

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

November 16<sup>th</sup>, 2015

The regular meeting of the Richfield Township Trustees was called to order by Andrew Bick at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:**

Chair: Andrew Bick – present  
Vice-Chairman: Steve Bettinger – present  
Donald Eisel – present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the November 2<sup>nd</sup>, 2015 meeting, current Cash Summary Report, October Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Donald Eisel made a motion to approve the November 2<sup>nd</sup>, 2015 minutes as presented. Steve Bettinger seconded the motion. Roll call: Eisel-yes, Bettinger- yes, Bick -yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (9746-9765) were presented for approval:

Steve Bettinger made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Donald Eisel seconded the motion. Roll call: Eisel-yes, Bick-yes, Bettinger-yes. Motion approved.

**PUBLIC COMMENTS:**

No public comments.

**FIRE:**

Chief Tate reported they are currently working with grant writers for upcoming grants in 2016.

Discussion was held about hiring an electrical company to service our exterior parking lot lights when needed. Safety is the main concern due to the height of these fixtures along with availability of parts when a light needs more than a new light bulb. A licensed electrical contractor should be used for this task from a safety standpoint.

### **ZONING:**

Zoning Inspector Smith gave an updated report on all zoning violations in the township.

Mr. Smith reported he has been contacted by two different parties regarding the purchase of the property at 3150 Berkey Southern Rd., where the old gun club was located. One of the parties was interested in a salvage yard business and the other a winery.

Further discussion was held regarding the barn on Sylvania Avenue that was put up without a permit and the refusal of the owner to apply for a zoning appeal with a \$250.00 fee. The Trustees tabled the discussion until the next scheduled meeting.

### **NEW BUSINESS:**

Meeting dates and times for 2016 were discussed. Notice will be placed in the Evergreen paper as well as the website.

The Board of Richfield Township Trustees will hold their closing meeting for the 2015 Fiscal Year on December 22nd, 2015 at 6:30 p.m. at the Municipal Building located at 3951 Washburn Road, Berkey, Ohio.

Regular meetings of the Board for 2016 will be held on the first and third Monday of each month at 7:00 p.m. at the Municipal Building located at 3951 Washburn Rd., Berkey, OH. If the scheduled meeting falls on a legal holiday, the meeting will be held on the following Tuesday.

Regular meetings of the Richfield Township Zoning Board will be held on the second Monday of each month at 7:00 p.m. at the Municipal Building. If the scheduled meeting falls on a legal holiday, the meeting will be held on the following Tuesday.

### **OLD BUSINESS:**

Info Stream USA provided an estimate of \$3000.00 to update & redesign the website. The Trustees tabled the discussion until 2016.

The Trustees were in agreement to hire Dylan Bick at this time to place minutes on the website so the site will be current.

**PUBLIC NOTICE:**

Residents may call Norma Drennon at 419-829-6029 or 419-283-3424 to rent the town hall.

The following information can be viewed on the Richfield Township website at: [www.richfieldtownshiplucascounty.com](http://www.richfieldtownshiplucascounty.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Bick made a motion to adjourn at 8: 00 p.m., which was seconded by Donald Eisel: Eisel-yes, Bettinger-yes, Bick-yes. Motion approved.

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Richfield Township Fiscal Officer

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