

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

May 6<sup>th</sup>, 2013

The regular meeting of the Richfield Township Trustees was called to order by Arthur Nevers at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:** Trustee  
Chairman: Arthur Nevers – present  
Vice Chairman: John Hassen – present  
Donald Eisel- present

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the April 15<sup>th</sup>, 2013 meeting, current Cash Summary Report, and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Donald Eisel made a motion to approve the April 15th, 2013 minutes as presented. John Hassen seconded the motion. Roll call: Hassen –yes, Eisel-yes, Nevers-yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (8114-8154) were presented for approval:

John Hassen made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Donald Eisel seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

**PUBLIC COMMENTS:**

Sandy Burt (Hylant Insurance Company) reviewed the townships insurance policy. Discussion was held on the actual cash value of the town hall. The underwriter has determined this building to be underinsured. The present value of the town hall is \$201,622.00 and \$23,861.00 on the contents; the Trustees will review and discuss further at the next scheduled meeting.

Residents located on Sylvania Avenue voiced complaints about a neighbor's dog jumping a five foot fence into their yard; they are afraid of the dog and questioned if the Township can do anything. The Trustees advised them to call the Lucas County Sherriff or Lucas County Dog Warden.

Frank Curtis reported he has resigned from the Board of Zoning Appeals and is interested in filling the vacancy on the zoning board.

Arthur Nevers made a motion to appoint Frank Curtis to the Zoning Board for a 5 year term starting May 6<sup>th</sup>, 2013. John Hassen seconded the motion. Roll call: Nevers-yes, Eisel-yes, Hassen-yes. Motion approved.

Further discussion was held on filling the vacancy on the Board of Zoning Appeals, Rick Eisel is presently an alternate on the Board of Zoning Appeals and would be interested in the position.

Arthur Nevers made a motion to appoint Rick Eisel as Chairman of the Board of Zoning Appeals for a five year term starting May 6<sup>th</sup>, 2013. Donald Eisel seconded the motion. Roll call: Nevers-yes, Hassen-yes, Eisel-yes. Motion approved.

#### **FIRE:**

Chief Tate attended the Lucas County Fire Chiefs meeting on April 24<sup>th</sup> at the Lucas County EMA building.

Fuel usage for April was turned in.

The fire department has been awarded the FEMA (Federal Emergency Management Agency) AFG (Assistance to Fire Fighters grant) in the amount of \$110,600.00 for all new SCBA (self contained breathing apparatus) equipment. They are currently working on bids for the SCBA equipment.

Chris Hassen, Chip Ford, and Shane Garlick have completed the First Responder Class.

#### **ZONING:**

Zoning Inspector Smith gave an updated report on all zoning issues.

Discussion was held on the swimming pool that was built in November, 2012 on Sylvania Avenue without putting a fence around the pool. Mr. Smith will send a zoning violation letter to the owner.

**NEW BUSINESS:**

Trustee Hassen spoke to Nancy Webb from Ohio Gas; she would like to meet with the residents of Richfield Township in September to discuss the interest of residents obtaining natural gas.

Kevin Haddad (Sylvania Township Trustee) discussed entering into a shared services agreement with Richfield Township.

The Fiscal Officer presented a Shared Services Agreement from the Prosecutors office between Sylvania Board of Township Trustees and Richfield Township Trustees for Sylvania to provide Richfield with mechanics and emergency vehicle technicians for the maintenance and repairs. The Trustees agreed to hold on this agreement and to move forward on the shared services resolution with Sylvania Township.

Resolution No. 050613-01

Arthur Nevers moved for the adoption of the following resolution:  
Resolution to enter into shared services agreement with Sylvania Township.

WHEREAS, the Richfield Township Trustees desire to enter into shared Services Agreement with Sylvania Township pursuant to Section 9.482 of the Ohio Revised Code;

THEREFORE BE IT RESOLVED; the Trustees of Richfield Township, Lucas County, Ohio hereby agree to enter into Shared Services Agreement with Sylvania Township, in accordance with Section 9.482 of the Ohio Revised Code.

Donald Eisel seconded the resolution. Roll call vote: Nevers-yes, Hassen-yes, Eisel-yes. Resolution approved.

Trustee Eisel reported the Toledo Sanitation Department had grant money left and offered to set up a tire pick up in the township. Residents of Richfield Township may drop off up to 10 tires on Saturday, May 18<sup>th</sup>; signs will be posted throughout the township.

**OLD BUSINESS:**

Trustee Nevers reported he spoke with Ron Meyers (Lucas County Engineer) regarding placing a reflector sign at the intersection of Fulton Lucas and Sylvania Avenue and rumble strips due to the number of accidents. Mr. Meyers reported they will place a reflector sign at this intersection on each side; however they are unable to put rumble strips at this location.

Trustee Nevers reported he spoke with John Borell (Prosecuting Attorney's office) regarding refunding the owner of the Road House's variance application fee's. Mr. Borell advised he is not entitled to a refund, further stating the Trustees do not have the authority to refund the fee. Under Ohio law, township trustees have no role in variances and/or zoning appeals.

A letter from Jim Shaw (Lucas County Sanitary Engineer) was presented to the Trustees regarding water connections in Richfield Township.

### **ROADS:**

Quotes were received to seal three miles on Kilburn Rd

Premier: \$12,086.00  
Slurry Seal: Estimate of \$18,000.00 to \$22,000.

Discussion was held on sealing the town hall lot; the Trustees were in agreement to wait until 2014.

John Hassen made a motion to hire Premier Patching to seal three mile on Kilburn Road for \$12,086.00. Arthur Nevers seconded the motion. Roll call: Nevers-yes, Hassen-yes, Eisel-yes. Motion approved.

### **PUBLIC NOTICE:**

The following information can be viewed on the Richfield Township website at: [www.richfieldtownshiplucascounty.com](http://www.richfieldtownshiplucascounty.com).

**Residents may call Tina Tipping at 419-973-2706 to rent the town hall.**

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Arthur Nevers made a motion to adjourn at 8:10 p.m., which was seconded by John Hassen. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

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Richfield Township Fiscal Officer

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