

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

September 21, 2009

The regular meeting of the Richfield Township Trustees was called to order by Donald Eisel at 7:00 p.m. at the Municipal Building, 3951 Washburn Road, Berkey, Ohio. The meeting opened with the Pledge of Allegiance.

ROLL CALL: Trustee
Chairman: Donald Eisel – present
Vice-Chairman: Karen Winn - present
Arthur Nevers - present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the September 7, 2009 meeting, current Cash Summary Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Karen Winn made a motion to approve the September 7, 2009 minutes as corrected. Donald Eisel seconded the motion. Roll call: Winn-yes, Eisel – yes, Nevers - yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (5367 - 5388) were presented for approval:

Karen Winn made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Arthur Nevers seconded the motion. Roll call: Eisel-yes, Winn-yes, Nevers -yes. Motion approved.

ZONING:

Mr. Hassen reported the property owner at 11515 W. Central Ave. had submitted a Special Use Application requesting to park additional trucks on the property and for a Landscaping and Lawn Care Service Business. After review of the Zoning Regulations, parking of additional trucks does not fall under special use. In addition the property owner does not run or intend to run a landscaping business out of his home. Therefore the Special Use Application is not necessary. The property owner will be refunded the application fee of \$250.00.

The property at 11515 Central Ave. was inspected by the EPA and everything was satisfactory. Mr. Rosinski stated he was informed “no open burns are allowed in the township”.

Mr. Hassen reported that a revised, full set of site plans for Christ the Word Presbyterian Church will be delivered on September 23rd and the Lucas County Plan Commission will review the plans on September 24th. Chief Tate reported the Architect had contacted him to discuss the dry hydrant and the supply lines. Mr. Tate referred him to the Lucas County Building Inspector for further information on the supply lines.

Mr. Hassen reported under Zoning Resolution 7.12.2 (g) Signs pertaining to public elections may be erected for no more than 15 days prior to an election. Individuals with political signs posted were notified of the zoning violation.

The September 14th, 2009 zoning minutes were read.

FIRE:

There was further discussion on automatic mutual aid with Spencer Fire Department. Chief Tate presented a draft “Automatic Response and Mutual Aid agreement between Spencer Township Fire/Rescue and Richfield Township Fire/Rescue”. The agreement will be forwarded to the Lucas County Prosecutor’s office for review.

Trustee Winn requested the agreement be forwarded to Hylant Insurance Company for there review after the Prosecutors Office evaluates.

NEW BUSINESS:

A.R.S, Refuse Service, Inc. will begin rubbish pick-up on Monday, November 2nd. If you were using the previous vendor, please give A.R.S. a call at 1-800-823-6715 and they will help you choose the service that is right for you. The trash day will remain the same day.

The Fiscal Officer notified the Trustees a representative from Key Bank called and will be coming to a meeting in the near future to discuss investment options.

092109-01 Karen Winn moved for the adoption of the following resolution:

RESOLUTION
Richfield Township Personnel Policies and Procedures
Adopted October 1, 2009

WHEREAS, it is the policy of the Township of Richfield to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations; and

WHEREAS, the Richfield Township Board of Trustees has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Richfield Township, Lucas County, Ohio that the Personnel Policies and Procedures Handbook be adopted October 1, 2009.

BE IT FURTHER RESOLVED by the Board of Trustees of Richfield Township that these personnel policies and procedures shall apply to all employees.

BE IT FURTHER RESOLVED by the Board of Trustees of Richfield Township that this handbook is intended to provide guidelines covering public service by township employees and is not a contract. The provisions of this handbook may be amended and supplemented from time to time without notice and at the sole discretion of the Board of Trustees.

BE IT FURTHER RESOLVED by the Board of Trustees of Richfield Township that to the maximum extent permitted by law, employment practices for the township shall operate under the legal doctrine known as "employment at will".

Arthur Nevers seconded the resolution. Roll call: Eisel-yes, Winn-yes, Nevers-yes. Resolution adopted.

Discussion was held on the contract with ARS rubbish service. The contract is being reviewed by the Lucas County Prosecutors Office. ARS will begin rubbish pickup in the township in November.

Trustee Nevers reported he has received calls from some of the township volunteer firefighters and they have volunteered to help clean the fire station.

Karen Winn made a motion to go into executive session to discuss personnel disciplinary action at 7:50 p.m. Arthur Nevers seconded the motion. Roll call: Eisel-yes, Winn-yes, Nevers-yes. Motion approved.

Karen Winn made a motion to end the executive session and resume the regular meeting at 8:20 p.m. Arthur Nevers seconded the motion. Roll call: Eisel-yes, Winn-yes, Nevers-yes. Motion approved.

OLD BUSINESS:

Discussion was held on the OPWC (Ohio Public Works Grant). Trustee Winn spoke with Mike Stormer at ODOT regarding the Miller Road culvert project. Trustee Nevers will contact Brian Miller (Lucas County Engineer) to review the previous plans on the Miller Road Culvert project.

ROADS:

Trustee Eisel reported there remains approximately one quarter mile of ditch that needs to be cleaned out on Murd Rd. Mr. Eisel has contacted Midwest Drainage to clean out the remainder of the ditch.

There being no further business Donald Eisel made a motion to adjourn at 8:25 p.m., which was seconded by Karen Winn. Roll call: Winn-yes, Eisel – yes, Nevers - yes. Motion approved.

Richfield Township Fiscal Officer

