

**RICHFIELD TOWNSHIP
LUCAS COUNTY, OHIO
BOARD OF RICHFIELD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

January 7th, 2013

The regular meeting of the Richfield Township Trustees was called to order by Donald Eisel at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

ROLL CALL: Trustee
Arthur Nevers – present
John Hassen- present
Donald Eisel – present

The Clerk requested nominations for Chairman of the Board of Trustees. Donald Eisel nominated Arthur Nevers. John Hassen seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Arthur Nevers as Chairman resulted as follows: Nevers-yes, Eisel-yes, Hassen - yes. Arthur Nevers was selected to serve as Chairman in 2013.

The Clerk requested nominations for Vice-Chairman of the Board of Trustees. Arthur Nevers nominated John Hassen. Donald Eisel seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for John Hassen as Vice Chairman resulted as follows: Eisel-yes, Nevers-yes, Hassen - yes. John Hassen was selected to serve as Vice-Chairman in 2013.

ADMINISTRATIVE REPORTS:

The clerk provided copies of the minutes from the December 20th, 2012 meeting, current Cash Summary Report, December Bank Reconciliation and Pending Warrants Report.

READING AND APPROVAL OF MINUTES:

John Hassen made a motion to approve the December 20th minutes with a correction adding person to the statement Trustee Nevers attended the Lucas County Township Association meeting and was appointed as the executive committee. Arthur Nevers seconded the motion. Roll call: Hassen –yes, Eisel-yes, Nevers-yes. Motion approved.

PRESENTATION OF THE BILLS:

The attached listings of warrants (7874-7935) were presented for approval:

Donald Eisel made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. John Hassen seconded the motion. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

PUBLIC COMMENTS:

Discussion was held on the amount of bags allowed for garbage collection; three bags are allowed. Weekly service is available through ARS.

Discussion was held on reducing the speed limit on Washburn Rd. In Ohio, basic speed limits are set in accordance with Ohio Revised Code. Authority to change speed limits on township roads is done by the Ohio Department of Transportation through engineering studies done by the county.

FIRE:

December gas usage was turned in.

Brandon Lyons, Volunteer Fire Fighter resigned from the fire department.

Arthur Nevers made a motion to accept the resignation of Brandon Lyons from the fire department. Donald Eisel seconded the motion. Roll call: Eisel-yes, Hassen-yes, Nevers-yes. Motion approved.

Chief Tate presented an application from Leslie Mugg to join the volunteer fire department.

Arthur Nevers made a motion to hire Leslie Mugg as a volunteer fire fighter contingent upon passing a drug screen, physical, and background check with a one year probationary period. Donald Eisel seconded the motion. Roll call: Nevers-yes, Hassen-yes, Eisel-yes. Motion approved.

The Volunteer Fire Fighters' Dependents Fund 2013 certificate of annual election of Board Members was as follows:

Arthur Nevers (Chairman)
John Hassen
Jerry Lumbrezer
Wallace Ford
Carl Gillen
Linda Decker (Secretary)

Line Officers for 2013 are as follows:

Assistant Chief Fire	Shane Garlick
Assistant Chief EMS	Denise Farley
Captain EMS	Ian Kelsey
Lt. EMS	Shelby Briggs
Captain Fire	Ed Fitzpatrick
Captain Fire	Kevin Cross

Arthur Nevers made a motion to accept the line officers for 2013. John Hassen seconded the motion. Roll call: Nevers-yes, Hassen-yes, Eisel-yes. Motion approved.

Chief Tate presented a new job description for John Farley; the Trustees were in agreement to pay his salary 50% out of the fire fund and 50% out of the general fund.

Discussion was held on the cost versus revenue of the Town hall.

Discussion was held on the renewal of the fire operating levy. The Trustees were in agreement to run the levy in the November, 2013 election.

ZONING:

No zoning report.

NEW BUSINESS:

Donald Eisel made a motion to have the Trustees take their maximum salary allowance for 2013. John Hassen seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen - yes. Motion approved.

Arthur Nevers made a motion to have himself oversee the operations of the Township buildings, Donald Eisel is in charge of the cemetery and John Hassen oversees the road maintenance. John Hassen seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen -yes. Motion approved.

Donald Eisel made a motion to appoint Arthur Nevers as our representative to the Health District, Donald Eisel as our representative to the Solid Waste Management District and LCIC representative, and John Hassen as our TMACOG representative. Arthur Nevers seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen - yes. Motion approved.

Arthur Never made a motion to appoint Linda Decker as the Sunshine Law Representative. John Hassen seconded the motion. Roll call: Hassen-yes, Nevers-yes, Eisel-yes. Motion approved.

The Fiscal Officer made a statement that she does not want anything to do with the tape recorder; further stating she does not use the recorder to transcribe her minutes. After speaking with the Prosecutors office per John Borell he stated “any tapes that you make to assist you in preparing the minutes are public records. However, recordings made by a trustee are not public records because a trustee is not responsible for minutes”.

Trustee Nevers requested something in writing from Mr. Borell to verify this statement.

Discussion was held on imposing a \$5.00 license tax fee, the Trustees were in agreement to not impose the fee at this time.

Trustee Nevers spoke to Lucas County Engineer regarding the Bike Path grant on Kilburn Road; the project will begin in 2018.

RECORDS RETENTION:

Donald Eisel made a motion to appoint John Hassen as chairman of the Records Retention Committee, Linda Johnston as secretary of the Records Retention Committee and to retain all 2012 records. Arthur Nevers seconded the motion. Roll call: Eisel-yes, Nevers-yes, Hassen -yes. Motion approved.

PERMANENT APPROPRIATIONS:

010713-01 Arthur Nevers moved the adoption of the following Resolution: BE IT RESOLVED by the Board of Trustees for Richfield Township, Lucas County, Ohio, that to provide for the current expenses and other expenditures of said Board or Trustees, during the period from January 1st until no later than December 31st, 2013 the attached listing of sums be and same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said period as follows:

John Hassen seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Donald Eisel	yes
Mr. John Hassen	yes
Mr. Arthur Nevers	yes

Resolution adopted. (See attachments).

PUBLIC NOTICE:

The following information can be viewed on the Richfield Township website at:
www.richfieldtownshiplucascounty.com.

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Donald Eisel made a motion to adjourn at 8:05 p.m., which was seconded by John Hassen. Roll call: Hassen-yes, Eisel-yes, Nevers-yes. Motion approved.

Richfield Township Fiscal Officer

