

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

January 2, 2017

The regular meeting of the Richfield Township Trustees was called to order by Steve Bettinger at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Chairman: Steve Bettinger – present
Co-Chairman: John Hassen – present
Andrew Bick – present

The Clerk requested nominations for Chairman of the Board of Trustees. Andrew Bick nominated John Hassen. Steve Bettinger seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for John Hassen as Chairman resulted as follows: Bick-yes, Bettinger – yes, Hassen-yes. Motion approved. John Hassen was selected to serve as Chairman in 2017.

The Clerk requested nominations for Vice-Chairman of the Board of Trustees. Steve Bettinger nominated Andy Bick. John Hassen seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Andy Bick as Vice Chairman resulted as follows: Bettinger-yes, Bick – yes, Hassen - yes. Motion approved. Andy Bick was selected to serve as Vice-Chairman in 2017.

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the December 19, 2016 meeting, current Cash Summary Report, December Bank Reconciliation and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Steve Bettinger made a motion to approve the December 19, 2016 minutes as presented, Andy Bick seconded the motion. Roll call: Bettinger- yes, Bick –yes, Hassen- yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (10316- 10356) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Steve Bettinger seconded the motion. Roll call: Hassen-yes, Bick-yes, Bettinger-yes. Motion approved.

PUBLIC COMMENTS:

No public comment.

FIRE:

Fuel usage for December was turned in.

The Local Government Safety Capital grant is complete.

Automatic septic tank cleaned the septic tank at the fire station. There were some issues with drains backing up. This resolved the problem. Going forward the septic tank(s) is scheduled, and will be cleaned every three (3) years.

Stanley Steamer cleaned floors and tile.

Line Officers for 2017:

Assistant Chief Fire	Shane Garlick
Assistant Chief EMS	Denise Farley
Captain EMS	Shelbie Briggs
Lt. EMS	Keith Clonch
Captain Fire	Ed Fitzpatrick
Captain Fire	Kevin Kross

ZONING:

Zoning inspector Smith gave an update on zoning issues.

OLD BUSINESS:

No old business.

NEW BUSINESS:

After discussion on cost of living raises Andrew Bick made a motion for the following:

Paramedics to \$13.00

Jim Crooks & Shelbie Briggs to \$13.50

Part-time firefighters covering day shifts will increase by .50 cents per hour.

Steve Bettinger seconded the motion. Roll call: Hassen-yes, Bick-yes, Bettinger-yes.
Motion approved

Steve Bettinger made a motion to have the Trustees take their maximum salary allowance for 2017. Andrew Bick seconded the motion. Roll call: Bick-yes, Bettinger – yes, Hassen-yes. Motion approved.

Andrew Bick made a motion to have Andrew Bick oversee the operations of the Township buildings, John Hassen is in charge of the cemetery and Steve Bettinger oversees the road maintenance. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger -yes, Hassen-yes. Motion approved.

Steve Bettinger made a motion to appoint Steve Bettinger as our representative to the Health District, John Hassen as our representative to the Solid Waste Management District and LCIC representative, and Andrew Bick as our TMACOG representative. John Hassen seconded the motion. Roll call: Bick-yes, Bettinger – yes, Hassen-yes.
Motion approved

John Hassen made a motion to appoint Linda Decker as the Sunshine Law Representative. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger-yes, Hassen-yes. Motion approved.

010217-01 Steve Bettinger submitted the following Resolution and moved for its adoption:

WHEREAS it is a benefit to the Trustees, Clerk and Zoning Inspector or Zoning Board Members to attend State Conventions of the Township Trustees and Fiscal Officers Association and Township related meetings and informational seminars, and National Convention one elected official per 4 year term with preapproval.

WHEREAS, it has been determined the need and priority of attending these meetings and seminars will benefit the Township with better informed Trustees, Fiscal Officer and Zoning Inspector or Zoning Board Members therefore,

BE IT RESOLVED, that the expenses, such as fees, reservations, rooms, food, parking and travel at the effective IRS rate per mile be authorized to attend winter, summer, and national conventions, meetings and seminars. Furthermore, any other travel outside the Township on Township business shall be paid at the rate of effective IRS rate per mile. No room and board will be paid for seminars where location is within a 50-mile radius of the township.

A report is to be given after attending any seminars, conventions or meetings. Andrew Bick seconded the resolution. Roll call: Bick-yes, Bettinger-yes, Hassen-yes. Resolution approved.

RECORDS RETENTION:

Steve Bettinger made a motion to appoint Andrew Bick as chairman of the Records Retention Committee, Linda Decker as secretary of the Records Retention Committee and to retain all 2016 records. John Hassen seconded the motion. Roll call: Bick-yes, Bettinger –yes, Hassen-yes. Motion approved.

PERMANENT APPROPRIATIONS:

010217-02 Andrew Bick moved the adoption of the following Resolution: BE IT RESOLVED by the Board of Trustees for Richfield Township, Lucas County, Ohio, that to provide for the current expenses and other expenditures of said Board or Trustees, during the period from January 2nd until no later than December 31st, 2017 the attached listing of sums be and same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said period as follows: Steve Bettinger seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Andrew Bick	yes
Mr. Steve Bettinger	yes
Mr. John Hassen	yes

Resolution adopted. (See attachments).

PUBLIC NOTICE:

Residents may call Norma Drennan at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: www.richfieldtp.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees, rules & regulations.

- 7. Fire and Rescue
- 8. Town hall rental rules and fees
- 9. Roads and Maintenance
- 10. Rubbish Contractor information for garbage pickup
- 11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 7:50 p.m., which was seconded by Andrew Bick: Hassen -yes, Bettinger-yes, Bick-yes. Motion approved.

Richfield Township Fiscal Officer

