Transportation Summit on March 31, 2017.

Discussion was held on the township's policy for part-time employee's receiving overtime holiday pay.

Andrew Bick made a motion that all township part-time employees will receive straight time when working on a holiday effective immediately. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger-yes, Hassen-yes. Motion approved.

Further discussion was held on the differences between the fire department policy handbook and the township policy handbook.

**ROADS:**

No road report.

**PUBLIC NOTICE:**

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: [www.richfieldtwp.com](http://www.richfieldtwp.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 8:20 p.m., which was seconded by Andrew Bick: Roll call: Hassen -yes, Bick-yes Bettinger – yes. Motion approved.

\_\_\_\_\_  
Richfield Township Fiscal Officer

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

