

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

January 3<sup>rd</sup>, 2012

The regular meeting of the Richfield Township Trustees was called to order by John Hassen at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Trustee  
Arthur Nevers – present  
John Hassen- present  
Donald Eisel – present

The Clerk requested nominations for Chairman of the Board of Trustees. Arthur Nevers nominated Donald Eisel. John Hassen seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Donald Eisel as Chairman resulted as follows: Nevers-yes, Eisel-yes, Hassen - yes. Donald Eisel was selected to serve as Chairman in 2012.

The Clerk requested nominations for Vice-Chairman of the Board of Trustees. Donald Eisel nominated Arthur Nevers. John Hassen seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Arthur Nevers as Vice Chairman resulted as follows: Eisel-yes, Nevers-yes, Hassen - yes. Arthur Nevers was selected to serve as Vice-Chairman in 2012.

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the December 14th, 2011 meeting, current Cash Summary Report, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Donald Eisel made a motion to approve the December 14<sup>th</sup> minutes as corrected. Arthur Nevers seconded the motion. Roll call: Hassen –yes, Eisel-yes, Nevers-yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (7094-7175) were presented for approval:

Donald Eisel made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Arthur Nevers seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

**PUBLIC COMMENTS:**

Discussion was held on the dates of rubbish pickup when the date falls on a holiday. Information is posted on ARS Refuse Service website [www.arsrefuse.com](http://www.arsrefuse.com) as well as the township website [www.richfieldtownshiplucascounty.com](http://www.richfieldtownshiplucascounty.com) . The holiday schedule is as follows:

<b><i>Holiday</i></b>	<b><i>Date</i></b>	<b><i>Pick-up schedule</i></b>
<b>Thanksgiving Day</b>	Thursday November 24, 2011	<i>Monday thru Wednesday regular schedule, Thursday and Friday routes delayed one day.</i>
<b>Christmas Day</b>	Sunday, December 25, 2011	<i>All routes will run on schedule.</i>
<b>New Years Day</b>	Sunday, January 1, 2012	<i>All routes will run on schedule.</i>
<b>Memorial Day</b>	Monday May 28, 2012	<i>All routes delayed one day.</i>
<b>Independence Day</b>	Wednesday July 4, 2012	<i>Monday thru Tuesday regular schedule, Wednesday and Friday routes delayed one day.</i>
<b>Labor Day</b>	Monday September 3, 2012	<i>All routes delayed one day.</i>

Discussion was held on the two alternate positions available on the Board of Zoning Appeals. Residents Rick Eisel and Frank Curtis were present to apply for the positions.

Arthur Nevers made a motion to appoint Rick Eisel and Frank Curtis as alternate members to the Board of Zoning Appeals for a five year term. Donald Eisel seconded the motion. Roll call: Eisel-yes, Hassen-yes, Nevers-yes. Motion approved.

**FIRE:**

December gas usage was turned in.

Cubicle tracks and shower curtains were ordered for the fire station showers.

Chief Tate reported there is a gas leak from the gas line going to the stove. Estimates will be obtained this week for repairs of the leak.

EMS protocol books were published.

The fiscal officer provided the fire budget for 2012, there is a decrease in revenue due to the decrease in property values.

Discussion was held on the County Wide Dispatching system. Lucas County has established a countywide fire dispatch system apart from the Lucas County Sheriff's Office. Several townships in Lucas County have contracted with Lucas County for this service.

### **ZONING:**

Zoning Inspector Smith gave an updated report on all zoning violations in the township.

December 12<sup>th</sup> zoning minutes were read.

A letter was presented from Keith Early (Lucas County Engineer) notifying the township as per the flood plain regulations, Mr. Early has to regulate all manmade development in the floodplain. This means any permit the township issues, fence, pool, pond, ect. The floodplain status should be verified by calling the engineers office before the permit is issued.

Mr. Smith reported the Health Department has determined the well is located too close to the foundation of the new addition at 3837 Washburn Road and the well must be moved.

Mr. Smith has contacted the owner of the oil rig on Miller Road notifying him he must remove the oil rig from the property.

A sample resolution was provided from the prosecutor's office regarding junk vehicles. The Trustees are required to pass the resolution prior to the removal of any junk vehicle.

Mr. Smith spoke with the prosecutor's office regarding agricultural permits. Mr. Borell advised that no permit is required for structures incident to the use for agricultural purposes. Further discussion was held on the Richfield Township Zoning regulations for requirements of permits for structures incident to the use of agricultural purposes.

### **NEW BUSINESS:**

The Volunteer Fire Fighters' Dependents Fund 2012 certificate of annual election of Board Members was as follows:

Arthur Nevers (Chairman)  
John Hassen  
Jerry Lumbrezer  
Wallace Ford  
Carl Gillen  
Linda Johnston (Secretary)

Arthur Nevers made a motion to have the Trustees take their maximum salary allowance for 2012. Donald Eisel seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen - yes. Motion approved.

Arthur Nevers made a motion to have himself oversee the operations of the Township buildings, Donald Eisel is in charge of the cemetery and John Hassen oversees the road maintenance. Donald Eisel seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen -yes. Motion approved.

Donald Eisel made a motion to appoint Arthur Nevers as our representative to the Health District, Donald Eisel as our representative to the Solid Waste Management District and LCIC representative, and John Hassen as our TMACOG representative. John Hassen seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen - yes. Motion approved.

Arthur Never made a motion to appoint Linda Decker as the Sunshine Law Representative. John Hassen seconded the motion. Roll call: Hassen-yes, Nevers-yes, Eisel-yes. Motion approved.

John Hassen made a motion to freeze all wages for 2012 due to the decrease in funds in the budget.

Trustee Nevers suggested increasing Mr. Farley's pay to compensate for his decrease in hours. Further discussion was held on the fire budget and the decrease in tax revenue due to the decrease in property values.

Donald Eisel seconded the motion to place a freeze on all wages for 2012. Roll call: Hassen-yes, Eisel-yes, Nevers-no. Motion approved.

John Hassen made a motion to continue Doug Ronau's employment under the same provisions as 2011 for 2012. Donald Eisel seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen-yes. Motion approved.

#### **RECORDS RETENTION:**

Donald Eisel made a motion to appoint John Hassen as chairman of the Records Retention Committee, Linda Johnston as secretary of the Records Retention Committee and to retain all 2011 records. Arthur Nevers seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen -yes. Motion approved.

#### **PERMANENT APPROPRIATIONS:**

010312-01 John Hassen moved the adoption of the following Resolution: BE IT RESOLVED by the Board of Trustees for Richfield Township, Lucas County, Ohio, that to provide for the current expenses and other expenditures of said Board or Trustees, during the period from January 1<sup>st</sup> until no later than December 31st, 2011 the attached listing of sums be and same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said period as follows:

Arthur Nevers seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Donald Eisel     yes  
Mr. John Hassen     yes  
Mr. Arthur Nevers    yes

Resolution adopted. (See attachments).

**PUBLIC NOTICE:**

The following information can be viewed on the Richfield Township website at:  
[www.richfieldtownshiplucascounty.com](http://www.richfieldtownshiplucascounty.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Arthur Nevers made a motion to adjourn at 8:40 p.m., which was seconded by Donald Eisel. Roll call: Hassen=yes, Eisel=yes, Nevers=yes. Motion approved.

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Richfield Township Fiscal Officer

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