

**RICHFIELD TOWNSHIP  
LUCAS COUNTY, OHIO  
BOARD OF RICHFIELD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

January 5<sup>th</sup>, 2015

The regular meeting of the Richfield Township Trustees was called to order by Andrew Bick at 7:00 p.m. at the Maintenance Building, 3951 Washburn Rd., Berkey, Ohio. All present were asked to rise for the Pledge of Allegiance.

**ROLL CALL:**

Andrew Bick – present  
Stephen Bettinger – present

The Clerk requested nominations for Chairman of the Board of Trustees. Steve Bettinger nominated Andrew Bick. Andrew Bick seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Andrew Bick as Chairman resulted as follows: Bick-yes, Bettinger - yes. Andrew Bick was selected to serve as Chairman in 2015.

The Clerk requested nominations for Vice-Chairman of the Board of Trustees. Andrew Bick nominated Steve Bettinger. Steve Bettinger seconded the motion. There were no further nominations. The Clerk confirmed that the nominations were closed. The vote for Steve Bettinger as Vice Chairman resulted as follows: Bettinger-yes, Bick - yes. Steve Bettinger was selected to serve as Vice-Chairman in 2015.

**ADMINISTRATIVE REPORTS:**

The clerk provided copies of the minutes from the December 15th, 2014 meeting, current Cash Summary Report, December Bank Reconciliation and Pending Warrants Report.

**READING AND APPROVAL OF MINUTES:**

Andrew Bick made a motion to approve the December 15th, 2014 minutes as presented. Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Bick -yes. Motion approved.

**PRESENTATION OF THE BILLS:**

The attached listings of warrants (9240-9301) were presented for approval:

Steve Bettinger made a motion to approve payment of the attached listing of invoices and the corresponding pending warrants. Andrew Bick seconded the motion. Roll call: Bettinger-yes, Bick-yes. Motion approved.

**PUBLIC COMMENTS:**

Resident questioned a pole barn on Sylvania Ave. that bypassed the township Zoning Commission and obtained an agricultural permit from Lucas County.

**FIRE:**

December fuel usage was turned in.

Line Officers for 2015:

Assistant Chief Fire	Shane Garlick
Assistant Chief EMS	Denise Farley
Captain EMS	Shelbie Briggs
Lt. EMS	Keith Clonch
Captain Fire	Ed Fitzpatrick
Captain Fire	Kevin Kross

Estimates will be obtained for a snow blower for the fire station.

Total revenue for soft billing medical transporting for 2014 is \$18767.89 with an estimated amount of \$2000.00 additional revenue for recent billing in December that we have not collected.

**ZONING:**

Zoning Inspector Smith gave an updated report on all zoning issues.

A complaint was filed on a dumpster sitting in front of a residential home on Washburn Rd.; Zoning Inspector Smith will contact the resident to see if he can move the dumpster back.

Discussion was held on the property at Fulton Lucas Rd., with an existing older home in front of a new home; the property owner had agreed to tear down the old home once the newer one was completed. Zoning Inspector Smith will research further and discuss at the next Zoning meeting.

Andrew Bick made a motion to re-appoint Cliff Williams to the Zoning Board and Jim Fritsch to the Board of Zoning Appeals for a five year term, commencing 1/1/15. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger -yes. Motion approved.

## **NEW BUSINESS:**

Super Blanket Certificates 1 – 60 were presented to the Trustees for their review. Andrew Bick made a motion to approve Blanket Certificates 1 through 60. Steve Bettinger seconded the motion. Roll call: Bettinger-yes, Bick-yes. Motion approved.

Andrew Bick made a motion to have the Trustees take their maximum salary allowance for 2015. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger - yes. Motion approved.

Andrew Bick made a motion to have himself oversee the operations of the Township buildings, Donald Eisel is in charge of the cemetery and Steve Bettinger oversees the road maintenance. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger - yes. Motion approved.

Steve Bettinger made a motion to appoint himself as our representative to the Health District, Donald Eisel as our representative to the Solid Waste Management District and LCIC representative, and Andrew Bick as our TMACOG representative. Andrew Bick seconded the motion. Roll call: Bick-yes, Bettinger - yes. Motion approved.

Andrew Bick made a motion to appoint Linda Decker as the Sunshine Law Representative. Steve Bettinger seconded the motion. Roll call: Bick-yes, Bettinger-yes. Motion approved.

010515-01 Steve Bettinger submitted the following Resolution and moved for its adoption:

WHEREAS it is a benefit to the Trustees, Clerk and Zoning Inspector or Zoning Board Members to attend State Conventions of the Township Trustees and Fiscal Officers Association and Township related meetings and informational seminars, and National Convention one elected official per 4 year term with preapproval.

WHEREAS, it has been determined the need and priority of attending these meetings and seminars will benefit the Township with better informed Trustees, Fiscal Officer and Zoning Inspector or Zoning Board Members therefore,

BE IT RESOLVED, that the expenses, such as fees, reservations, rooms, food, parking and travel at the effective IRS rate per mile be authorized to attend winter, summer, and national conventions, meetings and seminars. Furthermore, any other travel outside the Township on Township business shall be paid at the rate of effective IRS rate per mile. No room and board will be paid for seminars where location is within a 50-mile radius of the township.

A report is to be given after attending any seminars, conventions or meetings. Andrew Bick seconded the resolution. Roll call: Bick-yes, Bettinger-yes; Resolution approved.

010515-02 Steve Bettinger submitted the following Resolution and moved for its adoption:

WHEREAS, the township has chosen not to procure a health care plan and has chosen instead to reimburse its trustees and fiscal officer for each out of pocket premium attributable to the coverage provided for them for insurance benefits.

WHEREAS, the yearly maximum amount for each trustee and fiscal officer is \$500.00 per person.

BE IT RESOLVED, that the Township Trustees and Fiscal Officer is entitled for reimbursement of \$500.00 per person per year for the reimbursement of health insurance premiums. Andrew Bick seconded the resolution. Roll call: Bick-yes, Bettinger-yes. Resolution approved.

Discussion was held on providing a quarterly update on the Health Department to keep updated on changes.

Trustee Bick attended the TMACOG meeting on December 17th, 2014.

**RECORDS RETENTION:**

Steve Bettinger made a motion to appoint Andrew Bick as chairman of the Records Retention Committee, Linda Decker as secretary of the Records Retention Committee and to retain all 2014 records. Andrew Bick seconded the motion. Roll call: Bick-yes, Bettinger -yes. Motion approved.

**PERMANENT APPROPRIATIONS:**

010515-03 Andrew Bick moved the adoption of the following Resolution: BE IT RESOLVED by the Board of Trustees for Richfield Township, Lucas County, Ohio, that to provide for the current expenses and other expenditures of said Board or Trustees, during the period from January 1st until no later than December 31st, 2015 the attached listing of sums be and same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said period as follows:

Steve Bettinger seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Andrew Bick     yes  
Mr. Steve Bettinger   yes

Resolution adopted. (See attachments).

**OLD BUSINESS:**

Discussion on the request of using the Wolfinger Cemetery for a wedding has been tabled until the next scheduled meeting.

**PUBLIC NOTICE:**

Residents may call Tina Tipping at 419-973-2706 to rent the town hall.

The following information can be viewed on the Richfield Township website at:

[www.richfieldtownshiplucascounty.com](http://www.richfieldtownshiplucascounty.com).

1. Trustee minutes
2. Zoning minutes
3. Zoning including: fees, applications, complaint forms, and the zoning book.
4. Meeting dates and times
5. Contact information for Trustees, Zoning Board and Board of Zoning Appeals.
6. Wolfinger Cemetery information including cemetery fees and rules & regulations.
7. Fire and Rescue
8. Town hall rental rules and fees
9. Roads and Maintenance
10. Rubbish Contractor information for garbage pickup
11. Community Links.

There being no further business Andrew Bick made a motion to adjourn at 8:20 p.m., which was seconded by Steve Bettinger: Bettinger-yes, Bick-yes. Motion approved.

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Richfield Township Fiscal Officer

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