

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

December 20th, 2012

The regular meeting of the Richfield Township Trustees was called to order by Donald Eisel at 8:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Trustee  
Chairman: Donald Eisel – present  
Vice Chairman: Arthur Nevers – present  
John Hassen- present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the December 3rd, 2012 meeting, current Cash Summary Report, November Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

John Hassen made a motion to approve the December 2nd, 2012 minutes as presented. Arthur Nevers seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen-yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (7833-7873) were presented for approval:

Arthur Nevers made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Donald Eisel seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen-yes. Motion approved.

**PUBLIC COMMENTS:**

No public comments.

**FIRE:**

The Prosecutor's office reviewed the consolidated dispatch contract and approved as written. Chief Tate will have the contract signed with an effective date of January 2<sup>nd</sup>, 2013.

Discussion was held on the soft billing. Revenue reports will be submitted at the next meeting.

**ZONING:**

The December zoning minutes were read.

Mr. Smith spoke to the new tenants of Dennis Market and advised them they cannot sell non-agricultural items or any item that are not produced on site.

Discussion was held on AJ Landscaping; a special use permit was obtained for a landscaping business.

**NEW BUSINESS:**

The 2012 Bridge Inspection report was presented to the Trustees.

Discussion was held on reappointing Zoning Board Members and BZA members to a 5 year term.

Arthur Nevers made a motion to re-appoint Myra Condon to the Zoning Board and Kathy Allen to the Board of Zoning Appeals for a five year term, commencing 1/1/13. John Hassen seconded the motion. Roll call: Eisel-yes, Hassen-yes, Nevers-yes. Motion approved.

122012-01 Arthur Nevers submitted the following Resolution and moved for its adoption:

WHEREAS it is a benefit to the Trustees, Clerk and Zoning Inspector or Zoning Board Members to attend State Conventions of the Township Trustees and Fiscal Officers Association and Township related meetings and informational seminars, and pre-approval from the Board of Trustees for National Conventions;

WHEREAS, it has been determined the need and priority of attending these meetings and seminars will benefit the Township with better informed Trustees, Fiscal Officer and Zoning Inspector or Zoning Board Members therefore,

BE IT RESOLVED, that the expenses, such as fees, reservations, rooms, food, parking and travel at the effective IRS rate per mile be authorized to attend winter, summer, and national conventions, meetings and seminars. Furthermore, any other travel outside the Township on Township business shall be paid at the rate of effective IRS rate per mile. No room and board will be paid for seminars where location is within a 50-mile radius of the township.

A report is to be given after attending any seminars, conventions or meetings. John Hassen seconded the resolution. Roll call: Hassen-yes, Eisel-yes, Nevers-yes; Resolution approved.

Trustee Nevers attended the Lucas County Township Association meeting and was appointed as the executive committee person.

**OLD BUSINESS:**

Trustee Hassen reported the County has repaired the rumble strips on Sylvania Avenue.

**PUBLIC NOTICE:**

The following information can be viewed on the Richfield Township website at: [www.richfieldtownshiplucascounty.com](http://www.richfieldtownshiplucascounty.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Arthur Nevers made a motion to adjourn at 8:45 p.m., which was seconded by Donald Eisel. Roll call: Eisel-yes, Nevers-yes. Motion approved.

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Richfield Township Fiscal Officer

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