

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

January 2<sup>nd</sup>, 2014

The regular meeting of the Richfield Township Trustees was called to order by Donald Eisel at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Donald Eisel– present  
Andrew Bick – present  
Stephen Bettinger – present

Steve Bettinger and Andrew Bick were sworn in by the Fiscal Officer.

The Clerk requested nominations for Chairman of the Board of Trustees. Steve Bettinger nominated Donald Eisel. Andrew Bick seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Donald Eisel as Chairman resulted as follows: Eisel-yes, Bick-yes, Bettinger - yes. Donald Eisel was selected to serve as Chairman in 2014.

The Clerk requested nominations for Vice-Chairman of the Board of Trustees. Donald Eisel nominated Andrew Bick. Steve Bettinger seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Andrew Bick as Vice Chairman resulted as follows: Eisel-yes, Bettinger-yes, Bick - yes. Andrew Bick was selected to serve as Vice-Chairman in 2014.

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the December 16<sup>th</sup>, 2013 meeting, current Cash Summary Report, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Donald Eisel made a motion to approve the December 16<sup>th</sup>, 2013 minutes as presented. Andrew Bick seconded the motion. Roll call: Eisel-yes, Bettinger-yes, Bick -yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (8563-8588) were presented for approval:

Andrew Bick made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Steve Bettinger seconded the motion. Roll call: Eisel-yes, Bettinger-yes, Bick-yes. Motion approved.

**PUBLIC COMMENTS:**

A resident questioned the road millage put on several years ago; the Trustees will research and discuss at a future meeting.

**FIRE:**

December fuel usage was turned in.

Line Officers for 2014:

Assistant Chief Fire	Shane Garlick
Assistant Chief EMS	Denise Farley
Captain EMS	Ian Kelsey
Lt. EMS	Shelby Briggs
Captain Fire	Ed Fitzpatrick
Captain Fire	Kevin Kross

The Volunteer Fire Fighters' Dependents Fund 2014 certificate of annual election of Board Members was as follows:

Stephen Bettinger (Chairman)  
Andrew Bick  
Jerry Lumbrezer  
Wallace Ford  
Carl Gillen  
Linda Decker (Secretary)

Soft billing for 2013 brought in approximately \$17,000.00 in revenue

Discussion was held regarding using those funds generated through EMS soft billing to hire a part-time Firefighter/EMT for during the day/week to allow for immediate response of two Firefighter/EMTs during these critical times thereby improving our service to the residents without using any tax dollars. This would place two Firefighter/EMTs at the station during the weekdays; they would also be able to perform many station duties including maintenance, regular equipment checks, etc plus offer a daytime continuing education class for those members that cannot attend evening classes.

Discussion was tabled until a future meeting.

## **ZONING:**

Mr. Smith gave an update on zoning permits and violations.

Mike Morrin has resigned from the Zoning Board; the alternates will be contacted to see if they are interested in being appointed to the Board.

## **NEW BUSINESS:**

The next regular scheduled meeting has been changed from January 21<sup>st</sup> to January 20<sup>th</sup> at 7:00 p.m. at the maintenance building. Notices will be placed at the township and on the web-site.

Donald Eisel made a motion to have the Trustees take their maximum salary allowance for 2013. Andrew Bick seconded the motion. Roll call: Eisel-yes, Bick-yes, Bettinger -yes. Motion approved.

Donald Eisel made a motion to have Andrew Bick oversee the operations of the Township buildings, Donald Eisel is in charge of the cemetery and Steve Bettinger oversees the road maintenance. Steve Bettinger seconded the motion. Roll call: Eisel-yes, Bick-yes, Bettinger -yes. Motion approved.

Steve Bettinger made a motion to appoint himself as our representative to the Health District, Donald Eisel as our representative to the Solid Waste Management District and LCIC representative, and Andrew Bick as our TMACOG representative. Andrew Bick seconded the motion. Roll call: Eisel-yes, Bick-yes, Bettinger - yes. Motion approved.

Donald Eisel made a motion to appoint Linda Decker as the Sunshine Law Representative. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger-yes, Eisel-yes. Motion approved.

Discussion was held on the condition of the lawn mower and the need to purchase a new mower.

## **RECORDS RETENTION:**

Donald Eisel made a motion to appoint Andrew Bick as chairman of the Records Retention Committee, Linda Decker as secretary of the Records Retention Committee and to retain all 2013 records. Steve Bettinger seconded the motion. Roll call: Eisel-yes, Bick-yes, Bettinger -yes. Motion approved.

## **OLD BUSINESS:**

The ditch cleaning estimates are on hold until the weather clears.

Further discussion was held on purchasing benches for the township cemetery. The Trustees were in agreement to approve the request for purchases on a case by case basis

**PUBLIC NOTICE:**

Residents may call Tina Tipping at 419-973-2706 to rent the town hall.

The following information can be viewed on the Richfield Township website at: [www.richfieldtownshiplucascounty.com](http://www.richfieldtownshiplucascounty.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Bick made a motion to adjourn at 8:55 p.m., which was seconded by Steve Bettinger: Eisel-yes, Bettinger-yes, Bick-yes. Motion approved.

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Richfield Township Fiscal Officer

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