

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

November 21<sup>st</sup>, 2011

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Trustee

Chairman - John Hassen- present  
Co-Chairman Donald Eisel – present  
Arthur Nevers – present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the November 7<sup>th</sup>, 2011 meeting, current Cash Summary Report, October Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Donald Eisel made a motion to approve the November 7<sup>th</sup> minutes as presented. Arthur Nevers seconded the motion. Roll call: Hassen – yes, Eisel-yes, Nevers-yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (7021-7045) were presented for approval:

Arthur Nevers made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Donald Eisel seconded the motion. Roll call: Hassen –yes, Eisel-yes, Nevers-yes. Motion approved.

**PUBLIC COMMENTS:**

Representatives from Key Bank presented information on structured CD accounts.

Mike Morrin (Chairman of Zoning Board) questioned the Trustees on the progress of the removal of junk vehicles from the property at 10909 W. Central Ave. Zoning Inspector Smith will contact the prosecutor's office to review the procedure for removal of junk vehicles in the township.

The owner of the property at 11535 W. Central Avenue was present to question the Trustees on the progress of the previous zoning violations at 11515 W. Central Avenue. Zoning Inspector Smith contacted the prosecutor's office regarding the violations and was told "this is not an issue for the Trustees; advising the property owner would have to retain his own attorney, file such an action and it would probably be the most effective way to proceed". Mr. Kadri stated his main concern is the odor coming from the property at 11515 W. Central Avenue which comes from the property owner parking his trucks too close to the fence. Zoning Inspector Smith will set up a meeting with the prosecutor's office in the next couple weeks to discuss the procedure to follow for all zoning violations in the township.

## **FIRE:**

October gas usage was turned in.

Discussion was held on residents dumping garbage in the fire station dumpster.

The Board of Trustees would like to remind all residents "**NO DUMPING IS ALLOWED IN THE FIRE STATION DUMPSTER**".

Chief Tate presented information on Dr. Todd Brookens for the position of Medical Director for the fire department.

Arthur Nevers made a motion to appoint Dr. Todd Brookens as the new Medical Director for the fire department. Donald Eisel seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

Discussion was held on EMS protocols for the volunteer firemen.

Arthur Nevers made a motion to purchase 25 copies of EMS protocols for the fire department personnel in the amount of \$968.50. Donald Eisel seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

Discussion was held on increasing Jim Crooks hours to full time so the township would have day time coverage for fire calls. Further discussion was held on the fire department budget and the reduction of John Farley's hours.

John Hassen made a motion to increase Jim Crooks hours to full time short shift starting on January 1<sup>st</sup>, 2012 at his current rate of pay. Arthur Nevers seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

John Hassen made a motion to reduce John Farley's salary by 25% and reduce his responsibilities accordingly effective January 1<sup>st</sup>, 2012. The fire chief will speak with John and work out the details of a new job description and work schedule. Donald Eisel seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

## **ZONING:**

Zoning Inspector Smith will pick up the Swanton Key and distribute to businesses in the Village of Berkey at Country Mark, Jerry's Marathon, Ott's Implement and Keeler's Corners every Monday for residents.

A certified letter was sent to the property owner at 3930 Washburn Rd. for the unlicensed vehicles, bricks and cords of wood.

A certified letter was sent to a property owner on Kilburn Rd. regarding raking leaves into a drainage ditch.

Discussion was held on zoning violations at the 11535 W. Central Avenue property including the sign that sits in front of the establishment. Mr. Smith will send a certified letter to the property owner.

The property owner at 3837 Washburn Rd. filed an appeal with the county regarding moving his well; a 45 day extension was granted.

Further discussion was held on adopting a noise resolution in the township; noise ordinances were presented from different townships.

Zoning minutes from November 14<sup>th</sup> were read.

## **NEW BUSINESS:**

Trustee Nevers presented information on ordering flags from Marcy Kaptur's office. You may place your order by calling Marcy Kaptur's office at (202) 225-4146 or on the website: <http://www.kaptur.house.gov> (go to services, flag requests). There is no limit on the number of flags you may order. Flags can be purchased in multiple sizes. All flags are sold at cost. Please allow 5 weeks for flag deliveries.

There have been complaints received from residents regarding corn being planted to close to the corners.

**All crops should be planted 25 feet from the center line of the road with exception to Central Avenue which is 30 feet from the center line of the road.**

The Fiscal Officer reported information on recent legislative changes altering the township fiscal officer and trustee compensation. Specifically each township trustee and township fiscal officer that is compensated from funds other than the general fund must complete a certification prior to receiving his/her pay for that pay period.

The Fiscal Officer reported the local government fund for 2012 will be decreased by approximately \$16,000.00 in the general fund.

**ROADS:**

Employees Doug Ronau and Jerry Lumbrezer are continuing to remove trees from the ditches. They are presently working west of Gibbs Road.

**OLD BUISNESS:**

No old business.

**PUBLIC NOTICE:**

The following information can be viewed on the Richfield Township website at: [www.richfieldtownshiplucascounty.com](http://www.richfieldtownshiplucascounty.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business John Hassen made a motion to adjourn at 9:25 p.m., which was seconded by Arthur Nevers. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

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Richfield Township Fiscal Officer

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