

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

February 2nd, 2015

The regular meeting of the Richfield Township Trustees was called to order by Andrew Bick at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL:

Andrew Bick – present
Stephen Bettinger – present

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the January 20th, 2015 meeting, current Cash Summary Report, and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

Andrew Bick made a motion to approve the January 20th, 2015 minutes as presented. Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Bick -yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (9326-9344) were presented for approval:

Steve Bettinger made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Bick seconded the motion. Roll call: Bettinger-yes, Bick-yes. Motion approved.

PUBLIC COMMENTS:

No public comments.

FIRE:

Chief Tate attended the Lucas County Fire Chiefs meeting on January 28th in Washington Township.

Fuel usage for January was turned in.

The 2014 Annual Fire Report was presented to the Trustees

ZONING:

Zoning Inspector Smith gave an updated report on all zoning violations.

Trustee Bick was contacted by the owner of the current preschool in Richfield Township and questioned if she could rent the church out for a Sunday morning service. A special use permit will need to be completed prior to renting the church out.

NEW BUSINESS:

The Trustees and Fiscal Office gave reports on all trainings attended at the Township Annual Winter Convention. Trustee Bick, Trustee Bettinger and Fiscal Officer Linda Decker attended the Ohio Public Records Training and received their certificates.

The Road Certification miles were received from the Lucas County Engineers office at 9.44 miles.

Cyber coverage will be included in the township insurance per Hylant for an additional \$112.00 per year. This is mandatory coverage.

Steve Bettinger made a motion to appoint Donald Eisel to the Board of Trustee's effective February 2nd, 2015. Andrew Bick seconded the motion. Roll call: Bick-yes, Bettinger-yes. Motion approved.

Andrew Bick made a motion to go into executive session at 8:10 p.m. to discuss employee compensation. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger-yes. Motion approved.

Andrew Bick made a motion to resume the regular scheduled meeting at 8:20 p.m. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger-yes. Motion approved.

Steve Bettinger made a motion to decrease the Zoning Inspectors hours to 5 hours per week effective immediately. Andrew Bick seconded the motion. Roll call: Bick-yes, Bettinger-yes. Motion approved.

Trustee Bick reported the Democratic Club in Toledo has offered to donate chairs and tables to the township.

Discussion was held on participating in the State of Ohio Cooperative Purchasing program; yearly fees are \$100.00. The Township is looking at purchasing a new truck in 2015 and previously had purchased a truck through this program for an excellent price.

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RESOLUTION TO PARTICIPATE IN THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM:

Andrew Bick made a motion to pass the following resolution:

020215-01 WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

BE IT ORDAINED BY THE RICHFIELD TOWNSHIP BOARD OF TRUSTES

Section 1. That the Richfield Township Board of Trustees hereby requests authority in the name of the Richfield Township to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the township is hereby authorized to agree in the name of the Richfield Township Board of Trustees to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Richfield Township participation in the contract. Further, that the township does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the township is hereby authorized to agree in the name of the Richfield Township Board of Trustees to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the township does hereby agree to directly pay the vendor.

Steve Bettinger seconded the motion.

Roll call: Bick-yes, Bettinger-yes. Resolution passed.

PUBLIC NOTICE:

Residents may call Tina Tipping at 419-973-2706 to rent the town hall.

The following information can be viewed on the Richfield Township website at:
www.richfieldtownshiplucascounty.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Steve Bettinger made a motion to adjourn at 8:30 p.m., which was seconded by Andrew Bick: Bettinger-yes, Bick-yes. Motion approved.

Richfield Township Fiscal Officer

