

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

May 20, 2009

The regular meeting of the Richfield Township Trustees was called to order by Donald Eisel at 7:00 p.m. at the Municipal Building, 3951 Washburn Road, Berkey, Ohio. The meeting opened with the Pledge of Allegiance.

ROLL CALL: Trustee
Chairman: Donald Eisel – present
Vice-Chairman: Karen Winn - present
Arthur Nevers - present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the May 4th, 2009 meeting, current Cash Summary Report, April Bank Reconciliation and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Arthur Nevers made a motion to approve the May 4th, 2009 minutes as corrected. Karen Winn seconded the motion. Roll call: Eisel – yes, Nevers-yes, Winn-yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (5081 - 5099) were presented for approval:

Karen Winn made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Arthur Nevers seconded the motion. Roll call: Eisel-yes, Winn-yes, Nevers-yes. Motion approved.

OLD BUSINESS:

There was continued discussion on the employee handbook. Trustee Winn spoke with the Lucas County Prosecutors office and Brian Cunningham (Lucas County Human Resources Director) regarding policies; in addition she spoke to the Ohio State Auditors Legal division.

Ms. Winn spoke with the Lucas County Auditors office regarding the cell phone policy and was advised the township cell phones may be used on a limited basis for personal use providing you do not go over your minutes or you may implement a policy stating for township use only. She further contacted the State of Ohio Auditors office and they will forward policies on cell phones, charge cards and travel.

Trustee Winn has revised the Zoning Inspector job description and will present at the next scheduled meeting.

NEW BUSINESS:

Doug Ronau was recognized and congratulated on his thirty years of service as the Township Maintenance Employee.

The Ohio EPA will hold a public meeting on May 20th to address contamination at the King Rd. landfill. The meeting will be held at the Central Elementary School Library at 7460 Central Ave. at 6:30 p.m.

Trustee Eisel has requested information be placed on the township website for disposing of specialty waste. The Lucas County Solid Waste Management District provides Lucas County residents with a drop-off site for disposing and recycling Specialty Wastes. The District's HHW program accepts many commonly used items in and around the home. This service is available to all Lucas County residents. This program is limited to individual households only! No materials from business or industrial sources will be accepted. You may register to recycle your specialty waste. You will need to provide the *type of material* you wish to dispose and *arrange a time* for drop-off at the Specialty Waste Collection Center

This drop-off service is for Lucas County residents who have registered with the **Lucas County Solid Waste Management District** by calling 419.213.2230 or registering online at: <http://www.co.lucas.oh.us> (under departments).

ROADS:

Discussion was held on the drainage project requirements for the church new construction on US 20 and Murd Road. Trustee Winn is contacting ODOT since part of the improvement would lie in the State right-of-way and also the Lucas County Engineer since they were involved in the original drainage plans. Further discussion was held on the repairs needed for the conduit on Murd Rd. and US 20. Trustee Eisel will obtain estimates on the repairs.

There was discussion on filling in the ditch on Miller Road and obtaining the right of way from a resident on 2631 Miller Road. A certified letter will be sent to the property owner.

ZONING:

The property owner at 10600 Central Ave. is in the process of cleaning up his property.

Mr. Hassen has forwarded the letter received from Chief Tate regarding the property at 3304 Washburn Rd. to Nathan Freis at the Lucas County Health Department.

Mr. Hassen mailed letters to area residents as follows:

3701 Kilburn Road – required to place a fence around pool. The property owner has responded to the letter stating he will comply.

11490 Bancroft – remove jeep, car, boat and pickup from property.

3140 Kilburn Rd. – removed old Buick and pick up truck from property.

Crestline Paving contacted Mr. Hassen to apply for a permit to construct a pumping station at Sylvania-Metamora and Allen Roads. No township permit is needed.

Mr. Hassen spoke with the property owner at 2585 Raab Rd. and they have agreed to put in a swale to alleviate the flooding problems at 2611 Raab Rd.

The May 11th zoning minutes were read.

FIRE:

Chief Tate attended the Lucas County Fire Chiefs meeting on April 29th at Spencer Township.

The application for the FEMA grant has been completed.

An application from Shelbie Briggs was received to join the volunteer fire department.

Karen Winn made a motion to hire Shelbie Briggs to the volunteer fire department contingent upon passing her physical, drug screen and background check, with a one year probationary period and with the agreement to pay for her own basic training. Arthur Nevers seconded the motion. Roll call: Eisel-yes, Winn-yes, Nevers-yes. Motion approved.

The structural firefighting turnout gear bid specifications were forwarded to John Borell (Lucas County Prosecutors Office) for review. The Trustees reviewed the bid specifications.

Karen Winn made a motion to approve the specifications for turnout gear and moved to advertise for bid opening on June 15th, 2009 at 7:00 p.m. at the maintenance building 3951 Washburn Rd. Arthur Nevers seconded the motion. Roll call: Eisel-yes, Winn-yes, Nevers-yes. Motion approved.

The ads for the sealed bids will be placed in the Toledo Blade and on the township website at www.richfieldtownshiplucascounty.com.

Chief Tate is presently working on a grant to finish the fire station.

There was discussion on automatic mutual aid to provide maximum protection by providing the fastest service response to residents, whereby each entity may render automatic mutual aid to each other for certain defined incidents.

The following volunteer fire fighters were recognized for their years of service:

Mike Shambarger	10 years
Ed Fitzpatrick	15 years
Gene Fries	15 years
Ron Tate	20 years
Jerry Noe	45 years
George Cox Jr.	50 years

There being no further business Karen Winn made a motion to adjourn at 9:00 p.m., which was seconded by Donald Eisel. Roll call: Eisel – yes, Nevers-yes, Winn-yes. Motion approved.

Richfield Township Clerk
