

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

December 14<sup>th</sup>, 2011

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Trustee

Chairman - John Hassen- present  
Co-Chairman Donald Eisel – present  
Arthur Nevers – present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the December 6<sup>th</sup>, 2011 meeting, current Cash Summary Report, November Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Arthur Nevers made a motion to approve the December 6<sup>th</sup> minutes as presented. Donald Eisel seconded the motion. Roll call: Hassen – yes, Eisel-yes, Nevers-yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (7070-7093) were presented for approval:

Donald Eisel made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Arthur Nevers seconded the motion. Roll call: Hassen –yes, Eisel-yes, Nevers-yes. Motion approved.

**PUBLIC COMMENTS:**

Zoning Chairman Mike Morrin presented pictures from various zoning violations that have been on-going in the township. Zoning Inspector Smith has sent the prosecutor's office information on all zoning violations in the township; the prosecutor's office will send out zoning violation letters.

**FIRE:**

Chief Tate was absent.

**ZONING:**

Zoning Inspector Smith will pick up the Swanton Key and distribute to businesses in the Village of Berkey at Country Mark, Jerry’s Marathon, Ott’s Implement and Keeler’s Corners every Monday for residents.

**CEMETERY:**

Discussion was held on increasing the prices for cemetery lots at Wolfinger Cemetery; prices were obtained from various cemeteries in Lucas County for a comparison study.

The Wolfinger cemetery fees will be increased as of January 1<sup>st</sup>, 2012 as follows:

	<u>Residents</u>	<u>Non-Residents</u>
Grave	\$350.00	\$500.00
Internment Adult	\$300.00	\$400.00
Child 3-5 foot vault	\$250.00	\$300.00
Infant under 3 foot	\$150.00	\$250.00
Cremation & Service	\$150.00	\$250.00
Cremation No Service	\$75.00	\$175.00
Exhumation	\$300.00	\$400.00
Footers per sq.ft.	\$30.00	\$35.00

Saturday services: Additional \$100.00

Sunday & Holidays: Additional \$150.00

**NEW BUSINESS:**

Trustee Hassen and Trustee Eisel attended the Lucas County Township Association meeting in Springfield. Trustee Nevers was appointed to the Lucas County Township Association Organizational Committee.

Trustee Nevers attended the Fire Association meeting last week.

121411-01 Donald Eisel submitted the following Resolution and moved for its adoption:

WHEREAS it is a benefit to the Trustees, Clerk and Zoning Inspector or Zoning Board Members to attend State Conventions of the Township Trustees and Fiscal Officers Association and Township related meetings and informational seminars, and pre-approval from the Board of Trustees for National Conventions;

WHEREAS, it has been determined the need and priority of attending these meetings and seminars will benefit the Township with better informed Trustees, Fiscal Officer and Zoning Inspector or Zoning Board Members therefore,

BE IT RESOLVED, that the expenses, such as fees, reservations, rooms, food, parking and travel at the effective IRS rate per mile be authorized to attend winter, summer, and national conventions, meetings and seminars. Furthermore, any other travel outside the Township on Township business shall be paid at the rate of effective IRS rate per mile. No room and board will be paid for seminars where location is within a 50-mile radius of the township.

A report is to be given after attending any seminars, conventions or meetings. John Hassen seconded the resolution. Roll call: Hassen-yes, Eisel-yes, Nevers-yes; Resolution approved.

Arthur Nevers made a motion to set the mileage rate for 2012 at the effective IRS rate per mile. Donald Eisel seconded the motion. Roll call: Eisel-yes, Hassen-yes, Nevers-yes. Motion carried.

Arthur Nevers made a motion to re-appoint Mike Morrin to the Zoning Board and Terry Bettinger to the Board of Zoning Appeals for a five year term, commencing 1/1/12. Donald Eisel seconded the motion. Roll call: Eisel-yes, Hassen-yes, Nevers-yes. Motion approved.

121411-02 Donald Eisel submitted the following Resolution and moved for its adoption:

WHEREAS, the township has chosen not to procure a health care plan and has chosen instead to reimburse its trustees and fiscal officer for each out of pocket premium attributable to the coverage provided for them for insurance benefits.

WHEREAS, the yearly maximum amount for each trustee and fiscal officer is \$500.00 per person.

BE IT RESOLVED, that the Township Trustees and Fiscal Officer is entitled for reimbursement of \$500.00 per person per year for the reimbursement of health insurance premiums.

Arthur Nevers seconded the resolution. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Resolution approved.

**OLD BUISNESS:**

Discussion was held on John Farley’s salary; presently 30 hours of his salary is taken out of the fire fund and 10 hours are taken out of the general fund to cover his duties as the town hall rental manager. Further discussion was held on the approved motion made at the last meeting to reduce his salary by 25% as well as decreasing his job duties and hours to 30 hours per week; Trustee Nevers suggested increasing his pay to compensate for his lost hours.

Trustee Hassen explained Mr. Farley’s pay and hours were reduced to compensate the hiring of a full time fire fighter for daytime coverage. Further discussion was held on the fire budget.

The discussion was tabled until the next scheduled meeting when Chief Tate is present.

Trustee Hassen reviewed the fire department guide book and approved as presented. Trustee Nevers will review.

**PUBLIC NOTICE:**

The following information can be viewed on the Richfield Township website at: [www.richfieldtownshiplucascounty.com](http://www.richfieldtownshiplucascounty.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Arthur Nevers made a motion to adjourn at 7:50 p.m., which was seconded by Donald Eisel. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

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Richfield Township Fiscal Officer

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