

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

January 17<sup>th</sup>, 2012

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Trustee  
Vice Chairman: Arthur Nevers – present  
John Hassen- present  
Chairman: Donald Eisel – present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the January 3<sup>rd</sup>, 2012 meeting, current Cash Summary Report, December Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Arthur Nevers made a motion to approve the January 3<sup>rd</sup> minutes as presented. John Hassen seconded the motion. Roll call: Hassen –yes, Eisel-yes, Nevers-yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (7176-7175) were presented for approval:

John Hassen made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Arthur Nevers seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

**PUBLIC COMMENTS:**

No public comments.

**FIRE:**

Chief Tate reviewed updates to the EMS protocol books including the SOG (standard operating guide lines) and SOP (standard operating procedures).

John Hassen made a motion to approve the SOG (standard operating guide lines) and SOP (standard operating procedures) as presented. Donald Eisel seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen-yes. Motion approved.

The 2011 Annual Fire Report has been completed and sent to the printer.

Chief Tate presented the Line Officers for 2011 as follows:

- |    |                         |                |
|----|-------------------------|----------------|
| 1. | Assistant Chief of Fire | Shane Garlick  |
| 2. | Assistant Chief of EMS  | Denise Farley  |
| 3. | Captain Fire            | Ed Fitzpatrick |
| 4. | Captain Fire            | Kevin Kross    |
| 5. | Captain EMS             | Pete Ball      |
| 6. | Lieutenant EMS          | Shelby Briggs  |

Donald Eisel made a motion to accept the line officers for 2012 as presented. Arthur Nevers seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

#### **ZONING:**

January 9<sup>th</sup> zoning minutes were read.

A certified letter was sent to the property owner on Miller Rd. notifying him he must remove the drilling rig.

There is no retention pond at 9980 W. Central Avenue. Mr. Smith contacted the Lucas County Engineers office and it is still under construction. Updates will be provided as they progress.

Mr. Smith received a call regarding the trees that were to be planted by Christ the Word Church on Central Avenue as a barrier for the residents. The church informed Mr. Smith they would plant the trees after they move in the church. The original agreement was to plant the trees prior to completion of the church.

Mr. Smith spoke to the Prosecutors office and zoning violation letters will be sent out this week.

Mr. Smith will meet with the Lucas County Health Department and the owner of the Road House next week regarding zoning violations.

Mr. Smith will contact the Chief Prosecutor at Sylvania Courts to discuss blight and junk vehicle zoning violations.

## **NEW BUSINESS:**

Blanket Certificates 1-46 were presented to the Trustees.

John Hassen made a motion to approve blanket certificates 1-46. Arthur Nevers seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

The Lucas County Bridge report was presented to the Trustees.

Discussion was held on the one year maintenance agreement for the generator at the fire station. The Trustees were in agreement to renew the maintenance agreement for one year.

Trustee Nevers reported the occupancy permit for the fire station has been completed.

The Trustees and Fiscal Officer attended the Ohio Township Association Banquet held in Springfield Township.

Discussion was held on hiring someone to clean the town hall; Trustee Hassen will research further and report at the next scheduled meeting.

The Rubbish Contract has expired and is now on a month to month basis; the Trustees were in agreement to renew the rubbish contract for one year.

The Fiscal Officer presented information on Ohio Revised Code 505.24 which permits the salary of Trustees and Fiscal Officer to be apportioned among various township funds. The Trustees must notify the Fiscal Officer of the number of days worked and kinds of services rendered on those days; the fiscal officer must certify the percentage of time spent working on these matters to be paid from township funds in proportion to the services performed.

## **OLD BUSINESS:**

Discussion was held on the town hall and the need for a new roof. No estimates have been obtained at this time. The Trustees were in agreement to proceed with putting a new roof on the building. Trustee Eisel suggested researching grants to restore historical buildings to help in the cost of the roof.

Trustee Eisel reported the Toledo Area Sanitation District office will be contacting Secor Park regarding the ditch cleaning through Secor Park to Richfield Center.

Further discussion was held on placing a water tap at the cemetery.

**PUBLIC NOTICE:**

The following information can be viewed on the Richfield Township website at:  
[www.richfieldtownshiplucascounty.com](http://www.richfieldtownshiplucascounty.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business John Hassen made a motion to adjourn at 8:05 p.m., which was seconded by Arthur Nevers. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

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Richfield Township Fiscal Officer

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