

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

December 22nd, 2008

The end of year meeting of the Richfield Township Trustees was called to order by Arthur Nevers at 7:00 p.m. at the Municipal Building, 3951 Washburn Road, Berkey, Ohio.

ROLL CALL: Trustee
Chairman: Arthur Nevers – present
Vice-Chairman: Donald Eisel -present
Karen Winn - present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the December 15th, 2008 meeting, current Cash Summary Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Karen Winn made a motion to approve the December 15th, 2008 minutes as corrected Arthur Nevers seconded the motion. Roll call: Nevers-yes, Winn-yes, Eisel-yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (4822-4887) were presented for approval:

Donald Eisel made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Arthur Nevers seconded the motion. Roll call: Nevers-yes, Winn-yes, Eisel-yes. Motion approved.

NEW BUSINESS:

**121508-01 REQUEST FOR ADVANCE OF TAXES COLLECTED
Municipalities, School Districts, Townships
REVISED CODE, SEC. 321.34**

Karen Winn moved the adoption of the following Resolution:
To the Auditor of Lucas County, Ohio:
Toledo, Ohio, December 15, 2008.

***YOU ARE HEREBY REQUESTED** to issue your warrant upon the County Treasurer of said County, in favor of Linda Johnston as Fiscal Officer of Richfield Township in said County for township Dollars, of the current collection of taxes assessed and collected for and in behalf of said Richfield Township which shall be held and treated as an advance payment on the current collection of taxes due said Richfield Township at the ensuing settlement, 2009, as provided by law.*

*Pursuant to a Resolution adopted by the Richfield Township Board of Trustees.
Adopted December 15, 2008. Resolution No. 121508-01*

Arthur Nevers seconded the motion. Roll call: Nevers-yes, Winn-yes, Eisel-yes. Resolution approved.

121508-02 Karen Winn moved for the adoption of the following resolution:

BE IT RESOLVED, effective for one year beginning January 1, 2009 that Douglas Ronau be hired with a 3% cost of living increase. He will be covered by Workmen's

Compensation Insurance. Any other insurance he desires shall be of his own choosing and he shall pay for that insurance.

BE IT FURTHER RESOLVED that his regular days of work shall be Monday, Wednesday and Friday unless he notifies a Trustee of his desire to change or switch a day whenever necessary for his personal benefit.

BE IT FURTHER RESOLVED, whenever a legal holiday falls on his regularly scheduled workday, he shall be paid for eight hours at his regular rate of pay. If it is necessary for him to work on a legal holiday he shall be paid for the hours worked at double his regular rate of pay. If it is necessary for him to work on a Saturday or more than eight hours in a day, he shall be paid one and one-half times his regular rate of pay. If it is necessary for him to work on Sunday, he shall be paid double his regular rate of pay for hours actually worked. If it is necessary for him to work at an unscheduled time, he shall be paid for a minimum of two hours at his regular rate of pay.

BE IT FURTHER RESOLVED, that he is entitled to 72 hours of paid vacation at his regular rate of pay, which must be used within the year.

BE IT FURTHER RESOLVED, that he is entitled to 24 hours of allowable sick time, which cannot be carried over into the following year. Arthur Nevers seconded the resolution. Roll call: Winn-yes, Eisel-yes, Nevers-yes. Resolution approved.

121508-03 Karen Winn submitted the following Resolution and moved for its adoption:

WHEREAS it is a benefit to the Trustees, Clerk and Zoning Inspector or Zoning Board Members to attend State Conventions and National Conventions of the Township Trustees and Fiscal Officers Association and Township related meetings and informational seminars: and,

WHEREAS, it has been determined the need and priority of attending these meetings and seminars will benefit the Township with better informed Trustees, Fiscal Officer and Zoning Inspector or Zoning Board Members therefore,

BE IT RESOLVED, that the expenses, such as fees, reservations, rooms, food, parking and travel at the effective IRS rate per mile be authorized to attend winter, summer, and national conventions, meetings and seminars. Furthermore, any other travel outside the Township on Township business shall be paid at the rate of effective IRS rate per mile. No room and board will be paid for seminars where location is within a 50-mile radius of the township. A report is to be given after attending any seminars, conventions or meetings. Arthur Nevers seconded the resolution. Roll call: Winn-yes, Eisel-yes, Nevers-yes; Resolution approved.

Donald Eisel made a motion to appoint John Hassen as the Richfield Township Zoning Inspector. Once a month attendance at a Board of Trustees meeting is required. The Zoning Inspector appointment will run for one-year beginning January 1, 2009 and ending December 31st, 2009. He will be paid \$12.36 per hour not to exceed twenty hours per week. Arthur Nevers seconded the motion. Roll call: Winn-yes, Eisel-yes, Nevers-yes. Motion approved.

Donald Eisel made a motion to set the mileage rate for 2009 at the effective IRS rate per mile. Arthur Nevers seconded the motion. Roll call: Eisel-yes, Winn-yes, Nevers-yes. Motion carried.

Arthur Nevers made a motion to increase Scott Smiths salary by 3%. Karen Winn seconded the motion. Roll call: Nevers-yes, Winn-yes, Eisel-yes. Motion approved.

ZONING:

A certified letter has been sent to the property owner at 4242 N. Lathrop Rd. to notify him his fence is to close to the property line. The Richfield Township Zoning Resolution 7.7.1 C states: Suitable fencing or landscaping shall be installed around building, pens and or enclosures used for housing animals. **Fencing for containing livestock shall be a minimum of 5 feet from property lines.**

Trustee Nevers reported he has spoke to the property owner at 4242 N. Lathrop Rd. regarding the fence and the fence is a border fence; in addition the property owner has plans to put a fence up five feet from the property line for his animals in the future.

Mr. Nevers reported a property owner has verbally called in several zoning violations in the Township and is requesting a report on what is being done about the following violations: vacant house on 12800 Sylvania Ave., commercial trucking business on 13423 Central Ave., and the copula at 4216 Lathrop Rd. Mr. Nevers advised the resident to put the complaints in writing and the resident has refused. Mr. Nevers spoke with John Borrell (Lucas County Prosecuting Attorney) and was informed a resident does not have to put complaints in writing; further stating a resident may either file a written or verbal complaint.

Zoning Inspector Hassen addressed the above complaints as follows: the copula at 4216 Lathrop Rd. is not in violation of the Richfield Township Zoning Resolution as no permit is required for structures that are under 80 square feet, the vacant house on 12800 Sylvania Ave. is not in violation of the Richfield Township Zoning Resolution as the house is bordered up – per the Zoning Regulations abandoned homes must be bordered up and the yard kept clean; a certified letter will be sent to the resident at 13423 Central Ave. regarding the commercial trucking business.

Mr. Hassen will research the Ohio Revised Code for further information on fencing and abandoned homes.

Mr. Hassen reported the property owner at 10688 Miller Rd. has obtained a new builder for his home and the plans have been changed. He has notified the contractor that a revised set of prints are needed; the contractor has not provided the plans. Mr. Hassen will notify the contractor again and give him until the end of the week; if the revised set of plans is not received by the end of the week the property will be red tagged.

Karen Winn made a motion to appoint Don Reidler to the Zoning Board for a five year term expiring on 12/31/13 and to appoint Dale Pelz to the Zoning Board of Appeals for a five year term expiring on 12/31/13. Arthur Nevers seconded the motion. Roll call: Nevers-yes, Eisel-yes, Winn-yes. Motion approved.

FIRE:

Trustee Nevers reported the Chief would like the Trustees to look into finishing the fire station in the next couple years. There was further discussion on the use of the future kitchen and living area.

APPROPRIATION AMENDMENTS:

122208-04 Arthur Nevers moved for the adoption of the following resolution:

BE IT RESOLVED by the Board of Township Trustees of the Township of Richfield, Lucas County, Ohio

A resolution of approval to realign the permanent appropriations resolved by modifying the following appropriations from one account to another within the fund and

Fund: General:			
From: Insur. \$1000.00	To: Zoning Compensation	\$1000.00	
1000-110-389	1000-130-150		

Donald Eisel seconded the motion. Roll call: Eisel – yes, Winn-yes, Nevers-yes.
Resolution approved.

There being no further business Arthur Nevers made a motion to adjourn at 8:00 p.m.,
which was seconded by Donald Eisel. Roll call: Nevers-yes, Eisel-yes, Winn-yes.
Motion approved.

Richfield Township Clerk

