

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

June 2, 2008

The regular meeting of the Richfield Township Trustees was called to order by Arthur Nevers at 7:00 p.m. at the Municipal Building, 3951 Washburn Road, Berkey, Ohio.

**ROLL CALL:** Trustee  
Chairman: Arthur Nevers – present  
Vice-Chairman: Donald Eisel - present  
Karen Winn -present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the May 19, 2008 meeting, current Cash Summary Report, April Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Donald Eisel made a motion to approve the May 19, 2008 minutes as corrected. Karen Winn seconded the motion. Roll call: Nevers-yes, Winn-yes, Eisel-yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants 4409 – 4432) were presented for approval:

Karen Winn made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Donald Eisel seconded the motion. Roll call: Winn-yes, Nevers-yes, Eisel-yes. Motion approved.

**ZONING:**

Zoning Inspector Hassen presented an update on the previous zoning violation letters sent out.

Mr. Hassen reported the property owner at 4242 Lathrop Rd. has torn down an old building and there is a large pile of debris that will need to be removed; in addition the property owner has noxious weeds. The removal of noxious weed deadline is June 10<sup>th</sup>, 2008.

Mr. Hassen reported he received a call regarding grass clippings being dropped off at a vacant lot on Kilburn Rd. The caller was able to speak to the property owner and the issue was resolved.

Mr. Hassen received the site plan for the property at 9980 W. Central Ave. The Trustees and the Fire Chief reviewed the site plan and recommendations will be forwarded to Molly MaGuire at the Lucas County Planning Association.

There was discussion on the Zoning Inspectors hours and his availability.

**NEW BUSINESS:**

The Trustees reviewed and compared the insurance bids.

Donald Eisel made a motion to award the Richfield Township insurance to Hylant Insurance Company for a total of \$12,522.00. Arthur Nevers seconded the motion. Roll call: Nevers-yes, Eisel-yes, Winn-yes. Motion approved.

A property owner on Miller Road questioned what the zoning regulations were for windmills. Zoning Inspector Hassen has received copies of windmill regulations from various townships and turned them over to the Trustees for their review. There are no zoning regulations for windmills at this time.

The Fiscal Officer reported the Audit is complete and the Auditor has recommended the Township put a cell phone policy, credit card policy, travel reimbursement plan, and disaster policy in place.

Trustee Winn reported James Walters (Lucas County Prosecutors Office) is working on the rough draft of the employee handbook and he will include a cell phone, credit card and travel reimbursement policy to the handbook.

There was discussion on the Zoning Board alternate applications. All applicants must reside in the unincorporated area of the Township.

Donald Eisel made a motion to appoint Don Reideler as an alternate to the Zoning Board. Arthur Nevers seconded the motion. Roll call: Nevers-yes, Eisel-yes, Winn-yes. Motion approved.

The Trustees requested the Fiscal Officer run the ad for zoning board and board of zoning appeal members in the next two editions of the Evergreen newsletter.

There was further discussion on the Board of Zoning Appeals holding meetings on a quarterly basis after the alternate positions have been filled.

Trustee Eisel attended the Lucas County Solid Waste District Meeting on June 2, 2008.

**FIRE:**

Chief Tate attended the Lucas County Fire Chiefs meeting on May 28, 2008 in Monclova.

The Chief reported they will begin soft billing this week, he further stated they are waiting on the Medicare billing number from the State of Ohio to bill Medicare.

The online bidding for the 1950 pumper will end on June 3<sup>rd</sup>.

There being no further business Arthur Nevers made a motion to adjourn at 8:45 p.m., which was seconded by Karen Winn. Roll call: Nevers-yes, Winn-yes, Eisel-yes. Motion approved.

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Richfield Township Clerk

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